

City of Phillips
Committee of the Whole Meeting & Public Hearing
Municipal Building, Municipal Hall
174 S Eyder Avenue
April 6, 2020
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer-Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

PUBLIC ACCESS IS BEING LIMITED TO CITY HALL BUILDINGS.

IF A MEMBER OF THE PUBLIC WISHES TO ATTEND THIS MEETING, PLEASE CALL:

CONFERENCE CALL: 1-712-432-3900

CONFERENCE ID: 738681#

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, John Vlach ____, Bill Elliott ____, John Klimowski ____.

1. Motion to open the Public Hearing to provide the citizens of the City of Phillips an opportunity to voice their views on the current CDBG Loan Application.
 - A. Identification of total potential funds
 - B. Eligible CDBG activities
 - C. Presentation of identified community development needs
 - D. Identification of any community development needs by public
 - E. Presentation of activities proposed for CDBG application, including potential residential displacement.
 - F. Citizen input regarding proposed and other CDBG activities

2. Motion to close the Public Hearing. Time _____

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday May 5th, 2020 at 5:30 p.m.
2. Motion to approve the minutes from the March 3rd, 2020 meeting.
3. Mayor updates:
4. Clerk updates:
5. Resolution #1203 Authorization to Submit CDBG Application
6. Resolution #1204: Citizen Participation Plan for the CDBG Program
7. Resolution #1205: Policy for Non-Violent Civil Rights Demonstrations
8. Resolution #1206: Residential Anti Displacement and Relocation Assistance Plan (RADRAP)
9. Discussion/Potential action regarding Resolution #1207: Temporary ATV/UTV use of State Hwy 13 bridge during County Rd W culvert reconstruction.
10. Discussion/Potential action/ratification of State of Emergency Proclamation.

Board of Public Works/Recreation –Klimowski/Tomaszewski

11. DPW and Water/Sewer Updates:

Public Safety - Vlach

12. Fire Department updates:
13. Police Department Updates:

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

**Legal
City Council**

14. Council Update:
15. Adjournment: Time: _____

Committee of the Whole
Meeting Minutes
April 6, 2020

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski, Shelby Prochnow, Mike Stoffel, Bruce Marshall, Anna Marie Hansen, Jeff Williams, and Michael Hauschild.

1. Vlach/ Tomaszewski moved to open the Public Hearing to provide the citizens of the City of Phillips an opportunity to voice their views on the current CDBG Loan Application. 5:34pm. Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye.
 - A. Identification of total potential funds: These are federal funds given to states to be given to low to moderate income level communities. It is a \$1 million loan with \$500,000 in matching funds.
 - B. Eligible CDBG activities: The treatment plant upgrade is the current activity we are looking for the funds for. Upgrade has been broken down with Phase 1 and Phase 2 with higher priority items being part of Phase 1.
 - C. Presentation of identified community development needs. Need to upgrade the plant to ensure the flow can be maintained and is working within our City’s capacity needed.
 - D. Identification of any community development needs by public. None
 - E. Presentation of activities proposed for CDBG application, including potential residential displacement. No potential for residential displacement since all work would be getting completed at the treatment plant.
 - F. Citizen input regarding proposed and other CDBG activities. Heitkemper had asked about possible funding for the City taking over dilapidated homes. Stoffel had stated not with this funding we are applying for, but there would be something possibly through Northwest Regional Planning.
1. Elliott/ Klimowski moved to close the Public Hearing. Time 5:45pm Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday May 5th, 2020 at 5:30 p.m.
2. Heitkemper/ Elliott moved to approve the minutes from the March 3rd, 2020 meeting. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried
3. Mayor updates: None
4. Clerk updates: None

5. Vlach/ Tomaszewski moved to recommend to the Common Council to adopt Resolution #1203 Authorization to Submit CDBG Application. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried

6. Heitkemper/ Elliott moved to recommend to the Common Council to adopt Resolution #1204: Citizen Participation Plan for the CDBG Program. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried

7. Heitkemper/ Klimowski moved to recommend to the Common Council to adopt Resolution #1205: Policy for Non-Violent Civil Rights Demonstrations. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried

8. Vlach/ Elliott moved to recommend to the Common Council to adopt Resolution #1206: Residential Anti Displacement and Relocation Assistance Plan (RADRAP). Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried

9. Discussion/Potential action regarding Resolution #1207: Temporary ATV/UTV use of State Hwy 13 bridge during County Rd W culvert reconstruction. The Northwoods Range Rovers asked the City of Phillips to consider temporarily opening the Hwy 13 bridge to ATV's/UTV's during the duration of the culvert reconstruction project on W. The City had done this in the past during the Cty Rd H bridge project. Parts of the resolution presented just need to be changed as we have an ordinance already that allows the City to temporarily update our ATV/UTV map.
Heitkemper/ Clark moved to recommend to the Common Council to adopt Resolution #1207: Temporary ATV/UTV use of State Hwy 13 bridge during County Rd W culvert reconstruction project with minor language changes. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried.

10. Discussion/Potential action/ratification of State of Emergency Proclamation.
Klimowski Elliott moved to ratify the State of Emergency Proclamation as presented. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried.

Board of Public Works/Recreation –Klimowski/Tomaszewski

11. DPW and Water/Sewer Updates:
DPW: We juggled the schedule around for 2 weeks trying to figure out what would work for the virus; however, we are putting the workforce back on normal hours, just taking other precautions. Working on street sweeping. Council determined to close down the park equipment, but keep the trails open.

Public Safety - Vlach

12. Fire Department updates: None

13. Police Department Updates:

| | 2020 | 2019 |
|-------|------|------|
| March | 156 | 168 |
| YTD | 524 | 462 |

Chief Hauschild has been putting out a lot of information on their Facebook page about the COVID-19; they had enough PPE gear for their officers.

Presented a picture of a sign for the safe internet purchase exchange location down at the Elk Lake Park Pavilion. It is considered a safer place to meet up to exchange items purchased/sold on the internet.

Chief wanted to update the Council regarding their aging handheld radios. There are no grants yet for PD communication; but he has some other funding sources. To replace the 6 radios, chargers, and should mics it would cost roughly \$24,000.

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

Legal
City Council

14. Council Update: Heitkemper just wanted to see if we would cancel the Fire Ad Hoc meeting on April 20th.

15. Elliott/ Vlach moved for adjournment: Time: 6:23pm



Shelby Prochnow
Clerk/Treasurer