

**AMENDED 8/5/19 2:50 PM**

**City of Phillips**  
**Committee of the Whole Meeting**  
Municipal Building, Municipal Hall  
174 S Eyder Avenue  
**August 6, 2019**  
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer-Shelby Prochnow.

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) to consider the employment, review Deputy Clerk/Treasurer Applications.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

*City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.*

Call to Order (presiding officer) Time: \_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson \_\_\_\_, Jerry Clark \_\_\_\_, Richard Heitkemper \_\_\_\_, Laura Tomaszewski \_\_\_\_, John Vlach \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski \_\_\_\_.

Public Comment:

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month’s meeting date and time: Tuesday September 3, 2019 at 5:30 p.m.
2. Motion to approve the minutes from the July 2<sup>nd</sup>, 2019 meeting.
3. Mayor updates:
4. Clerk updates:
5. Consideration of financing \$780,000 of General Obligation Promissory Notes: Brian Ruechel – Baird
6. Discussion/Action regarding CSM for Secluded Land and Title or waiver of City of Phillips extraterritorial jurisdiction as recommended by the Phillips Planning Commission

7. Discussion/Action regarding Exotic Pet License Ordinance: Patrick Parry
8. Citizen's concerns regarding Cats running at large. Waldemar Madsen
9. Discussion/Action regarding Chicken Ordinance with potential referral to the Phillips Planning Commission.
10. Discussion/ Action regarding existing fencing ordinance and potential referral to the Phillips Planning Commission.
11. Discussion/Action regarding existing lot setbacks ordinance and potential referral to the Phillips Planning Commission.

12. 2020 Health insurance update:

**Board of Public Works/Recreation –Klimowski/Tomaszewski**

13. DPW and Water/Sewer Updates:

14. Discussion/Action regarding rubber mulch at Elk Lake Park and other City Parks.

15. Discussion/Action regarding 241 Germania property Leak

16. Collin's Well Property Update:

17. Downtown Sidewalks Update:

18. Discussion/Action regarding smoking at Elk Lake Park/Splash Pad

**Public Safety - Vlach**

19. Fire Department updates:

20. Police Department Updates:

21. Discussion/Action regarding Restriction of Parking for Snow Emergencies.

**Licensing/Permits – Elliott**  
**Personnel/Budget/Finance – Clark**

**Legal**  
**City Council**

22. Council Update:

23. Motion to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) to consider the employment, review of Deputy Clerk/Treasurer applications.

Jerry Clark\_\_\_ Richard Heitkemper \_\_\_ Laura Tomaszewski \_\_\_ John Vlach \_\_\_ Bill Elliott \_\_\_  
John Klimowski\_\_\_\_. Time: \_\_\_\_\_

24. Motion to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark\_\_\_ Richard Heitkemper \_\_\_ Laura Tomaszewski \_\_\_ John Vlach \_\_\_ Bill Elliott \_\_\_ John Klimowski \_\_\_\_.

Time: \_\_\_\_\_

25. Possible action on the subject matter of the closed session.

26. Adjournment: Time: \_\_\_\_\_

Committee of the Whole  
Meeting Minutes  
August 6, 2019

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Present: Charles Peterson, Jerry Clark, Richard Heitkemper (5:36pm), Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski, Stacie Prochnow, Michael Hauschild, Blaine Peterson, Jeff Williams, Mike Stoffel, Lynn Ludwig, Brian Ruechel, Todd Toelle, Jim Pisca, Travis Abraham, Jack Ackers, Waldemar Madsen, Anna Marie Hansen, Patrick Parry, Joe Perkins, and Ali Wages.

Public Comment: Lynn Ludwig, owner of North Country Vet) approached the Council with some concerns regarding the aesthetics of downtown Phillips, more specifically the property owned by Hilgy's and that the property could be utilized as a green space to increase curb side appeal of the City. There is a lack of lake view there and she was also concerned about the danger that the tanks could hold there. Put on September Agenda or Planning Commission Meeting.

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month's meeting date and time: Tuesday September 3, 2019 at 5:30 p.m. -No City Attorney to attend
2. Elliott/ Tomaszewski moved to approve the minutes from the July 2<sup>nd</sup>, 2019 meeting. Carried
3. Mayor updates: Mayor Peterson reported that the Phillips Fire Ceremony had a nice turn out, unfortunately when they opened the time capsule it had water damage, so most items were unsalvageable.
4. Clerk updates: Wrapping up the tax collections.
5. Consideration of financing \$780,000 of General Obligation Promissory Notes: Brian Ruechel – Baird  
Brian Ruechel gave a small presentation regarding the refinancing of existing debt and including some new financing to cover the City Hall roof replacement. This would result in no impact on the current 2019 budget.  
**Clark/Heitkemper moved to recommend to the Common Council to move forward with the financial plan from Baird to refinance old debt and new debt for the City Hall Roof Project. Carried.**
6. Discussion/Action regarding CSM for Secluded Land and Title or waiver of City of Phillips extraterritorial jurisdiction as recommended by the Phillips Planning Commission. Jack Ackers discussed with the council the plan to create lots on a property that is within 1.5 miles of the City's boundaries. The Planning Commission saw now issues with the CSM provided.  
Klimowski/Elliott moved to recommend to the Common Council to approve the CSM for Secluded Land and Title as recommended by the Phillips Planning Commission.
7. Discussion/Action regarding Exotic Pet License Ordinance: Patrick Parry came before the council to discuss the exotic pet ordinance. He informed the council about Wausau allowing snakes up to 10 feet in length. Heitkemper would like to see it more strict than the ordinance is currently, such as restricting constrictor breeds all together.  
Elliott/Tomaszewski moved to leave the exotic pet license ordinance as is. Roll Call: Clark – nay, Heitkemper – nay, Tomaszewski – aye, Vlach – nay, Elliott – aye, Klimowski – nay. Motion Failed

Klimowski/ Clark moved to recommend to the Common Council to send the exotic pet ordinance to a public hearing on September 3<sup>rd</sup> at 5:00pm. Motion Carried.

8. Citizen's concerns regarding Cats running at large. Waldemar Madsen had some concerns regarding stray cats running around the neighborhood. He has been in contact with the Police Department and Chief Hauschild let the council know that Jay Jansen will be trapping the cats.
9. Discussion/Action regarding Chicken Ordinance with potential referral to the Phillips Planning Commission. Mayor referred to Phillips Planning Commission.
10. Discussion/ Action regarding existing fencing ordinance and potential referral to the Phillips Planning Commission. Mayor referred to Phillips Planning Commission.
11. Discussion/Action regarding existing lot setbacks ordinance and potential referral to the Phillips Planning Commission. Mayor referred to Phillips Planning Commission.
12. 2020 Health insurance update: Clerk Prochnow just informed council that insurance rates are going to be increasing, so she was working on some options for the budget.

#### **Board of Public Works/Recreation –Klimowski/Tomaszewski**

13. DPW and Water/Sewer Updates:  
DPW: The crew is currently been out crack sealing. Removing little league equipment and we will be trying to save what we can and then sell what we do not need. Looking for grants and options for funding the boat landing on Duroy. It's not a registered boat landing so it may give us a good chance at getting a grant since it will be a first-time landing construction.  
W/S: The flight system did get repaired; however that did take out the food source for the bugs so it will take a little bit to have the bugs kind of get back on track. New guy is doing great and everything else is going well.
14. Discussion/Action regarding rubber mulch at Elk Lake Park and other City Parks. The street crew replaced a section of wood chips to the rubber mulch. To do the remainder of Elk Lake Park it would cost about \$15,000 but then the whole park would be ADA accessible. We could do a different park every year until we replaced all the wood chips.  
Heitkemper/Elliott moved to recommend to the Common Council to approve the upgrading the of City of Phillips parks mulch from wood chips to a rubber mulch starting with Elk Lake Park as funds are available. Carried
15. Discussion/Action regarding 241 Germania property Leak. A Letter had been sent to property owner to resolve the leak. Has till 8/13 to have a repair in place.
16. Collin's Well Property Update: None
17. Downtown Sidewalks Update: Jeff Williams and Mike Stoffel walked the downtown last week to review. Did get mapping from the state. The goal of the whole project would be to get it done before Memorial Day.
18. Discussion/Action regarding smoking at Elk Lake Park/Splash Pad  
Clark/ Heitkemper moved to table this item until next week's Common Council Meeting.

#### **Public Safety - Vlach**

19. Fire Department updates: Doing fine, no complaints

20. Police Department Updates:

	2019	2018
July	194	186
YTD	1126	1160

The one part time officer resigned, so they were left with no part-time staff. They did hire an officer who is from Prentice for part-time. They could share part-timers with the County so the individuals can get full time hours between the two departments. Hauschild is noticing if they are not from the area, they are not staying with the department. 4<sup>th</sup> of July, Spirt of America and the Triathlon all went well this year.

21. Discussion/Action regarding Restriction of Parking for Snow Emergencies.

Klimowski/ Clark moved to recommend to the Common Council to approve the parking for snow emergencies restrictions. Carried

**Licensing/Permits – Elliott**  
**Personnel/Budget/Finance – Clark**  
**Legal**  
**City Council**

22. Council Update: None

23. Elliott/ Heitkemper moved to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) to consider the employment, review of Deputy Clerk/Treasurer applications.

Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, John Vlach – aye, Bill Elliott – aye, and John Klimowski – aye. Time: 7:13pm

24. Vlach/Tomaszewski moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, John Vlach – aye, Bill Elliott – aye, and John Klimowski – aye. Time: 7:26pm

25. Possible action on the subject matter of the closed session. None

26. Elliott/Clark moved for adjournment: Time: 7:27pm



Shelby Prochnow  
Clerk/Treasurer