

**AMENDED 2/3/2020 4:35PM**

**City of Phillips**  
**Committee of the Whole Meeting**  
Municipal Building, Municipal Hall  
174 S Eyder Avenue  
**February 4, 2020**  
5:30pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer-Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

*City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.*

Call to Order (presiding officer) Time: \_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson \_\_\_\_, Jerry Clark \_\_\_\_, Richard Heitkemper \_\_\_\_, Laura Tomaszewski \_\_\_\_, John Vlach \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski \_\_\_\_.

Public Comment:

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month’s meeting date and time: Tuesday March 3<sup>rd</sup>, 2020 at 5:30 p.m.
2. Motion to approve the minutes from the January 7, 2020 meeting.
3. Mayor updates:
4. Clerk updates:
5. Alex Bjork: Looking for Eagle Project Ideas
6. Discussion/Potential Action: Phillips Industrial Development Corporation: Possible Contract/Contribution from City of Phillips to Price County Revolving Loan Fund.

**Board of Public Works/Recreation –Klimowski/Tomaszewski**

7. DPW and Water/Sewer Updates:

8. Discussion/Action regarding Back Flow and Cross Connection Requirements
9. Wastewater Treatment Plant Upgrade: Authorization for Ayres to begin CDBG application
10. Collin's Well Property Update:

**Public Safety - Vlach**

11. Fire Department updates:
12. Police Department Updates:

**Licensing/Permits – Elliott.**

**Personnel/Budget/Finance – Clark**

**Legal**  
**City Council**

13. Council Update:
14. Possible action on the subject matter of the closed session.
15. Adjournment: Time: \_\_\_\_\_

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Present: Charles Peterson, Jerry Clark, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski, Blaine Peterson, Jeff Williams, Jim Pisca, Todd Toelle, Marty Stephan, Patricia Zeitner, Jeff Klaver, Mark Brzeskiewicz, Wendy Bjork, Alec Bjork, and Mike Stoffel.

Public Comment: None

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month's meeting date and time: Tuesday March 3<sup>rd</sup>, 2020 at 5:30 p.m.
2. Clark/ Tomaszewski moved to approve the minutes from the January 7, 2020 meeting. Carried
3. Mayor updates: None
4. Clerk updates: Auditors were here yesterday, and all went well.
5. Alec Bjork: Looking for Eagle Project Ideas  
Council and Department heads gave the following ideas for projects for Alec: Case for the log from the Phillips Fire to possibly put by the Chamber fire monument. Extending the walking path along in front of the treatment plant. New flagpole for the Anna Marie ball parks. Citizen Mark Brzeskiewicz suggested an AstroTurf mound by the Splash Pad for a slide.
6. Discussion/Potential Action: Phillips Industrial Development Corporation: Possible Contract/  
Contribution from City of Phillips to Price County Revolving Loan Fund.  
Jeff Klaver and Mark Brzeskiewicz from the Economic Development Group approached the Council with a short presentation. They discussed the dissolving of the Price County Economic Development Corporation and combining with the Park Falls Economic Development Corp. The group is receiving a grant to support a revolving loan fund to help support businesses in the area. Since the new combined group has Park Falls in the name, they were looking to see if the City of Phillips would considering contributing some money to the group and possibly Phillips could be added to the name or a complete name change to represent the County as a whole. This is will be further discussed at the March COW meeting.

**Board of Public Works/Recreation –Klimowski/Tomaszewski**

7. DPW and Water/Sewer Updates:  
DPW: Moving snow and sanding the intersections.  
W/S: Treatment plant is working good, working on Industrial Discharge Permits and doing walk throughs of the plants. With the upcoming repair of Hwy 13 downtown Toelle has mentioned in the past that we should consider recording and cleaning the sewer lines. He received a quote from R&R Waste Systems, to just record is 60 cents per foot and to clean and camera is \$1.20 per foot. Toelle believes we only need to do from Maple to the bridge on 13 by Harbor View, which is about 4000 feet so the cost would be approximately \$4,800. Clerk Prochnow has been instructed to see if we have that in the budget. In front of A&W there is a major dip in the sewer main that we would probably want to fix.

8. Discussion/Action regarding Back Flow and Cross Connection Requirements:  
Toelle informed the Council about a Back Flow and Cross Connection requirements that were implemented in 2012 that the City needs to be keeping up on. Toelle would like to create a program for Industrial and Commercial users to have a form they complete to stay up to date for the requirements. As for the residential users, there is an upcoming class that Jason Lyon, our new water/sewer employee, can attend to be trained to go into the houses and complete the requirements. It is approximately \$790 plus lodging and meals for him to attend.
  
9. Wastewater Treatment Plant Upgrade: Authorization for Ayres to begin CDBG application  
Last week applications came out, they are due May 14<sup>th</sup>. In March we will find out about the Clean Water Fund Eligibility.  
Elliott/ Vlach moved to authorize Ayres to begin the CDBG application process. Carried
  
10. Collin's Well Property Update: Going through the court process.

**Public Safety - Vlach**

11. Fire Department updates: None

12. Police Department Updates:

|     |      |      |
|-----|------|------|
|     | 2020 | 2019 |
| Jan | 188  | 127  |

They put the School bus and the snow and ice ordinances up on their Facebook page to inform the public of the changes. Still doing drug search warrants and making drug related arrests.

**Licensing/Permits – Elliott.**

**Personnel/Budget/Finance – Clark**

**Legal  
City Council**

13. Council Update:

Klimowski: Someone approached him regarding the no parking on Lake Avenue from Maple St continuing south of town. Klimowski was asking if we could get more information regarding the cost of adding parking there.

14. Clark/ Elliott moved for adjournment: Time: 6:42pm



Shelby Prochnow  
Clerk/Treasurer