

AMENDED 5/4/2020 AT 9:00 AM
2ND AMENDMENT 5/4/2020 AT 2:00 PM

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
May 5th, 2020
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer-Shelby Prochnow.

This meeting is held in compliance with Wisconsin's Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn't have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

PUBLIC ACCESS IS BEING LIMITED TO CITY HALL BUILDINGS.

IF A MEMBER OF THE PUBLIC WISHES TO ATTEND THIS MEETING, PLEASE CALL:

CONFERENCE CALL: 1-712-432-3900

CONFERENCE ID: 738681#

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday June 2nd, 2020 at 5:30 p.m.
2. Motion to approve the minutes from the April 6th, 2020 meeting.
3. Mayor updates:
4. Clerk updates:

5. Discussion/Potential action/ratification of State of Emergency Proclamation.

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. DPW and Water/Sewer Updates:
7. Discussion/Action regarding Maple Street road repair from Hwy 13 to Avon Ave.
8. Discussion/Action Downtown Sidewalk repairs
9. Wastewater Treatment Plant Upgrade Update:
 - a. Authorization to commit matching funds for CDBG Grant Application
10. Discussion/Action regarding a Well head protection plan ordinance:

Public Safety - Heitkemper

11. Fire Department updates:
12. Police Department Updates:
 - a. Discussion/Action regarding ArchiveSocial (Social media records platform)

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

13. Discussion/Action regarding possible liquor license fees reduction:

Legal
City Council

14. Council Update:
15. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski, Shelby Prochnow, Bruce Marshall, Jeff Williams, Michael Hauschild, Todd Toelle, Mike Stoffel, Greg Dressler, and Mike Reed.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday June 2nd, 2020 at 5:30 p.m.
2. Elliott/ Stephan moved to approve the minutes from the April 6th, 2020 meeting. Carried
3. Mayor updates: None
4. Clerk updates: Facebook Page is now up and running. Also, Clerk Prochnow gave a draft letter for Verizon Wireless regarding service in the Price County area for them to review for final approval next week.
5. Discussion/Potential action/ratification of State of Emergency Proclamation. None

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. DPW and Water/Sewer Updates:
DPW: Spending lots of time working in the cemetery, flushing hydrants, and working on the street sweepers. Hopefully going to be opening the campground this weekend, maybe just with no bathrooms. Band Stage foundation has been poured.
W/S: Working on the I&I issues, looking for illegal sump pump hookups, so far have found 5. They did get quite a feed commercial cross-connections completed and returned to them. Toelle mentioned to the Council that there may be an issue with the future regarding the sludge hauling they do in spring and fall every year. The smaller farms they use to dump the sludge on are starting to get out farming and we are running out of fields to haul it to. These fields need to be worked up and dumping the sludge and need to have a crop planted on them.
7. Discussion/Action regarding Maple Street road repair from Hwy 13 to Avon Ave. Jeff Williams provided the Council a quote to redo part of maple street from Hwy 13 to the Alley on Avon Ave (exit of Pick'n 'Save). The quote was in the amount of \$18,600; however, they will take off \$3,000 if the City does the removal themselves. No action was taken at this time.
8. Discussion/Action Downtown Sidewalk repairs: Williams reminded the Council of the Memorial Day deadline the city gave to the downtown sidewalk owners to get the repairs completed. However, with so many of these businesses shut down due to the virus, the City may want to look at granting them an extension. Council suggested sending out letters to the owners again.
9. Wastewater Treatment Plant Upgrade Update: Mike Stoffel and Greg Droessler, gave a presentation about the impacts of the Phase 1 Upgrade on the Water/Sewer rates and how the water/sewer budget

would be improved with those new rates. Looking at about a base increase of \$21.50 per quarter at least. There will be a public hearing in July. Final draft will come for review in June.

- a. Elliott/ Klimowski moved to recommend to the Common Council the adopt Resolution #1208 Authorization to commit matching funds for CDBG Grant Application. Carried

10. Discussion/Action regarding a Well head protection plan ordinance: The City currently does not have a well protection plan in place. This plan is for what can or cannot be done near our wells. Rural Water, set up a free well head protection draft ordinance for us to review. This plan is something we also would need to get town of Worcester on board with because of the proximity of their township to our well. Bruce will take a look at this and will have something to review in June.

Public Safety - Heitkemper

11. Fire Department updates: None

12. Police Department Updates:

| | 2020 | 2019 |
|-------|------|------|
| April | 125 | 137 |
| YTD | 660 | 605 |

April 7th, they conducted a search warrant that had a 3 year old in the home and the child tested positive for Methamphetamines and Marijuana.

- a. Discussion/Action regarding ArchiveSocial (Social media records platform). ArchiveSocial is a company that helps places like municipalities with their social media records. This is the same company Park Falls uses. This service would be to help with social media records requests. Social media is not bound to track these items and that is why this company would be beneficial. It would cover the police department and the city hall Facebook pages up to 1000 comments per month. Price would be pro-rated in 2020 (about \$1,592) it is usually \$2,388 per year though.

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

13. Discussion/Action regarding possible liquor license fees reduction: Elliott expressed to the council he would not be participating in the conversation due to a conflict of interest in the matter. Heitkemper suggested reducing these fees to the minimum of \$50 for all license holders, retail and bars. He also suggested reducing the operator license fees to only \$10.

Heitkemper/ Klimowski moved to recommend to the Common Council to reduce the 2020 liquor license fees to \$50 and reducing the operator license fees to \$10. Roll Call: Clark – absent (line disconnected), Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – abstained, Klimowski – aye. Motion Carried

Legal
City Council

14. Council Update:

Heitkemper- expressed his thanks to the council for the support in building his new mini storage building.

Stephan – questioned what was going on with the old church, or old triple b building, on elm since the windows were all removed.

Elliott- questions food trucks using the Duroy boat landing.

15. Tomaszewski/ Elliott moved for adjournment: Time: 7:25pm.



Shelby Prochnow
Clerk/Treasurer