

City of Phillips
Committee of the Whole Meeting & Budget Hearing
Municipal Building, Municipal Hall
174 S Eyder Avenue
November 2, 2020
5:00 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

1. Motion to open the Public Hearing for discussion on the 2021 Budget. Time: _____
2. Motion to close the Public Hearing. Time: _____
3. Action regarding the 2021 Budget

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday, December 1st, 2020 at 5:30 p.m.
2. Motion to approve the minutes from the October 13th, 2020 meeting.
3. Mayor updates:
4. Clerk updates:
5. PFACDC funding request for Financial year 2021, county expansion plan

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. DPW and Water/Sewer Updates:

7. Wastewater Treatment Plant Upgrade Update:

8. Ball Field Complex update
 - a. Discussion/Action regarding renaming of the fields on Ball Park Drive to The Forward Community Complex

Public Safety - Heitkemper

9. Fire Department updates:

10. Police Department Updates:

Licensing/Permits – Elliott.

11. Motion to recommend to the Common Council to approve the Class A Retail Combination License application for Kwik Trip.

Personnel/Budget/Finance – Clark

**Legal
City Council**

12. Council Update

13. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:02p.m.

Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan (Arrived at 5:05pm), Bill Elliott, Shelby Prochnow, Bruce Marshall, Jim Pisca, David Lontcoski, Michael Hauschild, Michael Bablick, Todd Toelle, Mike Stoffel, and Patricia Zeitner.

1. Heitkemper/ Tomaszewski moved to open the Public Hearing for discussion on the 2021 Budget. Time: 5:03pm Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – absent, Elliott – aye, Klimowski – absent.
Jim Pisca discussed some lift assist calls the fire department has been getting and how that may affect the budget since they are dipping into their salaries and they are not charging for those calls. No other budget questions.
2. Clark/ Elliott moved to close the Public Hearing. Time: 5:12pm Roll Call: Clark – aye, Heitkemper - aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent.
3. Elliott/ Stephan moved to recommend to the Common Council to approve the 2021 Budget. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday, December 1st, 2020 at 5:30 p.m.
2. Heitkemper/ Elliott moved to approve the minutes from the October 13th, 2020 meeting. Carried
3. Mayor updates: None
4. Clerk updates: None
5. PFACDC funding request for Financial year 2021, county expansion plan
Michael Bablick, the Administrator for the Park Falls Area Community Development Corp, came before the council to discuss the possibility of the City of Phillips financially contribution to the group to make it the Phillips and Park Falls area CDC. This group is essentially an economic development agency who works to bring new industry to the area. With the funding they would be able to provide a more suitable pay for the administrator and the other admin. (Current administrator would step down if a joint deal would go through since he is also the Mayor of Park Falls).
Mayor Peterson stated he would like some time for the Council to do their research on the group and decide if it is a cause they would like to contribute to.

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. DPW and Water/Sewer Updates:
W/S: DPW guys have been flushing sewers for the previous week. He currently has the treatment plant on a chemical treatment plan due to something that had ran through the system that they are unsure what it was. Doing a lot of work on their back flow prevention and cross-connection

programs, only have a few more commercial and 2 more industrial places to finish up and still working on the residential, but trying to stay out of homes due to the COVID pandemic.

7. Wastewater Treatment Plant Upgrade Update: The October 29th meeting had been rescheduled due to COVID, so they will be meeting with Todd for the final review of the plans November 10th.
8. Ball Field Complex update
 - a. Discussion/Action regarding renaming of the fields on Ball Park Drive to The Forward Community Complex: Prochnow just updated the Council that the name of the Ball fields would be changed to The Forward Community Complex.

Public Safety - Heitkemper

9. Fire Department updates: Calls are starting to pick up. Jim Pisca is working to sell the truck and the older equipment. Whatever they do not sell they give to some Minneapolis Company that sends it to Central America to be used.
10. Police Department Updates:

	2020	2019
OCT	172	179
YTD	1790	1677

Chief Hauschild gave a quick update on the officer they are sending through the recruit academy, Officer Giannoni, he is coming home on weekends to do patrol so hopefully by his Graduation he will almost be completed with his road hours.
Having Zero Degrees do some work on updating their server and computer system.
Gave a quick update on the drug work they have been doing.

Licensing/Permits – Elliott.

11. Heitkemper/ Stephan moved to recommend to the Common Council to approve the Class A Retail Combination License application for Kwik Trip. Roll Call: Clark – opposed, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. 4-1 Motion Carried.

Personnel/Budget/Finance – Clark

**Legal
City Council**

12. Council Update
Elliott mentioned that there is a manhole cover that needs to get looked at on walnut, between Eyder and Avon. Todd Toelle will let Jeff Williams know, or go and look at it himself the next day.
13. Tomaszewski/ Stephan moved for adjournment: Time: 5:41pm



Shelby Prochnow
Clerk/Treasurer