

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
December 1st, 2020
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday, January 5th, 2021 at 5:30 p.m.
2. Motion to approve the minutes from the November 2nd, 2020 meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/Potential Action regarding funding request for the Park Falls Area Community Development Corp for fiscal year 2021.

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. DPW and Water/Sewer Updates:

7. Wastewater Treatment Plant Upgrade Update:

Public Safety - Heitkemper

8. Fire Department updates:

9. Police Department Updates:

10. Discussion/Potential Action regarding Staples Property on Jackson Ave

Licensing/Permits – Elliott.

11. Discussion/Potential Action regarding the sale hours of Class “A” Retail Liquor License.

Personnel/Budget/Finance – Clark

12. Water/Sewer 2021 Budget Approval

13. Budget Amendments

Legal
City Council

14. Council Update

15. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Present: Charles Peterson, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski, Shelby Prochnow, Bruce Marshall, Patricia Zeitner, Todd Toelle, Jeff Williams, Michael Hauschild, David Lontcoski, Mike Stoffel, Mark Brzeskiewicz, and Lynn Ludwig.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday, January 5th, 2021 at 5:30 p.m.
2. Heitkemper/ Stephan moved to approve the minutes from the November 2nd, 2020 meeting. Carried
3. Mayor updates: None
4. Clerk updates: None
5. Discussion/Potential Action regarding funding request for the Park Falls Area Community Development Corp for fiscal year 2021.
Heitkemper attended the recent Phillips IDC meeting for the City and the IDC would like to see the City support financially to the PFACDC. The main reason is that the IDC does not have office staff. Stephan had brought up that the City should be careful where we are spending our money due to the unknowns of this pandemic and the recent political changes. Klimowski noted that these exact reasons are why companies are investing into smaller communities. The City will contribute \$2,000 for the 2021 year and continue to look if there is something more we can give. This will be discussed again at the January COW meeting.

Board of Public Works/Recreation –Klimowski/Tomaszewski

6. DPW and Water/Sewer Updates:

DPW: Everything is status quo, working on the new skating rink location. Doing it a little smaller this year just to see how it goes. Working on getting the pavilion to have heat and working with Xcel about getting 2 flood lights to cover the rink area.

W/S: Everything going well, working on winterizing.
7. Wastewater Treatment Plant Upgrade Update:
Mike Stoffel, City engineer, reported that they had the meeting with the Water/Sewer department to review the plan and all went well. Greg from Town and Country is hoping to be at the January 5th meeting to present the final facility plan and then hopefully going out for bids shortly after that.

Public Safety - Heitkemper

8. Fire Department updates:
Did recently have a house fire in Brantwood. Fire Chief David Lontcoski got the 4 new air packs on order and they are just getting ready for winter.

9. Police Department Updates:

	2020	2019
Nov	158	142
YTD	1993	1832

They are all set for the Christmas Parade this Friday December 4th.
They also did receive their new radio system.

10. Discussion/Potential Action regarding Staples Property on Jackson Ave

Council reviewed an email from Assistant City Attorney Bryce Schoenborn about the options the City has to remedy the property. Hauschild had informed the council he has been working with the property owner for 7 years now to get the building in order and nothing has been done. Two neighboring residents did note on how the property is in disarray and effects how others view the area.

Elliott/Stephan moved recommend to the Common Council that the City move forward with razing of the property on Jackson Ave. Roll Call: Clark – absent, Heitkemper – abstained due to conflict of interest, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried 4-0.

Licensing/Permits – Elliott.

11. Discussion/Potential Action regarding the sale hours of Class “A” Retail Liquor License.

Elliott informed the council that the City’s Class “A” Retail Liquor License hours of selling were not in line with the rest of the Counties hours. A lot of places are permitted to sell 6am to Midnight whereas the City is only allowed to sell 6am to 9pm.

Heitkemper/Elliott moved to direct City Attorney Bruce Marshall to present an ordinance amendment to review the Class A hours of sales at the December 8th Common Council meeting next Tuesday. Roll Call: Clark – absent, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried 5-0.

Personnel/Budget/Finance – Clark

12. Water/Sewer 2021 Budget Approval

Prochnow present the council with the 2021 Water/Sewer Budget. She noted not many changes were made with the line items other than correcting the wages and increasing the sewer reviews from the rate change that went into effect in September of 2020. She did also point out that the sewer rate increase did help improve the Sewer budget, so it was not relying on the Water side to keep it afloat.

Klimowski/ Elliott moved to recommend to the Common Council to approve the 2021 Water/Sewer budget as presented. Roll Call: Clark – absent, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried 5-0

13. Budget Amendments: No discussion on this item

Legal
City Council

14. Council Update: Heitkemper did inform the council that the Ambulance service has surpassed their record high number of runs already this year from previous years.

15. Elliott moved for adjournment: Time: 6:19pm



Shelby Prochnow
Clerk/Treasurer