

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
June 4, 2019
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer-Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, John Vlach ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday July 2, 2019 at 5:30 p.m.
2. Motion to approve the minutes from the May 7th, 2019 meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/Action regarding music in the park rain location being at City Hall.
6. Discussion/Action regarding Exotic Pet License Ordinance: Patrick Parry
7. Discussion/Action regarding Chicken Ordinance: Referral to the Phillips Planning Commission.

8. Discussion/Action regarding concerns about unfinished buildings.

Board of Public Works/Recreation –Klimowski/Tomaszewski

9. DPW and Water/Sewer Updates:
10. Motion to award bid for Eyder Street Project
11. Water/Sewer: Motion to adopt Resolution #1188 – Year 2019 Compliance Maintenance Report
12. Discussion/Action regarding adding piers at Elk Lake Park
13. Discussion/Action regarding Downtown Sidewalks
14. Discussion/Action regarding Sale of Miscellaneous City Materials and Equipment
15. Discussion/Action regarding Sewer charges at the Chain-o-lakes campground.

Public Safety - Vlach

16. Fire Department updates:
17. Police Department Updates:
18. Discussion/Action regarding Restriction of Parking for Snow Emergencies.

Licensing/Permits – Elliott

19. Motion to recommend to the Common Council to approve the Class B Retail Combination and Class B Beer License applications. The Class A Retail Combination License applications and the Class “A” Retail Fermented Malt License applications. To approve the “Class A” Retail Liquor License application, the Class “B” Retail Beer and “Class C” Wine License applications

Personnel/Budget/Finance – Clark

**Legal
City Council**

20. Council Update:
21. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:00p.m.

Present: Charles Peterson, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, Michael Hauschild, Blaine Peterson, Jeff Williams, Todd Toelle, Travis Abraham, Jim Pisca, Anna Marie Hansen, Alicia Wages, and Patrick Parry.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday July 2, 2019 at 5:30 p.m.
2. Heitkemper/ Elliott moved to approve the minutes from the May 7th, 2019 meeting. Carried
3. Mayor updates: None
4. Clerk updates: None
5. Discussion/Action regarding music in the park rain location being at City Hall. The Music in the Park group would like to use the City Hall as a rain date location except for one of the dates in July where a wedding will be using the armory on a Thursday. They also wanted to know if people could bring coolers of alcoholic beverages as they do in the park. The council and City Attorney felt there was no issue with that. The council did suggest the group ask the County for permission to park in their lot at the Normal building as well though.
Heitkemper/ Tomaszewski moved to allow Music in the Park to use City Hall as a rain date location as long as the armory was not already rented. Carried.
6. Discussion/Action regarding Exotic Pet License Ordinance: Patrick Parry
Patrick Parry and Alicia Wages approach the council regarding the exotic pet license ordinance that is currently in place. They informed the council that they had no idea about the ordinance as they did have a snake that was not permitted in the City, that has been moved to a different location until they can determine if the ordinance would be changed or if they have to find a more permanent option for their pet. They made a small presentation about the snakes and how they are kept, seeing if the council would be willing to alter the ordinance. The council requested that they look for other ordinances from other municipalities that could be used as a sample. This is be on the July COW agenda.
7. Discussion/Action regarding Chicken Ordinance: Referral to the Phillips Planning Commission. No action.
8. Discussion/Action regarding concerns about unfinished buildings. Clerk Prochnow had received information about some concerns about buildings in town not being finished. Prochnow wanted to see if there were any ordinances or laws in place regarding the issue; this will be looked into and placed on the July agenda.

9. DPW and Water/Sewer Updates:
 Water/Sewer: Dealing with a lot of rain last month, the plant came about 1 foot away from having to bypass into the lake. The flight system repair should be happening early July.
 DPW: They are busy painting and getting ready for the 4th of July now.

10. Elliott/ Heitkemper moved to award bid for Eyder Street Project to American Asphalt of Wisconsin in the amount of \$16,170. Carried
 Project will be started in the next 2-3 weeks.

11. Water/Sewer: Motion to adopt Resolution #1188 – Year 2019 Compliance Maintenance Report
 Heitkemper/ Elliott moved to recommend to the Common Council to adopt Resolution #1188 – Year 2019 Compliance Maintenance Report. Carried

12. Discussion/Action regarding adding piers at Elk Lake Park: The council discussed the possibility of adding piers for rental. City Attorney Bruce Marshall provided a memo saying this is something the City could do. May have some restrictions from the DNR but shouldn't be an issue. Jeff and council member Richard will figure out the rules.

13. Discussion/Action regarding Downtown Sidewalks: The issue of the downtown sidewalks has been brought up again, this is maybe a matter that will have to be done next year with the option of patching this year. Maybe there could be some sort of assessment to look into.

14. Discussion/Action regarding Sale of Miscellaneous City Materials and Equipment. The City of Phillips has some miscellaneous items like signs and Christmas lights that are just laying around. The Street department and Clerk/Treasurer were looking to see if they could sell the items on a marketplace or online auction site. Elliott/Vlach moved to recommend to the Common Council the approve the sale of miscellaneous City material and equipment on a marketplace site or online auction. Carried

15. Discussion/Action regarding Sewer charges at the Chain-o-lakes campground. The City appears to be getting double charged for sewer at the campground. The city currently pays a quarterly fee for a sewer line and usage based on water usage for a line that is not actually there and also pays a fee to a septic company for pumping the holding tank. The City may want to reduce the meter size to reduce the base quarterly charges for the other services at the campground as well. Heitkemper/Elliott moved to approve removing the 2" sewer line charge from the Chain-O-Lakes campground water/sewer bill. Carried

Public Safety - Vlach

16. Fire Department updates: They were going to burn along the ditches, but it has been too wet. Chief Jim Pisca was wondering if in the ordinance if all new businesses need to comply with Knox box system, so they have keys. Doing a new raffle to raise money for the PPE gear, instead of firewood it will be just 3 cash prizes, raffle will be drawn at Harvest Fest again.

17. Police Department Updates:

	2019	2018
May	147	206
YTD	748	798

Taylor County came on May 10th to do a drug search at the school, no drugs were found on campus. The new squad truck is almost ready, the wrong cage was delivered so it is about 2 weeks out. June 1st Pick'n 'Save did a stuff the squad event, they could 88,744 meals. Nancy Dehmlow will be the new school liaison. Tristen Holden will start July 1st as he accepted the full-time position.

18. Discussion/Action regarding Restriction of Parking for Snow Emergencies. Chief Hauschild would like to pass a resolution that would allow for the Mayor, Director of Public Works, or Police Chief to be allowed to call for snow emergency and to broadcast not to park downtown. Right now we can ask them not to in these cases but cannot remove the vehicles. This will be on July Agenda.

Licensing/Permits – Elliott

19. Vlach/ Heitkemper moved to recommend to the Common Council to approve the Class B Retail Combination and Class B Beer License applications. The Class A Retail Combination License applications and the Class “A” Retail Fermented Malt License applications. To approve the “Class A” Retail Liquor License application, the Class “B” Retail Beer and “Class C” Wine License applications. Carried

Personnel/Budget/Finance – Clark

Legal **City Council**

20. Council Update: None

21. Elliott/ Tomaszewski moved for adjournment: Time: 6:57pm



Shelby Prochnow
Clerk/Treasurer