

CITY OF PHILLIPS, WISCONSIN
INDEPENDENT AUDITOR'S REPORT
WITH FINANCIAL STATEMENTS

December 31, 2013

EAGLE AUDIT & ACCOUNTING, LLC
CERTIFIED PUBLIC ACCOUNTANTS
PARK FALLS, WISCONSIN

City of Phillips, WI

Report on Basic Financial Statements
With Supplemental Information

TABLE OF CONTENTS

Independent Auditor's Report 1

Management's Discussion and Analysis A-H

Basic Financial Statements:

Government-Wide Financial Statements

 Statement of Net Position 4

 Statement of Activities 5

Fund Financial Statements

Governmental Funds

 Balance Sheet 6

 Reconciliation of the Government Funds Balance Sheet
 To the Statement of Net Position 7

 Statement of Revenues, Expenditures and Changes in Fund Balances 8

 Reconciliation of Statement of Revenues, Expenditures
 and Changes in Fund Balance of Governmental Funds to the Statement of Activities 9

Business-Type Funds

 Combined Statement of Net Position 10

 Combined Statement of Revenues, Expenditures and Changes in Net Position 11

 Combined Statement of Cash Flows 12

Fiduciary Funds

 Statement of Net Position 13

Notes to the Basic Financial Statements 14 A-M

Required Supplementary Information

 Statement of Revenues, Expenditures and Changes in Fund Balances
 -Budget to Actual- General Fund 15

 Notes to Required Supplementary Information 16

Other Supplementary Information

 Combining Balance Sheet – Non-major Governmental Funds 17

 Combining Statement of Revenues, Expenditures and
 Changes in Fund Balances – Non-major Governmental Funds 18

Other Reports

Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters 19

Schedule of Findings and Responses 21

Status of Prior Year Audit Findings and Corrective Action Plan 23



1181 NORTH FOURTH
AVENUE
PARK FALLS,
WISCONSIN
PHONE 715-762-4909
FAX 715-762-3359
robbiller@pctcnet.net

EAGLE AUDIT & ACCOUNTING, LLC

CERTIFIED PUBLIC ACCOUNTANTS

Members of:
American Institute of Certified Public Accountants
Wisconsin Institute of Certified Public Accountants
Government Audit Quality Center

INDEPENDENT AUDITOR'S REPORT

City Council
City of Phillips
Phillips, Wisconsin

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Phillips, WI ("City") as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of December 31, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages A-H and 15 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Phillips, Wisconsin's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 15, 2014 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Eagle Audit & Accounting, LLC

Eagle Audit & Accounting, LLC
Certified Public Accountants

May 15, 2014
Park Falls, Wisconsin

**City of Phillips, Wisconsin
Management's Discussion and Analysis
For the Year Ended December 31, 2013**

The discussion and analysis of the City's financial performance provides an overall review of financial activities for the fiscal year. The analysis focuses on municipal financial performance as a whole. Efforts have been made to provide comparison to prior year data when such data is available. It should be read in conjunction with the City's financial statements, which immediately follow this section.

FINANCIAL HIGHLIGHTS

Total governmental fund revenues were \$2,493,875; including \$1,309,531 of property taxes, \$594,270 of general state aid, and \$469,562 of charges for services and operating grants. Total governmental funds expenditures were \$2,220,570. The City reduced the amount of prior outstanding general obligation debt by \$212,163.

Total business-type activity fund revenues were \$766,066; including \$763,808 of user fees. Total business-type activity expenditures were \$849,992. The City reduced the amount of prior outstanding business-type debt by \$175,881.

The City's financial status, as reflected in total net position, increased by \$360,593. Net position of governmental activities due to operations increased by \$273,305 and business-type activities (water/sewer) increased by \$87,288.

OVERVIEW OF FINANCIAL STATEMENTS

The basic financial statements are comprised of 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. In addition, other information supplementary to the basic financial statements is provided.

Government wide financial statements

- The government-wide financial statements are the *statement of net position* and *statement of activities*. These statements present the aggregate view of the City's finances in a manner similar to private-sector business. Both statements distinguish functions that are supported principally by property taxes and intergovernmental revenues, called *governmental activities*, from functions that are intended to recover all or significant portion of costs through user fees and charges called *business type activities*.
- The *statement of net position* presents information on all of the City assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.
- The *statement of activities* presents information showing how the City's net position changed during the year. This statement reports the cost of governmental functions and business-type functions and how those functions were financed for the fiscal year.
- The government-wide financial statements are shown on pages 4 to 5 of this report.

**City of Phillips, Wisconsin
Management's Discussion and Analysis
For the Year Ended December 31, 2013**

Fund financial statements

- The City also produces fund financial statements. A fund is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities. The City, like other state and local governments, uses fund accounting to demonstrate compliance with finance related legal requirements. Fund statements generally report operations in more detail than the government-wide statements and provide information that may be useful in evaluating the City's near-term financing requirements.
- There are two fund financial statements, the balance sheet and statements of revenue, expenditures and changes in fund balance. Generally, fund statements focus on near-term inflows and outflows of spendable resources and their impact on fund balance.
- Because the focus of fund financial statements is narrower than that of the government-wide statements, it is useful to make comparison between information presented. By doing so readers may better understand the long-term implication of the government's near-term financial decisions. A reconciliation to facilitate this comparison is provided as separate statements on pages 7 and 9.
- The municipality has three kinds of funds: *governmental*, *proprietary* and *fiduciary*. *Governmental funds* include the City's two permanent funds (general and special revenue) and individual capital project funds as needed. The City has one *proprietary funds*, the water and sewer utility fund. The only *fiduciary fund* for the City serves as an agency fund for tax collections for other governments.
- Financial information is presented separately on both the *balance sheet* and the *statement of revenues, expenditures and changes in fund balance* for the general fund, the CDBG fund, and TIF #3 & #4 as these are considered to be major funds. The governmental fund financial statements are on pages 6 to 9 of this report,
- The proprietary fund statements are prepared on the same basis of accounting and measurement focus as the government-wide financial statements. In addition, the City provides a *statement of cash flows* for the proprietary funds. Proprietary fund statements are located on pages 10 to 12 of this report.
- The City serves as a trustee, or *fiduciary*, for tax collections. The assets of this fund do not directly benefit nor are they under the direct control of the City. The City's responsibility is limited to ensuring the assets reported in this fund are distributed to the other governmental entities as prescribed by statute. *Fiduciary* activities are excluded from the government-wide financial statements because the City cannot use these assets to finance operations. The *Fiduciary* fund statement is presented on page 13.
- The City adopts an annual appropriated budget for its general fund and TIF #3 & #4. Budgetary comparison statements have been provided to demonstrate budget compliance. The budgetary comparison statement is on page 15 of this report.

Notes to the financial statements

The notes to the financial statements provide additional information that is essential to the full understanding of the data provided in the government-wide and fund financial statements. The notes to financial statements can be found beginning on page 14 of this report.

**City of Phillips, Wisconsin
Management's Discussion and Analysis
For the Year Ended December 31, 2013**

The major features of the City's financial statements, including the portion of the activities reported and the type of information contained is shown in the table below.

Major Features of the Government-wide and Fund Financial Statements

	Fund Financial Statements			
	Government-Wide Statements	Governmental	Proprietary	Fiduciary
Scope	Entire City (except fiduciary funds).	The activities of the City that are not proprietary or fiduciary, such as general govt., public safety, public works, etc.	Activities the City operates similar to private business. The City's water/sewer utility are the proprietary operations.	Assets held by the City on behalf of someone else. Tax collections for other governments that are on deposit with the City are reported here.
Required financial statements	<ul style="list-style-type: none"> • Statement of net position • Statement of activities. 	<ul style="list-style-type: none"> • Balance Sheet • Statement of revenues, expenditures and changes in fund balance. 	<ul style="list-style-type: none"> • Statement of net position • Statement of revenues, expenses and change in net assets • Statement of cash flows. 	<ul style="list-style-type: none"> • Statement of fiduciary net position
Basis of accounting and measurement focus	Accrual accounting. Economic resources focus.	Modified accrual accounting. Current financial resources focus.	Accrual accounting. Economic resources focus.	Accrual accounting. Economic resources focus.
Type of asset and liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter. No capital assets or long-term liabilities included.	All assets and liabilities, both financial and capital; short-term and long-term.	All assets and liabilities, both financial and capital; short-term and long-term. These funds do not currently contain any capital assets, although they can.
Type of inflow and outflow information	All revenues and expenses during the year, regardless of when cash is received or paid.	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability are due and payable.	All revenues and expenses during the year, regardless of when cash is received or paid.	All additions or deductions during the year, regardless of when cash is received and paid.

**City of Phillips, Wisconsin
Management's Discussion and Analysis
For the Year Ended December 31, 2013**

FINANCIAL ANALYSIS

The Municipality as a Whole

Net position. Table 1, below, provides a summary of the City's net position for the year ended December 31, 2013 compared to 2012.

Table 1
Condensed Statement of Net Position
(in thousands of dollars)

	Governmental		Business-Type		Total		% Change
	Activities		Activities		Municipality		
	2013	2012	2013	2012	2013	2012	2013
Current and other assets	\$ 4,061.3	\$ 4,062.6	\$ 553.9	\$ 558.7	\$ 4,615.3	\$ 4,621.2	-0.1%
Capital assets	3,927.7	3,891.7	5,797.6	5,868.1	\$ 9,725.3	9,759.8	-0.4%
Total assets	7,989.1	7,954.2	6,351.5	6,426.8	14,340.6	14,381.0	-0.3%
-T debt outstanding	2,179.4	2,399.2	1,415.7	1,591.6	3,595.1	3,990.8	-9.9%
Other liabilities	135.8	145.1	151.7	120.7	287.5	265.8	8.2%
Total liabilities	2,315.2	2,544.4	1,567.4	1,712.2	3,882.6	4,256.6	-8.8%
Total deferred inflows	1,822.5	1,831.9	177.0	194.7	1,999.5	2,026.5	-1.3%
Net position							
Net investment in							
capital assets	1,807.0	1,558.8	4,382.0	4,276.6	6,189.0	5,835.4	6.1%
Restricted	684.5	616.9	198.4	173.5	882.9	790.4	11.7%
Unrestricted	1,359.8	1,402.3	26.8	69.8	1,386.6	1,472.1	-5.8%
Total net position	\$ 3,851.3	\$ 3,578.0	\$ 4,607.2	\$ 4,519.9	\$ 8,458.5	\$ 8,097.9	4.5%

Note: totals may not add due to rounding

In governmental activities, total assets increased \$34,819 including an increase in capital assets, net increase in capital assets was \$36,040. The calculation of net position uses a historical cost for buildings that may not accurately reflect the true value. The City's equipment is in fair to good condition.

**City of Phillips, Wisconsin
Management's Discussion and Analysis
For the Year Ended December 31, 2013**

Change in net position Table 2, below, provides a summary of the City's change in the components of net assets for the year ended December 31, 2013 compared to 2012.

Table 2 Change in Net Position (in thousands of dollars)						
	Governmental Activities		Business-Type Activities		Total Municipality	
	2013	2012	2013	2012	2013	2012
Revenues:						
Program revenues						
Charge for services	\$ 321.9	\$ 297.2	\$ 763.8	\$ 730.1	\$ 1,085.7	\$ 1,027.3
Operating grants	147.6	130.9	-	-	147.6	130.9
General revenues						-
Property taxes	1,309.5	1,301.6	-	-	1,309.5	1,301.6
State & federal aid	594.3	624.3	-	-	594.3	624.3
Other	120.5	132.8	2.3	2.8	122.8	135.6
Total revenues	2,493.9	2,486.9	766.1	732.9	3,259.9	3,219.8
Expenses:						
General government	215.2	189.6	-	-	215.2	189.6
Public safety	710.4	701.9	-	-	710.4	701.9
Public works	414.5	395.1	-	-	414.5	395.1
Health/human services	13.4	14.3	-	-	13.4	14.3
Culture/recreation	478.6	444.0	-	-	478.6	444.0
Conservation/develop	262.4	64.2	-	-	262.4	64.2
Business-type activity	-	-	850.0	815.5	850.0	815.5
Debt service	126.0	249.0	-	-	126.0	249.0
Depreciation, unallocated	-	-	-	-	-	-
Other uses	-	27.8	-	-	-	27.8
Total expenses	2,220.6	2,086.0	850.0	815.5	3,070.6	2,901.6
Change in net position from operations	273.3	400.9	(83.9)	(82.7)	189.4	318.2
Net special/extraordinary	-	-	171.2	-	171.2	-
Change in net position	\$ 273.3	\$ 400.9	\$ 87.3	\$ (82.7)	\$ 360.6	\$ 318.2

Note: totals may not add due to rounding

Business – Type Activities

Revenues for the City's business-type activity (water/sewer utility) were comprised of charges for services, and investment earnings.

- Water and sewer utility expenses exceeded revenues by \$83,926, \$1,253 more than last year. The difference is attributable mainly to an increase in expense of repairing water mains offset by an increase in industrial revenues.

**City of Phillips, Wisconsin
Management's Discussion and Analysis
For the Year Ended December 31, 2013**

- Charges for services, which are amounts paid by customers of the water/sewer utility, increased \$33,701 from \$730,107.
- The water and sewer utility acquired new fixed assets in the amount of \$34,400.

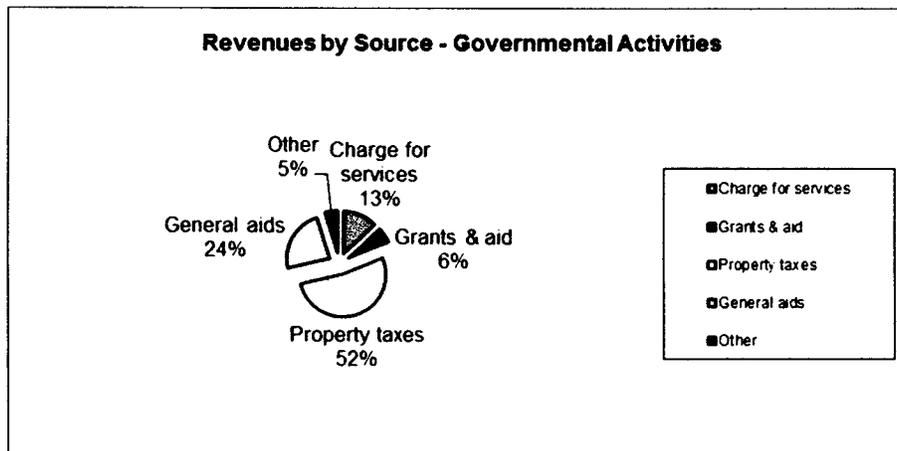
Governmental Activities

Net cost of governmental activities Table 3, below, provides a summary of the City's change in net cost of Governmental Activities for the year ended December 31, 2013 compared to 2012.

	Total Cost of Services		Net Cost of Services		Net Cost Percentag Change
	2013	2012	2013	2012	
General Government	\$ 215.2	\$ 189.6	\$ 195.7	\$ 181.6	7.8%
Public Safety	710.4	701.9	583.1	590.0	-1.2%
Public Works	414.5	395.1	249.4	246.1	1.3%
Health & human services	13.4	14.3	10.7	11.0	-2.6%
Culture & recreation	478.6	444.0	323.8	288.2	12.3%
Conservation & develop	262.4	64.2	262.4	64.2	308.7%
Debt service	126.0	249.0	126.0	249.0	-49.4%
Other	-	27.8	-	27.8	
Total	\$ 2,220.6	\$ 2,086.0	\$ 1,751.0	\$ 1,657.9	5.6%

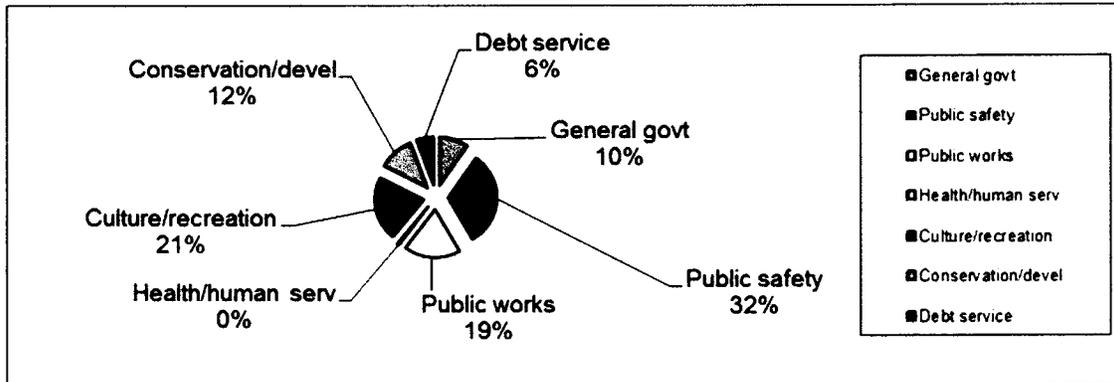
Note: totals may not add due to rounding

Revenues by Source – the chart below shows the various sources of revenue by source for the year ending December 31, 2013.



**City of Phillips, Wisconsin
Management's Discussion and Analysis
For the Year Ended December 31, 2013**

Expenditures by Function – the chart below shows the various governmental activities expenditures by function for the year ending December 31, 2013.



General Fund Budgetary Highlights

In the General Fund resources available for appropriation were \$66,804 above the final budgeted amounts. Actual expenditures in the General Fund netted \$101,236 under the final budget amount for an overall budget deficit of \$34,432.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets – Table 4 below shows the change in capital assets in the governmental activities, the business-type activities and the municipality as a whole from December 31, 2012 to December 31, 2013.

Table 4
Capital Assets
(in thousands of dollars)

	Governmental Activities		Business-Type Activities		Total Municipality		Total % Change 2013
	2013	2012	2013	2012	2013	2012	
Land	\$ 317.1	\$ 317.1	\$ 21.5	\$ 21.5	\$ 338.6	\$ 338.6	0.0%
Construction in progress	1,073.1	\$ 874.4	221.1	49.8	1,294.2	924.2	40.0%
Site Improvements	-	-	5,282.0	5,281.0	5,282.0	5,281.0	0.0%
Buildings & improvements	2,735.2	\$ 2,721.2	669.8	669.8	3,405.0	3,391.0	0.4%
Furniture & equipment	2,206.3	2,180.6	4,207.0	4,176.0	6,413.3	6,356.7	0.9%
Infrastructure	540.3	540.3	-	-	540.3	540.3	0.0%
Accumulated depreciation	(2,949.9)	(2,748.0)	(4,603.7)	(4,330.0)	(7,553.6)	(7,078.0)	6.7%
Total	\$ 3,922.2	\$ 3,885.6	\$ 5,797.6	\$ 5,868.1	\$ 9,719.8	\$ 9,753.8	-0.3%

Note: totals may not add due to rounding

**City of Phillips, Wisconsin
Management's Discussion and Analysis
For the Year Ended December 31, 2013**

Long – Term Debt – Table 5 below show the change in long-term obligations for the total municipality from December 31, 2012 to December 31, 2013.

Table 5 Outstanding Long Term Obligations (in thousands of dollars)			
	Total Municipality		Total %
	2013	2012	Change
	2013	2012	2013
General obligation debt	\$ 2,120.7	\$ 2,332.9	-9.1%
Other	1,474.4	1,657.9	-11.1%
Total	\$ 3,595.1	\$ 3,990.8	-9.9%

Note: totals may not add due to rounding

FACTORS BEARING ON THE CITY'S FUTURE

Currently known facts and circumstances that will impact the City's financial status in future are:

- The City has a few streets that are scheduled for repairs in the summer of 2014.
- There are some City buildings that are in need of repair or expansion. However, the City has set some funds aside for the maintenance of buildings.
- The Department of Public Works has purchased some new equipment. However, the City still needs to update some of the other street equipment in the future.

CONTACTING THE MUNICIPALITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and investors & creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Barb Revak, Clerk/Treasurer, City of Phillips, 174 S. Eyder Avenue, Phillips, WI 54555.

City of Phillips, Wisconsin

Government-Wide Financial Statements

**City of Phillips, Wisconsin
Statement of Net Position
As of December 31, 2013**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Assets			
Current assets:			
Cash and investments	\$ 766,118	109,948	\$ 876,066
Receivables	1,559,231	185,671	1,744,902
Internal receivables	133,469	-	133,469
Restricted cash	1,602,523	198,431	1,800,954
Inventories and prepaid items	-	8,641	8,641
Advance to other funds	-	51,223	51,223
Total current assets	<u>4,061,341</u>	<u>563,914</u>	<u>4,615,255</u>
Noncurrent assets:			
Other Noncurrent assets:			
Unamortized bond discount, net	5,555	-	5,555
Plant, property and equipment			
Land	317,065	21,490	338,555
Construction in progress	1,073,112	221,051	1,294,163
Site improvements	-	5,281,982	5,281,982
Buildings and building improvements	2,735,238	669,786	3,405,024
Furniture and equipment	2,206,322	4,207,012	6,413,334
Infrastructure- Road network	540,318	-	540,318
Less: Accumulated depreciation	<u>(2,949,890)</u>	<u>(4,603,692)</u>	<u>(7,553,582)</u>
Net Plant, property & equipment	<u>3,922,165</u>	<u>5,797,629</u>	<u>9,719,794</u>
Total noncurrent assets	<u>3,927,720</u>	<u>5,797,629</u>	<u>9,725,349</u>
Total assets	<u>7,989,061</u>	<u>6,351,543</u>	<u>14,340,604</u>
Liabilities			
Current liabilities:			
Payables:			
Accounts	39,348	4,848	44,196
Accrued payroll & related items	17,816	-	17,816
Accrued interest	27,414	13,393	40,807
Internal payables	-	133,469	133,469
Current portion of long-term obligations	224,323	184,098	408,421
Advance to other funds	51,222	-	51,222
Total current liabilities	<u>360,123</u>	<u>335,808</u>	<u>695,931</u>
Noncurrent liabilities:			
Noncurrent portion of long-term obligations	<u>1,955,102</u>	<u>1,231,579</u>	<u>3,186,681</u>
Total non-current liabilities	<u>1,955,102</u>	<u>1,231,579</u>	<u>3,186,681</u>
Total liabilities	<u>2,315,225</u>	<u>1,567,387</u>	<u>3,882,612</u>
Deferred Inflows of Resources			
Tax levies	1,209,265		1,209,265
Amounts paid to recipients of Community Development Block Grants	613,273		613,273
PSC other deferred credits		176,970	176,970
Total deferred inflows of resources	<u>1,822,538</u>	<u>176,970</u>	<u>1,999,508</u>
Net Position			
Net investment in capital assets	1,807,003	4,381,952	6,188,955
Restricted:			
TIF districts	669,505		669,505
CDBG Housing project	14,982		14,982
Water/sewer loan covenant		198,431	198,431
Unrestricted:	<u>1,359,808</u>	<u>26,803</u>	<u>1,386,611</u>
Total net position	<u>3,851,298</u>	<u>4,607,186</u>	<u>8,458,484</u>

See accompanying notes to basic financial statements.

**City of Phillips, Wisconsin
Statement of Activities
For the Year ended December 31, 2013**

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Government Activities	Business- Type Activities	Total
Governmental activities:						
General government	210,456		19,479	(190,977)		(190,977)
Public Safety	710,449	122,935	4,444	(583,070)		(583,070)
Public Works	414,527	41,455	123,703	(249,369)		(249,369)
Health and human services	13,370	2,675	-	(10,695)		(10,695)
Culture, recreation and education	478,644	154,871	-	(323,773)		(323,773)
Conservation and development	246,216	-	-	(246,216)		(246,216)
Debt service	125,964	-	-	(125,964)		(125,964)
Other uses	20,944			(20,944)		(20,944)
Total governmental activities	2,220,570	321,936	147,626	(1,751,008)		(1,751,008)
Business-type activities:						
Water/sewer utility	849,992	763,808	-		(86,184)	(86,184)
Total Business-type activities	849,992	763,808	-		(86,184)	(86,184)
Total municipality	\$ 3,070,562	\$ 1,085,744	\$ 147,626	\$(1,751,008)	\$ (86,184)	\$(1,837,192)
General revenues:						
Property taxes:						
General purposes				853,744		853,744
Debt services				455,787		455,787
State and federal aids not restricted to specific functions:				594,270		594,270
Interest and investment earnings				44,609	2,258	46,867
Miscellaneous				75,903	-	75,903
Total general revenues				2,024,313	2,258	2,026,571
Extraordinary / special items:						
Contributions for Capital Assets					171,214	171,214
Change in net position				273,305	87,288	360,593
Net position - beginning of year				3,577,993	4,519,898	8,097,891
Net position - end of year				\$ 3,851,298	\$ 4,607,186	\$ 8,458,484

*This amount excludes the depreciation that is included in the direct expenses of the various activities.

See accompanying notes to basic financial statements.

City of Phillips, Wisconsin

Fund Financial Statements

City of Phillips, Wisconsin
Balance Sheet
Governmental Funds
As of December 31, 2013

	General Fund	CDBG Fund	TIF District No. 3	TIF District No. 4	Other Nonmajor Govt Funds	Total Governmental Funds
Assets						
Cash and Investments	\$ 766,118				\$ -	\$ 766,118
Receivables:						
Taxes receivable	945,958	-	-	-	-	945,958
Other receivables	-	613,273	-	-	-	613,273
Due from other funds	136,482		42,562	934,590	-	1,113,634
Restricted cash	-	15,088	434,165	1,152,792	478	1,602,523
Advance to other funds	863,702	-	-	-	-	863,702
Total Assets	<u>2,712,260</u>	<u>628,361</u>	<u>476,727</u>	<u>2,087,382</u>	<u>478</u>	<u>5,905,208</u>
Liabilities, Deferred Inflows and Fund Balance						
Liabilities						
Accounts payable	36,342	-	2,016	990	-	39,348
Accrued payroll and related items	17,816	-	-	-	-	17,816
Due to other funds	451,203	106	528,856	-	-	980,165
Advance from other funds	-	-	581,844	281,667	51,413	914,924
Total Liabilities	<u>505,361</u>	<u>106</u>	<u>1,112,716</u>	<u>282,657</u>	<u>51,413</u>	<u>1,952,253</u>
Deferred Inflows of Resources						
Tax levies	760,969		42,562	405,734		1,209,265
Amounts paid to recipients of Community Development Block Grants		613,273				613,273
Total Deferred Inflows of Resources	<u>760,969</u>	<u>613,273</u>	<u>42,562</u>	<u>405,734</u>	<u>-</u>	<u>1,822,538</u>
Fund Balances						
Restricted:						
TIF district projects	-		(678,551)	1,398,991	(50,935)	669,505
CDBG loans	-	14,982	-	-	-	14,982
Unassigned	1,445,930	-	-	-	-	1,445,930
Total Fund Balances	<u>1,445,930</u>	<u>14,982</u>	<u>(678,551)</u>	<u>1,398,991</u>	<u>(50,935)</u>	<u>2,130,417</u>
Total Liabilities, Deferred Inflows and Fund Balance	<u>\$ 2,712,260</u>	<u>\$ 628,361</u>	<u>\$ 476,727</u>	<u>\$ 2,087,382</u>	<u>\$ 478</u>	<u>\$ 5,905,208</u>

See accompanying notes to basic financial statements.

**City of Phillips, Wisconsin
 Reconciliation of the Government Funds Balance Sheet
 to the Statement of Net Position
 For the Year Ended December 31, 2013**

Total fund balance reported on government funds balance sheet **2,130,417**

Amounts reported for *governmental activities* in the statement of net position are different because:

Unamortized bond discount, net 5,555

Capital assets used in government activities are not financial resources and therefore are not reported as a component of fund balance. The amount of governmental capital assets, net of accumulated depreciation is: 3,922,165

Long-term liabilities, including bonds and notes payable, are not due in the current period and therefore are not reported as a component of fund balance. Long-term liabilities reported in the statement of net position that are not reported in the governmental funds balance sheet are:

General obligation debt	\$ (2,120,717)	
Vested employee benefits	\$ (58,708)	
Accrued interest on general obligation debt	(27,414)	
		\$ (2,206,839)

Total net position - governmental activities **3,851,298**

City of Phillips, Wisconsin
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
For the Year Ended December 31, 2013

	General Fund	CDBG Fund	TIF District No. 3	TIF District No. 4	Other Nonmajor Funds	Total Governmental Funds
Revenues:						
Property tax	\$ 850,010	\$ -	\$ 44,105	\$ 411,682	\$ -	\$ 1,305,797
Other tax	3,734	-	-	-	-	3,734
Intergovernmental aid	739,186	-	454	2,256	-	741,896
Licenses and permits	12,321	-	-	-	-	12,321
Fines, forfeits and penalties	17,973	-	-	-	-	17,973
Public charge for service	209,648	-	-	-	-	209,648
Intergovernmental charge for service	81,994	-	-	-	-	81,994
Commercial	114,302	3,134	778	2,236	62	120,512
Total revenues	<u>2,029,168</u>	<u>3,134</u>	<u>45,337</u>	<u>416,174</u>	<u>62</u>	<u>2,493,875</u>
Expenditures:						
Current:						
General government	185,776	-	-	-	-	185,776
Public Safety	646,835	-	-	-	-	646,835
Public Works	352,126	-	-	-	-	352,126
Health and human services	13,223	-	-	-	-	13,223
Culture, recreation and education	437,709	-	-	-	-	437,709
Conservation and development	3,940	23,455	19,811	195,154	1,420	243,780
Total Current	<u>1,639,609</u>	<u>23,455</u>	<u>19,811</u>	<u>195,154</u>	<u>1,420</u>	<u>1,879,449</u>
Debt Service:						
Principal	147,163	-	-	65,000	-	212,163
Interest	49,599	-	24,039	52,796	1,448	127,882
Total Debt service	<u>196,762</u>	<u>-</u>	<u>24,039</u>	<u>117,796</u>	<u>1,448</u>	<u>340,045</u>
Capital Expenditures	224,412	-	-	13,990	-	238,402
Total Expenditures	<u>2,060,783</u>	<u>23,455</u>	<u>43,850</u>	<u>326,940</u>	<u>2,868</u>	<u>2,457,896</u>
Excess of revenue over(under) expenditures	(31,615)	(20,321)	1,487	89,234	(2,806)	35,979
Other Financing Sources (Uses):						
Other uses	(20,944)	-	-	-	-	(20,944)
Total Other Sources(Uses)	<u>(20,944)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(20,944)</u>
Net change in fund balance	(52,559)	(20,321)	1,487	89,234	(2,806)	15,035
Fund balance, beginning of year	1,498,489	35,303	(680,038)	1,309,757	(48,129)	2,115,382
Fund balance, end of year	<u>\$ 1,445,930</u>	<u>\$ 14,982</u>	<u>\$(678,551)</u>	<u>\$ 1,398,991</u>	<u>\$ (50,935)</u>	<u>\$ 2,130,417</u>

See accompanying notes to basic financial statements.

City of Phillips, Wisconsin
Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balance
of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2013

Net change in fund balances - total governmental funds **\$ 15,035**

Amounts reported for governmental activities in the statement of activities are different because:

The acquisition of capital assets are reported in the governmental funds as expenditures. However, for governmental activities those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation expenses in the statement of activities.

Capital outlay reported in governmental fund statements	238,402	
Depreciation expense reported in the statement of activities	<u>201,864</u>	
Amount by which capital outlays are greater (less) than depreciation in the current period.		36,538

Changes in the employer unfunded liability for pension benefits is reported on the statement of activities but not on the government funds.

The amount of change is: 7,651

Bond discount reported as other debt service expense in the governmental funds but is reported as other non-current asset in the statement of net position

(498)

Repayment of principal on long-term debt is reported in the governmental funds as an expenditure, but is reported as a reduction in long-term debt in the statement of net position and does not affect the statement of activities.

The amount of long-term debt principal payments in the current year is: 212,163

In governmental funds interest payments on outstanding debt are reported as an expenditure when paid. In the statement of activities interest is reported as incurred.

The amount of interest paid during the current period	88,287	
The amount of interest accrued during the current period	85,871	
Interest paid is greater (less) than interest accrued by		2,416

Change in net position - governmental activities **\$ 273,305**

City of Phillips, Wisconsin
 Combined Statement of Net Position
 Enterprise Funds
 As of December 31, 2013

Assets	Water/ Sewer Fund	2013
Cash and Investments	109,948	109,948
Receivables:		
Customer accounts receivables	185,671	185,671
Materials & supplies inventory	8,641	8,641
Restricted cash	198,431	198,431
Advance to other funds	51,223	51,223
Plant, property & equipment(net)	5,797,629	5,797,629
Total assets	\$6,351,543	\$6,351,543
 Liabilities, Deferred Inflows and Net Position		
Liabilities		
Accounts payable	4,848	4,848
Accrued interest payable	13,393	13,393
Due to other funds	133,469	133,469
Long term debt	1,415,677	1,415,677
Total liabilities	1,567,387	1,567,387
 Deferred Inflows of Resources		
PSC other deferred credits	176,970	176,970
Total deferred inflows of resources	176,970	176,970
 Net Position		
Net investment in capital assets	4,381,952	4,381,952
Restricted, expendable	198,431	198,431
Unrestricted	26,803	26,803
Total net position	4,607,186	4,607,186

See accompanying notes to basic financial statements.

City of Phillips, Wisconsin
 Combined Statement of Revenues, Expenditures and Changes in Net Position
 Enterprise Funds
 For the Year Ended December 31, 2013

	<u>Water/ Sewer</u>	<u>2013</u>
Operating Revenues	<u>763,808</u>	<u>\$763,808</u>
Operating Expenses		
Operations and maintenance	450,469	450,469
Depreciation	275,811	275,811
Taxes	<u>74,736</u>	<u>74,736</u>
Total Operating Expenses	<u>801,016</u>	<u>801,016</u>
Operating Income (Loss)	(37,208)	(37,208)
Non Operating Revenues (Expenses)		
Interest Income	2,258	2,258
Interest Expense	<u>(48,976)</u>	<u>(48,976)</u>
Total Non Operating	<u>(46,718)</u>	<u>(46,718)</u>
Loss Before Contributions	(83,926)	(83,926)
Contributions for Capital Assets	<u>171,214</u>	<u>171,214</u>
Change in Net Position	87,288	87,288
Net Position - Beginning of Year	<u>4,519,898</u>	<u>4,519,898</u>
Net Position - End of Year	<u><u>4,607,186</u></u>	<u><u>4,607,186</u></u>

See accompanying notes to basic financial statements.

City of Phillips, Wisconsin
 Combined Statement of Cash Flows
 Enterprise Funds
 For the Year Ended December 31, 2013

	<u>Water/ Sewer Fund</u>	<u>2013</u>
Cash Flows from Operating Activities		
Cash received from user charges	\$ 727,927	\$ 727,927
Cash payments to employees for services	(260,366)	(260,366)
Cash payments for utilities and other purchased services	(103,933)	(103,933)
Cash payments to suppliers for goods and services	(43,712)	(43,712)
Cash payments for other operating expenses	<u>(84,363)</u>	<u>(84,363)</u>
Net cash provided by operating activities	<u>235,553</u>	<u>235,553</u>
Cash Flows from Capital and Related Financing Activities		
Cash payments for acquisition of capital assets	(34,096)	(34,096)
Interest paid	(50,860)	(50,860)
Retirement of long-term debt	<u>(175,881)</u>	<u>(175,881)</u>
Net cash used by capital and related financing activities	<u>(260,837)</u>	<u>(260,837)</u>
Cash Flows from Investing Activities		
Interest on investments	<u>2,258</u>	<u>2,258</u>
Net cash provided by investing activities	<u>2,258</u>	<u>2,258</u>
Net decrease in cash and cash equivalents	(23,026)	(23,026)
Cash and cash equivalents - beginning of year	331,405	331,405
Cash and cash equivalents - end of year	<u>\$ 308,379</u>	<u>\$ 308,379</u>
Reconciliation of operating income to net cash provided by operating activities		
Operating income (loss)	(37,208)	(37,208)
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation (grant amortization & other amortization)	275,811	275,811
Changes in assets and liabilities:		
Accounts receivable	(18,184)	(18,184)
Materials and supply inventory	(102)	(102)
Due from/to other funds	36,960	36,960
Deferred inflows	(17,697)	(17,697)
Accounts payable	<u>(4,027)</u>	<u>(4,027)</u>
Net cash provided by operating activities	<u>\$ 235,553</u>	<u>\$ 235,553</u>

See accompanying notes to basic financial statements.

City of Phillips, Wisconsin
Statement of Net Position
Fiduciary Funds
December 31, 2013

	Tax Collection Agency Fund
Assets	
Taxes receivable	1,240,036
Total assets	<u>1,240,036</u>
Liabilities	
Due to other governments	1,240,036
Total liabilities	<u>\$1,240,036</u>

See accompanying notes to basic financial statements.

TABLE OF CONTENTS

Notes to the Basic Financial Statements

Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES	A
Note 2 – STEWARDSHIP AND COMPLIANCE	F
Note 3 – DETAILED DISCLOSURES REGARDING ASSETS AND REVENUES.....	G
Note 3a – Cash and investments	
Note 3b – Capital assets	
Note 4 – DETAILED DISCLOSURES REGARDING LIABILITIES AND EXPENSES	H
Note 4a – Short-term debt	
Note 4b – Long-term liabilities	
Note 4c – Interfund balances and activity	
Note 4d – Contributions to pension plan	
Note 4e – Unfunded pension liability	
Note 4f – Debt covenants	
Note 4g – Risk management	
Note 5 – OTHER NOTE DISCLOSURES.....	L
Note 5a – Fund balances	
Note 5b – Excess of actual expenditure over budget	
Note 5c – Contingencies and commitments	

City of Phillips, Wisconsin

Notes to Financial Statements
For the Year Ended December 31, 2013

Note 1 - **SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES**

The financial statements of the City of Phillips, Wisconsin (the "City") have been prepared in conformity with accounting principles generally accepted in the United States as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the City are described below.

A. Reporting Entity

The City of Phillips, Wisconsin (the "City") is incorporated under the provisions of the State of Wisconsin. The City operates under a Council - Administrator form of government and provides the following services as authorized by its charter: Public safety (ambulance and fire), streets, sanitation, health and social services, culture-recreation, public improvements, planning and zoning, and general administrative services. Other services include utilities.

The reporting entity for the City is based upon criteria set forth by the Governmental Accounting Standards Board. All functions of the City for which it exercises oversight responsibility are included. The oversight responsibility includes but is not limited to, financial interdependency between the City and the governmental entity; control by the City over selection of the entity's governing authority or designation of management; the ability of the City to significantly influence operations of the entity; and whether the City is responsible for the accountability for fiscal matters. All significant activities and organizations with which the City exercises oversight responsibility have been considered for inclusion in the basic financial statements. The City has no component units and it is not included in any other governmental reporting entity.

B. Basis of presentation

Government-wide financial statements

The statement of net position and the statement of activities present financial information about the government's governmental and business-type activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary. These statements distinguish between the governmental and business-type activities of the government. Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business type activities are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the government's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

The City applies restricted resources first when an expense is incurred for a purpose for which both restricted and unrestricted net position are available. Depreciation expense which can be specifically identified by function is included in the direct expenses of each function. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

Fund financial statements

The accounts of the City are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained, consistent with legal and managerial requirements.

The fund statements provide information about the government's funds, including fiduciary funds. Separate statements for each fund category – governmental, business-type and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds; each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as non-major funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal value. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

The government reports the following major governmental funds:

General Fund – This is the government's primary operating fund. It accounts for all financial activity that is not required to be accounted for in other fund.

CDBG Fund – This fund accounts for all activity of the CDBG housing rehabilitation loan program funded by a federal grant.

TIF District #3 – This fund accounts for all activity of the tax increment financing district #3.

TIF District #4 – This fund accounts for all activity of the tax increment financing district #4.

The City operates one enterprise fund. The Water and Sewer Utility Fund accounts for the activity of the municipal water and sewer utility.

The City accounts for assets held as an agent for other governmental units in a fiduciary agency fund. This fund includes the Tax Collection agency fund.

C. Measurement Focus and Basis of Accounting

The government-wide, business-type and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred, or economic asset used, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the government gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when they become both measurable and available (susceptible to accrual). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose the City considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after the end of the fiscal year.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the City may fund certain programs by a combination of specific cost-reimbursement grants and general revenues. Therefore, when program expenses are incurred, both restricted and unrestricted net position may be available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues.

Private sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance or the Governmental Accounting Standards Board.

D. Assets and Liabilities

Cash and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from date of acquisition. Cash and investment balances for individual funds are pooled unless maintained in segregated accounts.

State statutes permit the City to invest available cash balances, other than debt service funds, in time deposits (maturing in not more than three years) of authorized depositories, U.S. Treasury obligations, U.S. government agency issues, municipal obligations within Wisconsin, high grade commercial paper which matures in less than seven years, and the local government pooled-investment fund administered by the State of Wisconsin Investment Board.

All investments are stated at fair market value. Determination of fair value for investment in the state treasurer's investment pool is based on information provided by the State of Wisconsin Investment Board.

Property Taxes:

Real estates assessments are as of January 1, tax levies in December are applicable to the following year and the real estate taxes are due in January or February, unless an installment plan is selected. Property taxes are recognized as revenue in the period which the taxes are levied. The 2012 tax levy is used to finance operations of the City for the year ended December 31, 2013. All property taxes are considered due on January 1st, when an enforceable lien is assessed against the property and the taxpayer is liable for the taxes. The County assumes all responsibility for delinquent real property taxes. Property taxes which have not been recognized as revenue are recorded as deferred revenues until collected.

Accounts Receivable

All accounts receivable are shown at gross amounts with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that such allowance would not be material.

Due to and from other funds

The amounts reported on the statement of net assets for due to and due from other funds represents amounts due between fund types (governmental activities, business type activities and fiduciary funds). Eliminations have been made for amounts due to and due from within the same fund type. See Note 4C for a detailed description of the individual fund balances as of December 31.

Inventories and Prepaid Supplies:

Proprietary fund type inventories are generally used for construction, operation and maintenance work, they are not for resale. They are charged to construction, operations and maintenance expense at average cost.

Governmental fund inventory items are charges to expenditure accounts when purchased. Year-end inventory was not significant.

Capital assets

The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide of fund financial statements.

- Government-wide Statements

In the government-wide financial statements, fixed assets are accounted for as capital assets. All fixed assets are valued at historical cost or estimated historical cost if actual is unavailable, based on management estimates. Donated assets are reported at estimated fair market value at the time received.

Prior to January 1, 2004, governmental funds' infrastructure assets were not capitalized. Upon implementing GASB 34 governmental units are required to account for all infrastructure in the government-wide statements prospectively from the date of implementation. Retroactive reporting of all major general infrastructure assets is encouraged but not required. For the year ended December 31, 2013, the City has chosen not to retroactively report infrastructure acquired by its governmental fund types.

Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the government-wide statements and proprietary funds are as follows:

	<u>Capitalization Threshold</u>	<u>Depreciation Method</u>	<u>Estimated Useful Life</u>
Buildings/improvements	\$1,000	Straight-line	50 years
Furniture and equipment	\$1,000	Straight-line	5-15 years
Vehicles	\$1,000	Straight-line	5-10 years
Infrastructure	\$1,000	Straight-line	25 years

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as the projects are constructed.

- Fund Financial Statements

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Fixed assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

Additions to and replacements of utility plant are recorded at original cost, which includes material, labor, overhead, and an allowance for the cost of funds used during construction when significant. For tax-exempt debt, the amount of interest capitalized equals the interest expense incurred during construction netted against any interest revenue from temporary investment of borrowed fund proceeds. No interest was capitalized during the current year. The cost of property replaced, retired or otherwise disposed of, is deducted from plant accounts and, generally, together with removal costs less salvage, is charged to accumulated depreciation.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results may differ from those estimates.

Equity Classifications

- Government-wide Statements

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement for those assets. Net position is reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

- Fund Statements

Governmental fund equity is classified as fund balance. Fund balances are reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Fund balances are reported as committed when constrained by the highest level of decision making authority (City Council). Fund balances are reported as assigned when the City Council or designated official expresses an intent for a specific use. All remaining fund balances are unassigned and available for general municipality purposes. Proprietary fund equity is classified the same as in the government-wide statements.

Budgetary Accounting

Budgetary information is derived from the annual operating budget and is presented using the same basis of accounting for each fund as described above. The legally adopted budget and budgetary expenditure control is exercised at the function level. Reported budget amounts are as originally adopted or as amended by City Board resolution.

Housing Rehabilitation Loans Receivable

The City has received grant funds for housing rehabilitation loan programs to various individuals. The City records a loan receivable when the loan has been made and funds have been disbursed.

As loans are repaid, revenue is recognized. When new loans are made from the repayments, expenditures are recorded. Interest received from loan repayments is recognized as revenue when received in cash. Any unspent loan repayments at year end are presented as reserved fund balance in the fund financial statements.

Loans become due upon sale of the property, it is not possible to determine the portion that may be collectable within one year.

Subsequent Events

Subsequent events have been evaluated through May 15, 2014, which is the date the financial statements were available to be issued.

Note 2 – STEWARDSHIP AND COMPLIANCE

The City did not have any violation of legal or contractual provisions for the fiscal year ended December 31, 2013.

Note 3 –DETAILED DISCLOSURES REGARDING ASSETS AND REVENUES

Note 3a – Cash and investments

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the City’s deposits may not be returned to it. The City does not have a deposit policy for custodial credit risk. As of December 31, 2013 all of the City deposits were fully collateralized by the FDIC and the State Guarantee Fund, except one financial institution where its deposits were under-collateralized by \$148,800.

The following schedule of cash deposits of all the City’s funds (including fiduciary funds) as of December 31, 2013 as reflected in the Statement of Net Position follows:

	Primary	Enterprise	
	Government	Funds	Total
Unrestricted:			
Cash and Cash Equivalents	\$766,118	\$109,948	\$876,066
Restricted:			
Cash and Cash Equivalents	1,602,523	198,431	1,800,954
Total Cash and Cash Equivalents	\$2,368,641	\$308,379	\$2,677,020

The Primary Government restricted cash balance is composed of the cash balances of the Special Revenue funds and Capital Projects funds. The Enterprise Fund restricted cash balance is reserved by debt covenant with the Clean Water Fund. The Water/Sewer utility is required to deposit \$35,080 per year into the reserved account until maturity of the loan in May of 2021. The current required balance is \$198,431.

Interest and dividends earned as of December 31, 2013 are as follows:

	Governmental	Business-type
	Activities	Activities
Interest earned	\$44,609	\$2,258

Deposits in banks are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for demand deposits and \$250,000 for time deposits, per entity. In addition, the State of Wisconsin has a State Guarantee Fund, which provides a maximum of \$400,000 per entity above the amount provided by the FDIC. However, due to the relatively small size of the Guarantee Fund in relation to the total coverage, total recovery of losses may not be available.

Fluctuating cash flows during the year due to tax collections, receipt of state aids and/or proceeds from borrowing may result in temporary uninsured balances significantly exceeding the FDIC and State Guarantee Fund insurance.

Note 3b – Capital Assets

Capital asset balances and activity for the year ended December 31, 2013 were as follows:

	Beginning Balance	Prior year Adjustments	Increases	Decreases	Ending Balance
Governmental activities:					
Capital assets not being depreciated:					
Sites (land)	\$ 317,065	-	-	-	\$ 317,065
Construction In Progress	874,380	-	198,732	-	1,073,112
Total capital assets not being depreciated	1,191,445	-	198,732	-	1,390,177
Capital assets being depreciated:					
Buildings & Site Improvements	2,721,248	-	13,990	-	2,735,238
Equipment & Vehicles	2,180,642	-	25,680	-	2,206,322
Road network	540,318	-	-	-	540,318
Total capital assets being depreciated	5,442,208	-	39,670	-	5,481,878
Less accumulated depreciation for:					
Buildings & site improvements	(1,059,308)	-	(58,529)	-	(1,117,837)
Furniture and equipment	(1,515,366)	-	(116,319)	-	(1,631,685)
Total accumulated depreciation	(2,574,674)	-	(174,848)	-	(2,749,522)
Total capital assets being depreciated, net of accumulated depreciation	2,867,534	-	22,822	-	2,890,356
Governmental activities capital assets, net of accumulated depreciation					\$ 3,922,165
Depreciation expense was charged to governmental functions as follows:					
General Government			24,680		
Public Safety			71,265		
Public Works			62,401		
Health & Human Services			147		
Culture, Recreation & Education			40,935		
Conservation & Development			2,436		
Total depreciation for governmental activities			\$201,864		
Business-type activities:					
Capital assets not being depreciated:					
Land	\$ 21,490				\$21,490
Construction in Progress	49,837		\$ 171,214		221,051
Total capital assets not being depreciated	71,327		171,214	-	242,541
Capital assets being depreciated:					
Water distribution system	3,729,747		9,862	(179)	3,739,430
Sewer collection & treatment system	6,397,066		22,286		6,419,352
Total capital assets being depreciated	10,126,813		32,148	(179)	10,158,782
Less accumulated depreciation for:					
Water distribution system	(1,401,604)		(77,172)	2,124	(1,476,652)
Sewer collection & treatment system	(2,928,401)		(198,639)	-	(3,127,040)
Total accumulated depreciation	(4,330,005)	-	(275,811)	2,124	(4,603,692)
Total capital assets being depreciated, net of accumulated depreciation	5,796,808	-	(243,663)	1,945	5,555,090
Business-type activities capital assets, net of accumulated depreciation					\$ 5,797,631
Depreciation expense was charged to functions as follows:					
	Water		75,318		
	Sewer		200,493		
Total business-type activities depreciation expense			\$275,811		

Note 4 – DETAILED DISCLOSURES REGARDING LIABILITIES AND EXPENSES

Note 4a – Short-term debt

The City had no short-term debt liability balances or activity for the year ended December 31, 2013.

Note 4b – Long-term Liabilities

Long-term liability balances and activity for the year ended December 31, 2013 were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due within One Year</u>
Governmental Activities					
General obligation debt					
Bonds and notes payable					
Capital projects	<u>\$2,332,880</u>	<u>-</u>	<u>\$ 212,163</u>	<u>\$ 2,120,717</u>	<u>\$ 224,323</u>
Total general obligation debt	<u>2,332,880</u>	<u>-</u>	<u>212,163</u>	<u>2,120,717</u>	<u>224,323</u>
Vested Employee Benefits:					
Pension related benefits	<u>66,359</u>	<u>-</u>	<u>7,651</u>	<u>58,708</u>	<u>-</u>
Total Other Liabilities	<u>66,359</u>	<u>-</u>	<u>7,651</u>	<u>58,708</u>	<u>-</u>
Total governmental activity long-term liabilities	<u>\$ 2,399,239</u>	<u>\$ -</u>	<u>\$ 219,814</u>	<u>\$ 2,179,425</u>	<u>\$ 224,323</u>
Business-type Activities					
Bonds and notes payable	<u>\$ 1,591,558</u>	<u>-</u>	<u>175,881</u>	<u>1,415,677</u>	<u>184,098</u>
Total business-type activity long-term liabilities	<u>\$ 1,591,558</u>	<u>\$ -</u>	<u>\$ 175,881</u>	<u>\$ 1,415,677</u>	<u>\$ 184,098</u>

Payments on bonds and notes are made by the various funds debt service fund and the business-type funds.

Total interest paid and accrued during the year:	<u>Governmental</u>	<u>Business-type</u>
	<u>Funds</u>	<u>Funds</u>
Total interest paid	<u>\$ 88,287</u>	<u>\$50,860</u>
Total interest expense	<u>85,871</u>	<u>48,976</u>
Interest paid over (under) expense	<u>\$2,416</u>	<u>\$1,884</u>

The full faith, credit, and taxing powers of the City secure all general obligation debt, including business-type activities, if any. Bonds and notes payable is comprised of the following individual issues:

Government Activities	Issue	Interest	Date of	Balance
Notes and Bonds payable	Dates	Rates	Maturity	12/31/13
Bond payable	05/01/2006	4.0-4.4	03/01/2021	920,000
Note payable	07/28/2006	5.67	07/28/2014	16,080
Bond payable	04/01/2010	2.0-4.4	03/01/2025	1,005,000
Note payable	7/21/2011	3.25	7/21/2016	43,694
Note payable	10/14/2011	3.25	7/22/2015	14,428
Note payable	10/31/2011	3.60	10/31/2018	<u>121,515</u>
Total bonds and notes				<u>\$2,120,717</u>
Business-type Activities				
Water/sewer revenue bond	07/15/98	4.4-5.1	01/15/18	365,000
Water/sewer revenue bond	06/13/01	2.78	05/01/21	<u>1,050,677</u>
				<u>\$1,415,677</u>

The legal debt limit and margin of indebtedness is set at 5% of equalized value by Section 67.03(1) (b), Wisconsin Statutes. The margin of indebtedness at December 31, 2013 is:

Equalized value certified by Wisconsin Department of Revenue for:	2013	\$92,693,300
Margin of indebtedness at 5%		4,634,665
Deduct long-term debt applicable to debt margin		<u>(2,120,717)</u>
Margin of indebtedness		<u><u>\$ 2,513,948</u></u>

Aggregate cash flow requirements for retirement of long-term principal and interest on notes and bonds (including State Trust Fund loans) as of December 31, 2013 is as follows:

Government Activities

Year ended			
31-Dec	Principal	Interest	Total
2014	224,323	80,579	304,902
2015	218,029	72,329	290,358
2016	222,124	64,494	286,618
2017	210,160	56,280	266,440
2018	216,081	48,093	264,174
2019-2023	825,000	118,025	943,025
2024-2025	205,000	9,130	214,130
Totals	<u>\$ 2,120,717</u>	<u>\$ 448,930</u>	<u>\$ 2,569,647</u>

Business-type Activities

Year ended			
31-Dec	Principal	Interest	Total
2014	184,098	44,471	228,569
2015	192,404	37,677	230,081
2016	200,802	30,534	231,336
2017	204,294	23,168	227,462
2018	212,883	15,577	228,460
2019-2021	421,196	17,392	438,588
Totals	<u>\$ 1,415,677</u>	<u>\$ 168,819</u>	<u>\$ 1,584,496</u>

Note 4c – Interfund receivables/payables and operating transfers

The following is a schedule of interfund receivables/payables in the fund financial statements:

	Amount
Governmental Funds:	
General fund receivable from Enterprise funds for operations	\$ 133,469
General fund payable to TIF districts for operations & tax roll	(448,296)
TIF district receivable from General Fund for tax roll/operations	448,296
Total Governmental Fund Receivable/Payable	\$133,469
Business-type Funds:	
Water/sewer fund payable to General fund for operations	(133,469)
Total Business-type Fund Receivable/Payable	\$(133,469)

For the Statement of Net Position interfund balances which are owed within the governmental activities funds or business-type activities funds are eliminated.

Balance owed between the governmental activities funds and the business-type activities funds are reported in the Statement of Net Position and include:

	Amount
Governmental Activities	Due (Owed)
General Fund	\$133,469
Total	\$133,469
Business-type Activities	
Water/sewer Fund	(133,469)
Total	\$(133,469)

Operating transfers – transfers are used to: 1) move unrestricted revenues collected in the general fund to finance various programs accounted for in the other funds in accordance with budgetary authorizations and 2) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them.

The City did not utilize any Operating Transfers in 2013.

Note 4d – Contributions to pension plan

All eligible employees of the City participate in the Wisconsin Retirement System ("WRS"), a cost-sharing, multiple-employer, defined benefit, public employee retirement system. All permanent employees expected to work over 600 hours a year (non-teachers) and 440 hours a year (teachers) are eligible to participate in the WRS. Covered employees in the General/Teacher/Educational Support Personnel category are required by statute to contribute 5.9% of their salary (7.05% for Executives and elected officials, 5.9% for Protective Occupations with Social Security, and 5.9% for Protective Occupations without Social Security) to the plan. Employers may make these contributions to the plan on behalf of employees. Employers are required to contribute an actuarially determined amount necessary to fund the remaining projected cost of future benefits.

The payroll for the City covered employees covered by the WRS for the year ended December 31, 2013 was \$778,375; the employer's total payroll was \$931,823. The total required contributions for the year ended December 31, 2013 was \$123,371 which consisted of \$71,609 or 9.2% of payroll from the employer and \$51,762, or 6.7% of payroll from employees. Total contributions for the years ending December 31, 2012 and 2011 were \$110,236 and \$108,508 respectively, equal to the required contributions for each year.

Employees who retire at or after 65 are entitled to receive a retirement benefit. Employees may retire at age 55 and receive actuarially reduced benefits. The factors influencing the benefit are: (1) final average earnings, (2) years of creditable service, and (3) a formula factor. Final Average Earnings is the average of the employee's three highest years of earnings. Employees terminating covered employment before becoming eligible for a retirement benefit may withdraw their contributions and, by doing so, forfeit all rights to any subsequent benefit. For employees beginning participation on or after 1/1/90, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for retirement benefits. Participants employed prior to 1990 and on or after April 24, 1998 are immediately vested.

The WRS also provides death and disability benefits for employees. Eligibility for and the amount of all benefits is determined under Chapter 40 of the State Statutes.

The WRS issues an annual financial report which may be obtained by writing to the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931.

Note 4e – Unfunded Pension Liability

The City's unfunded pension liability of \$58,708 on December 31, 2013 is an actuarially computed liability by the Wisconsin Retirement System (System) resulting from increases in employee pension benefits that exceeded actual prior years' contributions by the City to the System. The liability was originally calculated by the System as of January 1, 1990. Since that time, the City has been making additional monthly payments to the System in order to amortize the liability over a 40 year period. In addition, the City is charged 7.8% interest per year on the unpaid balance. As a result, the outstanding balance of the liability may increase annually if payments made by the City to the System are less than the interest charged. The Systems 40 year amortization schedule from 1990 anticipates that the unfunded pension liability will not be reduced annually for approximately the first 20 years of the schedule. Additional information on the Wisconsin Retirement System is provided in Note 4d.

Note 4f – Debt Covenants

As part of the Clean Water Fund loan issued by the State of Wisconsin Environmental Improvement fund the City deposits a predetermined amount to a reserved cash account each year. The current balance in the reserve is \$198,431, which is an amount sufficient to ensure compliance with the debt covenant.

Note 4g – Risk management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. The City maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded insurance coverage in any of the last three years. There were no significant reductions in coverage compared to the prior year.

Note 5 – OTHER NOTE DISCLOSURES

Note 5a – Fund balances

Portions of fund balances are restricted and are not available for current appropriation for expenditure as follows:

CDBG Housing Rehab project	\$14,982
TIF District project costs	669,505

Note 5b – Excess of actual expenditure over budget

The following functions had an excess of actual expenditures over budget for the year ending December 31, 2013:

General Fund Excess Expenditure

Public Safety	\$ 15,880
Culture, recreation & Education	23,751
Conservation & development	3,290

Note 5c – Contingencies and commitments

From time to time, the City is party to various pending claims and legal proceedings. Although outcome of such matters cannot be forecasted with certainty, it is the opinion of management and the City's attorney that the likelihood is remote that any such claims or proceedings will have a material effect on the City's financial position or results of operations.

The City participates in a number of state and federally assisted grant programs. These programs are subject to program compliance audits by grantors or their representatives. The audits of these programs for or including the year ended December 31, 2013 have not been conducted. Accordingly, the City's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

Funding for the operating budget of the City comes from many sources, including property taxes, grants and aids from other units of government, user fees, fines and permits, and other miscellaneous revenues. The State of Wisconsin provides a variety of aid and grant programs which benefit the City. Those aid and grant programs are dependent on continued approval and funding by the Wisconsin governor and legislature, through their budget processes. The State of Wisconsin is currently experiencing budget problems, and is considering numerous alternatives including reducing aid to local governments. Any changes made by the State to funding or eligibility of local aid programs could have a significant impact on the future operating results of the City.

Note 5d – Subsequent Events

In early 2014, two pieces of equipment that treat the sewage at the City's waste water treatment plant broke. The cost is approximately \$250,000 to replace them, which the City plans to fund with a loan.

City of Phillips, Wisconsin

Required Supplementary Information

City of Phillips, Wisconsin
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
General Fund
For the Year Ended December 31, 2013

	Budgeted Amounts		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Revenues:				
Property tax	\$ 827,799	\$ 827,799	850,010	\$ 22,211
Other tax	9,000	9,000	3,734	(5,266)
Intergovernmental aid	704,175	719,554	739,186	19,632
Licenses and permits	9,500	9,500	12,321	2,821
Fines, forfeits and penalties	16,600	16,600	17,973	1,373
Public charge for service	215,475	215,475	209,648	(5,827)
Intergovernmental charge for service	81,527	81,527	81,994	467
Miscellaneous revenues	77,950	82,909	114,302	31,393
Total revenues	<u>1,942,026</u>	<u>1,962,364</u>	<u>2,029,168</u>	<u>66,804</u>
Expenditures:				
Current:				
General government	194,380	194,380	185,776	8,604
Public Safety	615,576	630,955	646,835	(15,880)
Public Works	374,055	355,055	352,126	2,929
Health and human services	67,997	67,997	13,223	54,774
Culture, recreation and education	413,958	413,958	437,709	(23,751)
Conservation and development	650	650	3,940	(3,290)
Total Current	<u>1,666,616</u>	<u>1,662,995</u>	<u>1,639,609</u>	<u>23,386</u>
Debt Service:				
Principal	147,163	147,163	147,163	-
Interest	49,599	49,599	49,599	-
Total Debt service	<u>196,762</u>	<u>196,762</u>	<u>196,762</u>	<u>-</u>
Capital Expenditures	19,308	43,267	224,412	(181,145)
Total Expenditures	<u>1,882,686</u>	<u>1,903,024</u>	<u>2,060,783</u>	<u>(157,759)</u>
Excess of revenue over(under) expenditures	59,340	59,340	(31,615)	(90,955)
Other Financing Sources (Uses):				
Other uses	(77,467)	(77,467)	(20,944)	56,523
Total Other Sources(Uses)	<u>(77,467)</u>	<u>(77,467)</u>	<u>(20,944)</u>	<u>56,523</u>
Net change in fund balance	(18,127)	(18,127)	(52,559)	(34,432)
Fund balance, beginning of year	1,498,489	1,498,489	1,498,489	-
Fund balance, end of year	<u>\$ 1,480,362</u>	<u>\$ 1,480,362</u>	<u>\$ 1,445,930</u>	<u>\$ (34,432)</u>

City of Phillips, Wisconsin
Notes to Required Supplementary Information
On Budgetary Accounting and Control
Year Ending December 31, 2013

Budgets are adopted each fiscal year for all funds legally required to be budgeted. The legally adopted budget and budgetary expenditure control is exercised at the function level for all funds. Reported budget amounts are as originally adopted or as amended by City Council resolution.

The City follows these procedures in establishing the budgetary data reflected in the financial statements.

- Based upon requests from staff, administration recommends budget proposals to the City Council.
- The City Council prepares a proposed budget including proposed expenditures and the means of financing them for the January 1 through December 31 year.
- A public notice is published containing a summary of the budget and identifying the time and place where a public hearing will be held on the proposed budget.
- Pursuant to the public budget hearing, the City Council may alter the proposed budget.
- After the City Council (following the public hearing) adopts the budget, no changes may be made in the amount of tax to be levied or in the amount of the various appropriations and the purposed of such appropriations unless authorized by a 2/3 vote of the entire Council.
- Appropriations lapse at year-end unless authorized as a carryover by the City Council. The portion of fund balance representing carryover appropriations is reported as a reserve of fund balance.

City of Phillips, Wisconsin

Other Supplementary Information

City of Phillips, Wisconsin
Combining Balance Sheet
Nonmajor Governmental Funds
As of December 31, 2013

	Capital Projects	
	TIF District No. 2	Total Nonmajor Govt Funds
Assets		
Restricted cash	478	478
Total Assets	\$ 478	\$ 478
Liabilities and Fund Balance		
Liabilities		
Advance from other funds	51,413	51,413
Total Liabilities	51,413	51,413
Fund Balances		
Restricted:		
TID #2 projects	(50,935)	(50,935)
Total Fund Balance	(50,935)	(50,935)
Total Liabilities and Fund Balance	\$ 478	\$ 478

City of Phillips, Wisconsin
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended December 31, 2013

	<u>Capital Projects</u>	
	TIF District No. 2	Total Nonmajor Govt Funds
Revenues:		
Miscellaneous revenues	62	62
Total revenues	<u>62</u>	<u>62</u>
Expenditures:		
Current:		
Conservation and development	1,420	1,420
Total Current	<u>1,420</u>	<u>1,420</u>
Debt Service:		
Interest	1,448	1,448
Total Debt service	<u>1,448</u>	<u>1,448</u>
Total Expenditures	<u>2,868</u>	<u>2,868</u>
Excess of revenue over(under) expenditures	<u>(2,806)</u>	<u>(2,806)</u>
Net change in fund balance	(2,806)	(2,806)
Fund balance, beginning of year	(48,129)	(48,129)
Fund balance, end of year	<u>\$ (50,935)</u>	<u>\$ (50,935)</u>



EAGLE AUDIT & ACCOUNTING, LLC

CERTIFIED PUBLIC ACCOUNTANTS

Members of:

American Institute of Certified Public Accountants
Wisconsin Institute of Certified Public Accountants
Government Audit Quality Center

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

1181 NORTH FOURTH
AVENUE
PARK FALLS,
WISCONSIN
PHONE 715-762-4909
FAX 715-762-3359
robbiller@pctcnet.net

Independent Auditor's Report

To the Common Council
City of Phillips, Wisconsin
Phillips, Wisconsin

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Phillips, Wisconsin ("City") as of and for the year ended December 31, 2013 and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 15, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified a certain deficiency in internal control that we consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and responses as 2013-01 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Phillips, WI Response to Findings

The City's response to the findings identified in our audit are described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Eagle Audit & Accounting, LLC

Eagle Audit & Accounting, LLC
Certified Public Accountants

May 15, 2014
Park Falls, Wisconsin

City of Phillips, WI
Schedule of Findings and Responses
 For the Year Ended December 31, 2013

Section 1 - Summary of Auditor's Results

Financial Statements

	Yes	No	
Type of auditors' report issued			Unqualified
Internal control over financial reporting:			
Material weakness(es) identified?	X		
Significant deficiency(ies) identified that are not considered to be material weaknesses?		X	
Noncompliance material to the financial statements		None reported	

Section 2 - Financial Statement Findings

Finding 2013-01: Segregation of Duties

Criteria: It is the responsibility of management to establish proper internal controls over financial reporting, of which an important part is proper segregation of duties among finance personnel.

Condition: The size of the office staff precludes a proper segregation of functions to assure adequate internal control.

Questioned Costs: N/A

Effect: Information provided to management throughout the year may be incorrect due to errors and/or inconsistencies due to the concentration of duties and responsibilities in a single or limited number of individuals.

Recommendation: Although this is not unusual in entities of your size, administration and the Board should continue to be aware of this situation and to realize that the concentration of duties and responsibilities in a limited number of individuals is not desirable for an effective system of internal control. Under these conditions, the most effective controls lie in the Board's knowledge of matters relating to the City's operations.

View of Responsible Officials: Management concurs with the finding and has determined that the economic cost of addressing this issue out weighs the benefits at this time.

Section 3 – Other Issues

	Yes	No
Does the auditor’s report or the notes to the financial statements include disclosure with regard to substantial doubt as to the auditee’s ability to continue as a going concern?		X
Does the audit report show audit issues (i.e., material non-compliance, non-material non-compliance, questioned costs, material weakness, significant deficiency, management letter comment, excess revenue or excess reserve) related to grants/contracts with funding agencies that require audits to be in accordance with <i>State Single Audit Guidelines</i> :		X
Was a Management Letter or other document conveying audit comments issued as a result of this audit	X	

Name and signature of partner: Robert M. Biller, CPA

Robert M. Biller

Date of report

May 15, 2014

The City of Phillips contact official for finding 2013-01 is as follows:

Barb Revak
 Clerk/Treasurer
 715-339-3125

City of Phillips, WI
Status of Prior Year Audit Findings
And Corrective Action Plan

For the Year Ending December 31, 2013

12-01 Lack of Segregation of Duties

Management and the Board are aware of the situation and will continue to oversee the financial matters of the City with this in mind.

Corrective Action Plan

13-01 Lack of Segregation of Duties – as above.