

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
January 7, 2020
5:30pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor–Todd Toelle; Police Chief–Michael Hauschild; Fire Chief–Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer–Shelby Prochnow.

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation, for a police department officer for a performance evaluation and consideration of promotion.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, John Vlach ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday February 4th, 2020 at 5:30 p.m.
2. Motion to approve the minutes from the December 3, 2019 meeting.
3. Mayor updates:
4. Clerk updates:
5. Possible revision to Ordinance 8.06 Snow and Ice Removal requiring sidewalk clearing to the nearest adjacent private lot or public street
6. Possible revision to Zoning Code 17.10 I-1 Industrial District and 17.11 A-1 Agricultural District regarding hemp processing facilities

7. Potential adoption of speed restrictions for Park Street
8. Possible revision to Ordinance 17.09 School Bus Flashing Red Lights as applied to school buses stopping in front of a day care facility

Board of Public Works/Recreation –Klimowski/Tomaszewski

9. DPW and Water/Sewer Updates:
10. 241 Germania property Leak Update
11. Collin’s Well Property Update:
12. Wastewater Treatment Plant Upgrade Update:

Public Safety - Vlach

13. Fire Department updates:
14. Police Department Updates:

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

15. Budget Amendments: Police Department: Raising Part-time Wage: Resolution #1198
16. Budget Amendments: DPW Wages: Resolution #1199

**Legal
City Council**

17. Council Update:
18. Motion to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) for evaluation, Police Officer performance evaluation and consideration of promotion.
Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ John Vlach ___ Bill Elliott ___
John Klimowski____. Time: _____
19. Motion to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ John Vlach ___ Bill Elliott ___ John Klimowski ____.
Time: _____
20. Possible action on the subject matter of the closed session.
21. Adjournment: Time: _____

Committee of the Whole
Meeting Minutes
January 7, 2020

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, Sam Heitl, Michael Hauschild, Jeff Williams, Travis Abraham, Blaine Peterson, Jim Pisca, Mike Stoffel, Todd Toelle, Michael Bablick, Waldemar Madsen, Marty Stephan, Anna Marie Hansen, Bruce Marshall, and Patricia Zietner.

Public Comment: The Mayor of Park Falls, Michael Bablick, approached the City regarding a housing study that the City of Park Falls is looking at doing. They want to invite the City of Phillips to join in with Park Falls and they are also trying to get the County and Prentice to be part of the Comprehensive Housing Study. Mayor Bablick noted that he believes there is a shortage of rentals and housing opportunities for locals and new people moving to the area. Doing this survey would be the starting point for solving these problems. Next week at the meeting he will bring a formal request for the City to be included on the paperwork to receive quotes for the survey. The City of Phillips has no obligation to participate or pay any monetary value at this point.

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday February 4th, 2020 at 5:30 p.m.
2. Heitkemper/ Clark moved to approve the minutes from the December 3, 2019 meeting. Carried
3. Mayor updates: Mayor Peterson informed the Council he will be running for office again.
4. Clerk updates: City of Phillips Christmas party will be at Club 13 Thursday the 23rd of January. Drinks starting at 5:30, dinner to follow. Alex Bjork is an Eagle Scout and will be attending the February COW meeting looking for suggestions for an Eagle Scout Project.
5. Possible revision to Ordinance 8.06 Snow and Ice Removal requiring sidewalk clearing to the nearest adjacent private lot or public street. This ordinance amendment is to clarify the need to clear to the nearest adjacent private lot or public street.
Clark/Tomaszewski moved to recommend to the Committee of the Whole to revise Ordinance #8.06 Snow and Ice Removal as presented. Carried
6. Possible revision to Zoning Code 17.10 I-1 Industrial District and 17.11 A-1 Agricultural District regarding hemp processing facilities:
Discussion regarding making hemp processing facilities permitted in I-1 and A-1 Zoning districts under conditional use permit.
Vlach/ Elliott moved to refer the revision to Zoning Code 17.10 I-1 Industrial District and 17.11 A-1 Agricultural District regarding hemp processing facilities. Carried
7. Potential adoption of speed restrictions for Park Drive: Right now on Park Drive there is no speed limit on that road. It is a proper through street so it should have one listed; however there is a sign on the road claiming it to be not a through street.
Heitkemper/ Elliott moved to recommend to the Common Council to adopt a speed limit of 25 mph and put up signs on Park Drive and remove the not a through street sign. Carried

8. Possible revision to Ordinance 17.09 School Bus Flashing Red Lights as applied to school buses stopping in front of a day care facility
Currently the way the ordinance reads, there is some uncertainty if the day care facility is considered a school district and if they can use their flashing lights while dropping off and picking up children there.

Vlach moved to postpone the matter until next month. Motion failed due to lack of a second. Elliott/ Tomaszewski moved to recommend to the Common Council to adopt a revision to Ordinance 17.09 School Bus Flashing Red Lights to requiring flashing lights at all times during drop off, except for in a school zone. Carried

Board of Public Works/Recreation –Klimowski/Tomaszewski

9. DPW and Water/Sewer Updates:

DPW: Lots of snow last month. Working on the ice-skating rink; however the thawing and freezing weather we've been having is really messing it up. Almost got it in good condition two times now but then it thaws. We have already used over 100,000 gallons of water and Jeff was questioning if it was even worth still trying since we probably would only have 3 good weeks left if we got it the freeze. Also working on widening the streets out and working with the county as well.

Water: Everything is going well. There are several service laterals on main street that need to be dug up to prevent freeze ups, and Todd would like to get some estimates on the repair costs to see if it is something that can be fixed before they completely redo Hwy 13 downtown. Todd also mentioned camera-ing/videoing sewers from D to the treatment plant through downtown, that way if anything needs to get fixed before they redo Hwy 13 downtown, they can get that done as well.

Council directed Todd Toelle to get estimates for both of those projects.

10. 241 Germania property Leak Update: All fixed up and looking good. However, there is no sewer venting in the house.
11. Collin's Well Property Update: This property is going through the court process now.
12. Wastewater Treatment Plant Upgrade Update: Data is still getting put together, nothing going on until Spring.

Public Safety - Vlach

13. Fire Department updates: Everything has been quiet. Fire Ad Hoc meeting is January 27th.

14. Police Department Updates:

	2019	2018
Dec	174	199
YTD	1191	1980

Officer Al Cummings will be retiring March 8th, 2020. He had over 20 years of experience in law enforcement. There will be a small lunch-in for him sometime in March. December 30th, the department hired on Sam Heitl as a new part-time officer.

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

15. Budget Amendments: Police Department: Raising Part-time Wage: Resolution #1198: The police department would like to raise their part-time wage from \$16.73 an hour to \$18 an hour to stay competitive.

Heitkemper/Elliott moved to recommend to the Common Council to adopt Resolution #1198: Raising Part-Time Police Officer Wages from \$16.73 to \$18 an hour. Carried

16. Budget Amendments: DPW Wages: Resolution #1199: There are two DPW workers that have been with the City that have not received their step increase last year to get them up to the full pay scale. They received their first year pay increase but not their second year on accident.

Heitkemper/ Elliott moved to recommend to the Common Council to adopt Resolution #1199: Raising DPW employees to the full pay scale. Carried

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17. Council Update: None

18. Clark/ Vlach moved to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) for evaluation, Police Officer performance evaluation and consideration of promotion.

Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski - aye, John Vlach - aye, Bill Elliott – aye, John Klimowski – absent. Time: 6:32pm

19. Clark/ Vlach moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, John Vlach – aye, Bill Elliott – aye, John Klimowski – absent. Time: 6:51pm

20. Possible action on the subject matter of the closed session.

Vlach/ Elliott moved to approve following Chief Michael Hauschild' s suggestion regarding the possible promotion of Officer Peterson. Carried

21. Clark/ Vlach moved for adjournment: Time: 6:52pm



Shelby Prochnow
Clerk/Treasurer