

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
January 5th, 2021
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday, February 2nd, 2021 at 5:30 p.m.
2. Motion to approve the minutes from the December 1st, 2020 meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/Action regarding recommendation from Phillips Planning Commission regarding minor subdivision in the City of Phillips for Ted Kempkes. Potential approval of CSM.
215, 217, 219, 221, 223 & 225 County Rd F:
6. Discussion/Potential Action regarding funding request for the Park Falls Area Community Development Corp for fiscal year 2021.

Board of Public Works/Recreation –Klimowski/Tomaszewski

7. DPW and Water/Sewer Updates:

8. Wastewater Treatment Plant Upgrade Update:

Public Safety - Heitkemper

9. Fire Department updates:

10. Police Department Updates:

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

Legal
City Council

11. Council Update

12. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:31p.m.

Members Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Marty Stephan (arrived 5:48pm), Bill Elliott, John Klimowski, Shelby Prochnow, Bruce Marshall.

Also Present: Patricia Zeitner, Jeff Williams, Todd Toelle, David Lontcoski, Greg Dressler, Mike Stoffel, Blaine Peterson, Joe Perkins, and Lynn Ludwig.

Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday, February 2nd, 2021 at 5:30 p.m.
2. Klimowski/Elliott moved to approve the minutes from the December 1st, 2020 meeting. Carried
3. Mayor updates: Updated council that he will be available on Fridays to meet with people.
4. Clerk updates: Busy with tax collections, water bills and starting to prepare for the audit.
5. Discussion/Action regarding recommendation from Phillips Planning Commission regarding minor subdivision in the City of Phillips for Ted Kempkes. Potential approval of CSM.
215, 217, 219, 221, 223 & 225 County Rd F:
No action: Phillips Planning Commission approved CSM 1/4/21, did not recommend to Council.
6. Discussion/Potential Action regarding funding request for the Park Falls Area Community Development Corp for fiscal year 2021.
Heitkemper/Elliott moved to table this item until next week. Carried

Board of Public Works/Recreation –Klimowski/Tomaszewski

7. DPW and Water/Sewer Updates:
DPW: New skating rink is now open as is the warming house. They will make the rink bigger next year, probably double in size. Xcel is still working on getting the lights down there for the new rink. Sander had the clutch go out last week but is now back and working properly. Grader also had some mechanical troubles in the last couple weeks. This grader is a 1984 grader, if need be, we could rent one in a pinch.

Water/Sewer: Everything is going well, the Wells are running good. The Backflow Prevention Program is working out great, only have a handful of commercial businesses to finish and then once COVID settles down they can go back to the residential. There is a sewer issue going on by Chestnut, believed to be a line put in by Jake's Excavating, that is up too high. For the time being, Toelle will have Elk River Septic flush it out every couple of weeks to keep it under control.

8. Wastewater Treatment Plant Upgrade Update:
Mike Stoffel and Greg Dressler came to update the council on the progress of the upgrade. Greg Dressler reported that they are on track to complete plans and specs at the end of this month. Bids will be awarded at the March meetings. They are still on budget; a couple items have been removed and some added but will all stay around the 2.5 million budget set. We had a meeting with the DOR today regarding the Clean Water Fund Loan, and this will close mid to end May. Now just working to complete all plans and timeline and make sure all documents are in line with the specifications.

Public Safety - Heitkemper

9. Fire Department updates: Had 58 calls for 2020. Received the Winterfest fireworks last week.

10. Police Department Updates:

Officer Giannoni has graduated from the academy on 12/28/20. Chief Hauschild has submitted the request for reimbursement for the academy expenses.

Calls of Service:	<u>2020</u>	<u>2019</u>
Dec	205	179
YTD	2200	2006

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

Legal
City Council

11. Council Update:

Heitkemper just wanted to thank members of the Council for the approval of the Mini Storage units, the units are going well.

12. Elliott moved for adjournment: Time: 5:56pm



Shelby Prochnow
Clerk/Treasurer