

AMENDED 11/4/19 3:30pm

City of Phillips

Committee of the Whole Meeting & Budget Hearing

Municipal Building, Municipal Hall

174 S Eyder Avenue

November 5, 2019

5:00pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer-Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, John Vlach ____, Bill Elliott ____, John Klimowski ____.

1. Motion to open the Public Hearing for discussion on the 2020 Budget. Time: _____
2. Motion to close the Public Hearing. Time: _____
3. Action regarding the 2020 Budget:

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday December 3, 2019 at 5:30 p.m.
2. Motion to approve the minutes from the October 1, 2019 meeting.
3. Mayor updates:
4. Clerk updates:
5. Allow the request of the Price County Mini Storage for a conditional use permit to construct a self-storage unit building at PHILLIPS LOT 11 BLK 24 & PRT OF LINDEN ST contingent upon landscaping the 10’ of the lot 12 property (Tax ID 25163) that adjoins to the Huycke property (Tax ID 25164) as recommend by the Phillips Planning Commission

6. Ratification of prior approval to transfer land at 309 Hickory Hills Lane in North Business Park to Northwest Regional Planning Commission for new incubator building:

Board of Public Works/Recreation –Klimowski/Tomaszewski

7. DPW and Water/Sewer Updates:
8. Discussion/Action regarding Judith Weger’s Resort and Seasonal Camping using City dump station.
9. 241 Germania property Leak Update
10. Collin’s Well Property Update:
11. Wastewater Treatment Plant Facility Plan: Authorization for Ayres to proceed:
12. Downtown Sidewalks Update:

Public Safety - Vlach

13. Fire Department updates:
14. Police Department Updates:
15. Discussion/Potential Action regarding Hemp Processing

Licensing/Permits – Elliott

16. Motion to recommend to the Common Council to approve the Class A Retail Combination License application for GPM Southeast, LLC for the R-Store #4483.

Personnel/Budget/Finance – Clark

**Legal
City Council**

17. Council Update:
18. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:00p.m.

Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski, Mike Hauschild, Jeff Williams, Mike Stoffel, Jim Pisca, Joe Perkins, David Lontcoski, Travis Abraham, Todd Toelle, Rick Roeser, Anna Marie Hansen, Marty Stephan, and Patricia Zietner

1. Klimowski/Clark moved to open the Public Hearing for discussion on the 2020 Budget. Time: 5:02pm. Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye.
Discussion regarding changes in Health insurance figures. There is a possibility to change to a co-op plan that would save the City approximately 24,000 dollars; however, it is a plan you have to lock into for 2 years or you would pay a fee of one months premium. Council was interested in the impacts it would have on the employees.
2. Clark/ Klimowski moved to close the Public Hearing. Time: 5:23pm.
Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye.
3. Action regarding the 2020 Budget:
Klimowski/ Elliott moved to recommend to the Common Council to adopt the 2020 Budget pending possible changes to the Health Insurance.
Jim Pisca – Fire Chief then brought up that he would like \$1,000 added to his Fire Operating Supply Expense to account for rising costs.
Clark/ Heitkemper amended the previous motion and moved to recommend to the Common Council to adopt the 2020 Budget pending possible changes to health insurance and increase fire operating supplies \$1,000. Carried

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday December 3, 2019 at 5:30 p.m.
2. Elliott/ Tomaszewski moved to approve the minutes from the October 1, 2019 meeting as corrected.
Carried
3. Mayor updates: Just mentioned to Council and department heads to start thinking about what we would like to do for the Christmas Party.
4. Clerk updates: Discussion regarding the CDBG Housing committee and changing the requirement for the committee to approved CDBG loan applications. It was determined that this change can be made by the CDBG Housing Committee themselves and does not need to involve the Committee of the Whole or the Common Council.
5. Elliott/ Clark moved allow the request of the Price County Mini Storage for a conditional use permit to construct a self-storage unit building at PHILLIPS LOT 11 BLK 24 & PRT OF LINDEN ST contingent upon landscaping the 10' of the lot 12 property (Tax ID 25163) that adjoins to the Huycke property (Tax ID 25164) as recommend by the Phillips Planning Commission. Roll Call: Clark – aye, Heitkemper – abstained, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried
6. Ratification of prior approval to transfer land at 309 Hickory Hills Lane in North Business Park to Northwest Regional Planning Commission for new incubator building:

Heitkemper/ Elliott moved to approve Resolution #1197 authorizing the transfer of real estate at 309 Hickory Hills Lane from the City of Phillips to Northwest Regional Planning Commission. Carried

Board of Public Works/Recreation –Klimowski/Tomaszewski

7. DPW and Water/Sewer Updates:

DPW: Everything is status quo, just getting ready for Winter

WS: Been busy with locates for Norvardo. They have the Treatment plant about 90% winterized for the year. Since the leak detection company came in, the plant is saving about 20-30,000 gallons of water a day. New guy, Jason, is working out fantastic

8. Discussion/Action regarding Judith Weger’s Resort and Seasonal Camping using City dump station. Todd informed the council that they have 25 sites. He did let Judith know that the resort would need to be permitted to dump at the dump station for a fee of \$100 per year. It appeared that Judith was going to look elsewhere at this time.

9. 241 Germania property Leak Update: Bruce Marshall updated the Council regarding the progress on this property. It does appear that NWRP is trying to coordinate with the property owners to finish the loan application process. The plumber was able to get under the house and look at the project and does not feel as though it will be an issue to still get it done this year if he has guaranteed funding relatively soon. Right now water is still off but still using the wrench to regulate water use as needed. If a loan is not going to be approved, then the City will have to look at plan B, which is making the house an uninhabitable property.

10. Collin’s Well Property Update: Bruce Marshal has been directed by the DNR to handle the contaminated well per our City ordinance and to abandon it. This will be a two prone process to file the action in court to force the abandonment of the well and then having to deal with the fact that the house can’t be used as a residential.

Clark/ Elliott authorized Bruce Marshall, City attorney, to start the 2 prone enforcement process for the contaminated well. Carried

11. Wastewater Treatment Plant Facility Plan: Authorization for Ayres to proceed: Mike Stoffel, City Engineer, informed the Council that the ITA (Intent to Apply) for the Clean water loan was submitted and the next step would be to do a facility plan, for the application process, that would cost about \$40,000. The facility plan highlights the needs of the plant as well as looks at the billing rates.

12. Downtown Sidewalks Update: Jeff Williams has been in contact with the property owners either via phone call or personal stop and they have been notified that all patching needs to be done by Memorial Day of 2020 and that the street department will not provide any patching.

Public Safety - Vlach

13. Fire Department updates: Things are pretty quiet.

14. Police Department Updates:

	<u>2019</u>	<u>2018</u>
October	177	155
YTD	1664	1630

Nancy Dehmlow is the new school liaison officer and she has started in the schools and it is going well.

15. Discussion/Potential Action regarding Hemp Processing: Police Chief Hauschild informed the Council that there is currently a hemp processing facility in the business park in the new enterprise center. He would like to see an ordinance prohibiting hemp processing in residential property and kept only in industrial zoned properties. Bruce Marshall instructed that it should go to the Planning Commission and they can make the change to the ordinance making this a conditional use under the Industrial Zoning code and make it a prohibited use in the residential zoned properties. Heitkemper/ Klimowski moved to refer Hemp Processing to the Phillips Planning Commission. Carried

Licensing/Permits – Elliott

16. Klimowski/ Heitkemper moved to recommend to the Common Council to approve the Class A Retail Combination License application for GPM Southeast, LLC for the R-Store #4483. Carried

Personnel/Budget/Finance – Clark

Legal

City Council

17. Council Update:

Clark: Jerry was approached regarding the lights hen there is a football or soccer game on the field by the Elementary school and that it makes it dangerous to drive. Would like someone to take a look at it when they get a chance to see if there is something that can be done to reduce that issue.

18. Clark/ Elliott moved for adjournment: Time: 6:23pm



Shelby Prochnow
Clerk/Treasurer