

**AMENDED 7/6/2020 3:30 PM**

**City of Phillips**

**Committee of the Whole Meeting & Public Hearing**

Municipal Building, Municipal Hall

174 S Eyder Avenue

**July 7, 2020**

5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor–Todd Toelle; Police Chief–Michael Hauschild; Fire Chief–Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer–Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

*City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.*

Call to Order (presiding officer) Time: \_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson \_\_\_\_, Jerry Clark \_\_\_\_, Richard Heitkemper \_\_\_\_, Laura Tomaszewski \_\_\_\_, Marty Stephan \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski \_\_\_\_.

1. Motion to call the public hearing to order regarding facility planning for the WWTF.
2. Discussion/public comment related to the WWTP Facility Plan.
3. Motion to close the public hearing.

Public Comment:

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month’s meeting date and time: Tuesday August 4<sup>th</sup>, 2020 at 5:30 p.m.
2. Motion to approve the minutes from the June 2<sup>nd</sup>, 2020 meeting.
3. Motion to approve the minutes from the June 4<sup>th</sup>, 2020 Recreation meeting.
4. Mayor updates:
5. Clerk updates:
6. Discussion/Potential Action regarding rezone of 315 S Airport Rd for Price County Powersports LLC per recommendations from the Phillips Planning Commission.

7. Discussion/ Potential Action regarding property at N9345 State Highway 13: Phillips IDC sell and potential annexation of property

**Board of Public Works/Recreation –Klimowski/Tomaszewski**

8. DPW and Water/Sewer Updates:
9. Wastewater Treatment Plant Upgrade Update:

**Public Safety - Heitkemper**

10. Fire Department updates:
11. Police Department Updates:

**Licensing/Permits – Elliott.**

**Personnel/Budget/Finance – Clark**

**Legal**  
**City Council**

12. Council Update:
13. Adjournment: Time: \_\_\_\_\_

Committee of the Whole  
Meeting Minutes  
July 7<sup>th</sup>, 2020

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:31p.m.

Present: Charles Peterson, Jerry Clark(5:46pm), Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski, Shelby Prochnow, Bruce Marshall, Jim Pisca, Travis Abraham, Patricia Zeitner, David Lontcoski, Michael Stoffel, Todd Toelle, Tim Randrup, Marina Randrup, Michael Hauschild, Greg Droessler, Mark Brzeskiewicz, Jeff Klaver, Anna Marie Hansen, Jim Gabrielson, and Joe Perkins.

1. Heitkemper/ Elliott move to call the public hearing to order regarding facility planning for the WWTF. 5:31pm
2. Discussion/public comment related to the WWTP Facility Plan:  
No comments from public. Greg Droessler gave a brief presentation about the plan for the treatment plant, why it is needed and what that means for resident. Roughly every 20 years there has been a major upgrade. Need to replace major equipment, no major structural problems have been identified and the current project has been broken down into 2 phases, phase 2 to be looked at in about 5 years.
3. Elliott/ Clark moved to close the public hearing: 6:14pm.  
Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye.

Public Comment: None

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month's meeting date and time: Tuesday August 4<sup>th</sup>, 2020 at 5:30 p.m.
2. Tomaszewski/ Elliott moved to approve the minutes from the June 2<sup>nd</sup>, 2020 meeting. Carried
3. Klimowski/ Elliott moved to approve the minutes from the June 4<sup>th</sup>, 2020 Recreation meeting. Carried
4. Mayor updates: None
5. Clerk updates: None
6. Discussion/Potential Action regarding rezone of 315 S Airport Rd for Price County Powersports LLC per recommendations from the Phillips Planning Commission.

Klimowski/ Heitkemper moved to approve the rezone of 315 S Airport Rd for Price County Powersports LLC from I-1 Industrial to C-1 Commercial contingent upon the sale of the property as recommended by the Phillips Planning Commission. Roll Call: Clark -aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried

7. Discussion/ Potential Action regarding property at N9345 State Highway 13: Phillips IDC sell and potential annexation of property.  
Jim Gabrielson spoke on behalf of the Phillips IDC. He gave a brief presentation to the council to inform them of their want to purchase the property at N9345 State Highway 13. There is quite a few criteria and conditions that must be met for the IDC to continue with the purchase, but they were looking for the council to let them know if they want the City to be the ones to make the offer to

purchase or if they want the IDC to purchase. Consensus was to have the IDC move forward with the purchase, and they will be reimbursed for the purchase once the property is sold.

Elliott/ Heitkemper moved to recommend to the Common Council to support the IDC moving forward with the plan and purchase of the property located at N9345 State Highway 13. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried.

**Board of Public Works/Recreation –Klimowski/Tomaszewski**

8. DPW and Water/Sewer Updates:

DPW: finally got to the alleys to fill with gravel. Hopefully in the next 1-2 years we can find the money to pave them. Currently putting in rubber mulch down at the Elk Lake Park.

W/S: Been a busy month with lots of rain. They are busy inspecting places for I&I issues, but when they are asking the property owners to make necessary changes, they are not following through. These issues are typically sump pumps not hooked up correctly, drain tiles and roof drains. Really struggling to get the residents to cooperate with the necessary changes. Mike Stoffel did mention that their efforts with the rainwater has made a noticeable difference. Other than that, plant is running good and Jason is working out great.

9. Wastewater Treatment Plant Upgrade Update: None

**Public Safety - Heitkemper**

10. Fire Department updates:

In June they had 7 calls. Fireworks went well. Some questions have come up about moving the location of the fireworks; however, Jim Pisca provided a map that showed the shoot off zone and how right below Bostrom park is really the only viable option to follow all the needs for the debris from shooting them and the clean up DPW does after them as well. They will be starting to do pool fills and they summarized the contract and the cost citizen will have to pay and agree to before the department will fill the pool.

11. Police Department Updates:

	2020	2019
June	171	186
YTD	1020	942

**Licensing/Permits – Elliott.**

**Personnel/Budget/Finance – Clark**

**Legal**  
**City Council**

12. Council Update: Elliott just had a question regarding how lawn mowing invoices went out.

13. Klimowski/ Tomaszewski moved for adjournment: Time: 7:11pm



Shelby Prochnow  
Clerk/Treasurer