

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
August 4, 2020
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday September 1st, 2020 at 5:30 p.m.
2. Motion to approve the minutes from the July 7th, 2020 meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/Potential Action regarding variance request of the Price County Maintenance department per recommendations from the Phillips Zoning Board of Adjustments and Appeals.

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. DPW and Water/Sewer Updates:

7. Wastewater Treatment Plant Upgrade Update:
8. Discussion/Action regarding sewer rate increase:
9. Discussion/Potential Action regarding moving the Ice-Skating Rink

Public Safety - Heitkemper

10. Fire Department updates:
11. Police Department Updates:
 - a. Discussion/Potential action regarding Motorola Radios- Lease to Own Program

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

Legal
City Council

12. Council Update:
13. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski, Shelby Prochnow, Bruce Marshall, Joe Perkins, Jim Pisca, Travis Abraham, Todd Toelle, Jeff Williams, Michael Stoffel, Patricia Zietner, and Michael Hauschild.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday September 1st, 2020 at 5:30 p.m.
2. Elliott/ Klimowski moved to approve the minutes from the July 7th, 2020 meeting. Carried
3. Mayor updates: Chuck wanted to inform the council of the passing of former alderman John Vlach.
4. Clerk updates: Shelby gave a quick update about the campground and the reservations going well. To date we were only behind last years total revenue made by \$1000. Also noted there is a rental dock being reserved for the month of August.
5. Discussion/Potential Action regarding variance request of the Price County Maintenance department per recommendations from the Phillips Zoning Board of Adjustments and Appeals.

Heitkemper/ Clark moved to allow the request of Price County to reduce the set back on Chestnut street to 46' to allow for the building of a new County garage as recommended by the Board of Adjustments and Appeals. Carried.

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. DPW and Water/Sewer Updates:
DPW: Everting going pretty well. Had to replace a couple of culverts with the recent heavy rain. Getting bids for a dump truck right now.

W/S: Todd gave a summary of the issue at the treatment plant with the storage tank leak. Todd stated it was a great team effort with the Health department, Elk River Septic, the emergency management team and Medford's Treatment plant. Most of the leak was contained in the treatment plant and very little sewage was discharged to the lake. In July there were 9 million gallons of water coming through the treatment plan. Over 5 million of those gallons are from the I&I issues throughout town. The City needs to clear up these issues because we are paying to treat the water and control the phosphorus levels but the rainwater coming through the plant is just adding expenses. Other than that the plant is running well.
7. Wastewater Treatment Plant Upgrade Update:
Town & County still working on the plans. Have not heard anything back yet from the DNR about the Facility Plan approval yet.
8. Discussion/Action regarding sewer rate increase: The need for the increase is so that base charges can cover the treatment plants fixed costs like loans and salaries and the volume charges are to cover the varying expenses like electricity, chemicals, pumps, etc. The rates would be effective September 1st so revenue would be coming in for the year 2021. Since it is a sewer rate, there is no approval

needed from the PSC since they don't regulate sewer rates, so the authority lies within the council for approval.

Elliott/ Tomaszewski moved to recommend to the Common Council to approve the proposed quarterly sewer user rates effective September 1st, 2020. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried

9. Discussion/Potential Action regarding moving the Ice-Skating Rink

Jeff Williams let the Council know that we would like to move the rink to the Park. We would build it ourselves and frame in the existing pavilion. If we do not move it down to the park, the warming house is in need of some serious repairs prior to opening it for the 20-21 year.

Heitkemper/Stephan move to recommend to the Common Council to approve moving the Ice-Skating Rink to a suitable location at the Elk Lake Park. Carried

Public Safety - Heitkemper

10. Fire Department updates: Truck #441 had another pump go out and it has just been one thing after another with the vehicle and it is becoming a money pit. They would like to sell this truck and then replace it in 2025. This would not limit anything from responding to calls with the loss of the truck as they will use their other one. Still have some raffle tickets left for sale.

11. Police Department Updates:

	2020	2019
July	177	192
YTD	1198	1135

Working with 396 S Argyle, they had the fire in the garage, the garage has been torn down now as well as one vehicle has been removed from the property as well.

In the process of razing a building on Jackson Ave, working with City Attorney on this matter. Did a search warrant on a property on Jackson for stile bicycles where they found a "one-pot" meth lab.

Also had another drug call where the individual was packaging material and selling to minors.

- a. Discussion/Potential action regarding Motorola Radios- Lease to Own Program. The police department purchased radios in 2004 and they have now become outdated and have been needing be repaired more often. The total cost to replace the radios is approximately \$25,000 or there is the option to do a lease to own on them. The suggestion was thrown out there that since the City will be taking out a loan for a dump truck and street project that perhaps the radios can be added to it due to lower municipal loan rates than the company was offering for leasing. Prochnow did not think that would be an issue, she will work to start getting quotes.

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

Legal
City Council

12. Council Update: None

13. Klimowski/ Elliott move for adjournment: Time: 6:24pm



Shelby Prochnow
Clerk/Treasurer