

City of Phillips
Committee of the Whole Meeting & Budget Hearing
Municipal Building, Municipal Hall
174 S Eyder Avenue
January 8, 2019
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Dorothy Hanish, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer-Shelby Prochnow.

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) to consider the employment, review Street Department Applications.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, John Vlach ____, Dorothy Hanish ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday February 5, 2019 at 5:30 p.m.
2. Motion to approve the minutes from December 4, 2018 meeting.
3. Mayor updates:
4. Clerk updates:
 - a. City Christmas Party – January 17th at Harbor View
 - b. Roof for Municipal building.
5. Kwik Trip: Certified Survey Map

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. 2017 street projects: Flambeau Ave
7. Well #7 updates:
8. DPW and Water/Sewer Updates:
9. Salvage Fees: Need to increase certain fees

Public Safety - Vlach

10. Fire Department updates:
11. Police Department Updates:

Licensing/Permits – Hanish

Personnel/Budget/Finance – Clark

12. 2019 Budget amendments: Audit price increase and DPW employee health insurance.

**Legal
City Council**

13. Council Update:
14. Motion to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) to consider the employment, review of Street Department applications.
Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ John Vlach ___ Dorothy Hanish ___ John Klimowski____. Time: _____
15. Motion to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ John Vlach ___ Dorothy Hanish ___ John Klimowski ____.
Time: _____
16. Possible action on the subject matter of the closed session.
17. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:31p.m.

Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, John Klimowski, Shelby Prochnow, Bruce Marshall, Pete Simurdiak, Jeff Williams, Scott Teigen, Jon Pesko, Kristen Harper, Chris Morrone, Mario Morrone, Mike Stoffel, Todd Toelle, Jim Pisca, Travis Abraham, Joe Perkins, Anna Marie Hansen, Bill Elliot, Mike Hauschild, and Becky Puhl.

Public Comment: Kristen Harper gave an update for the Splash Pad. She let the council know that fixtures are going to be ordered.

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday February 5, 2019 at 5:30 p.m.

-Richard Heitkemper will be absent for that meeting, but available via phone
2. Tomaszewski/ Vlach moved to approve the minutes from December 4, 2018 meeting. Carried
3. Mayor updates: Updated that a company from Korea is looking for a place in, possibly in Price County to establish a business. No further information has been mentioned.
4. Clerk updates:
 - a. City Christmas Party – January 17th at Harbor View
 - b. Roof for Municipal building. Clerk Shelby updated the council that we should put it in their thoughts that the municipal building will need a new roof soon as it is in pretty bad shape. Shelby will talk to a Todd and Richard regarding some companies that we could get bids from.
5. Kwik Trip: Certified Survey Map
Scott Teigen, VP of Kwik Trip, gave the council a small presentation of the plans for the Kwik Trip and the site as well as the business itself. Scott is seeing if there is the possibility to build in 2019 instead of May of 2020. Building will look like Park Falls store but will be larger and they will hire between 30-40 people, and they will be open 24 hours.
Heitkemper/ Clark moved to recommend to the Common Council to approve the certified survey map as recommended by the Phillips Planning Commission. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Hanish – absent, Klimowski – aye. Motion Carried.

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. 2017 street projects: Flambeau Ave: None
7. Well #7 updates: The closeout was accepted by Safe Drinking Water and all grant funds have been received now. Just assembling all the hard copy paper work that will need to be filed.

8. DPW and Water/Sewer Updates:

Water: Todd updated the council about the Water Towers needed to be repainted, interior and exterior, and that we may want to start setting funds aside. Paper work was sent down to Madison, and Todd is just waiting to here back about what needs to be done. Treatment plant is seeing grease issues from local restaurants and it is plugging up the lines, this is the 3rd time this year they have been plugged up. In Spring, Todd would like to go to the businesses and inspect the lines and traps. Had to have a company come in to unblock the line, so City attorney Bruce Marshall is looking into if we can have the business pay the invoice for the jetting of the line.

DPW: Everything is running status quo, wishing it was snowing instead of raining all the time. Also reminding residents that they can pick up a bucket of sand so people can sand their sidewalks.

9. Salvage Fees: Need to increase certain fees

Disposal fees for some items, especially TV's, has increased and our salvage fees we charge the residents do not cover our costs of disposal. Next month we will review the fees.

Public Safety - Vlach

10. Fire Department updates: One firefighter, Chuck Lontcoski, recently just had a stroke. Had surgery and doing better. Fire Calls are down right now. There are some new rules in Wisconsin that is imposing new training/school requirements almost doubling the schooling time needed by the firefighters. They will be doing fireworks on the 26th for Winterfest.

11. Police Department Updates:

	2018	2017
Dec	199	124
YTD	1980	1986

January 3 the full-time officer resigned from the position. Morgan Carlson has taken that position and will be starting the 12th and will continue to work in the school as needed through the rest of the year. Chief Hauschild is finishing up the 2018 annual report for the next COW Meeting.

Licensing/Permits – Hanish

Personnel/Budget/Finance – Clark

12. 2019 Budget amendments: Audit price increase and DPW employee health insurance. The cost of the audit services increased around \$3,000. When the DPW employee retired, the health insurance amount was taken out of the DPW budget, but now since we are going to hire a new employee, that money needs to get put back into the budget.

Klimowski/ Heitkemper moved to recommend to the Common Council to approve the budget amendments for the audit price increase and the DPW employee health insurance. Carried

Legal
City Council

13. Council Update:

Vlach reported that the President of the Fair Board asked him if they could put a fair poster in the warming house.

Klimowski reported that Princeton Valley lane needs to be sanded.

Library: Having a Harry Potter party on Tuesday the 15th from 3-7. This summer they will be redoing the parking lot so it is all handicap accessible.

14. Clark/ Tomaszewski moved to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) to consider the employment, review of Street Department applications. Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, John Vlach – aye, Dorothy Hanish – absent, John Klimowski – aye. Time: 6:27pm

Vlach/Klimowski moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark___ Richard Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, John Vlach – aye, Dorothy Hanish – absent, John Klimowski – aye. Time: 6:46pm

15. Possible action on the subject matter of the closed session.

16. Clark/ Tomaszewski moved for adjournment: Time: 6:46pm.



Shelby Prochnow
Clerk/Treasurer