

**City of Phillips**  
**Committee of the Whole Meeting**  
Municipal Building, Municipal Hall  
174 S Eyder Avenue  
**July 6<sup>th</sup>, 2021**  
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

*City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.*

Call to Order (presiding officer) Time: \_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson \_\_\_\_, Jerry Clark \_\_\_\_, Richard Heitkemper \_\_\_\_, Laura Tomaszewski \_\_\_\_, Marty Stephan \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski \_\_\_\_.

Public Comment:

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month’s meeting date and time: Tuesday August 3<sup>rd</sup>, 2021 at 5:30 p.m.
2. Motion to approve the minutes from the June 1<sup>st</sup>, 2021 meeting.
3. Mayor updates:
4. Clerk updates:
5. Motion to approve the request from J&S Sales to allow the 2 driveway accesses being a max width of 38’ instead of the recommended 35’ as recommended by the Phillips Planning Commission.
6. Motion to approve the Certified survey map for J&S Sales of Chippewa Falls as recommended by the Phillips Planning Commission.

7. Discussion/Action regarding Resolution #1215 RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$889,050 WATER AND SEWER SYSTEM REVENUE BONDS, SERIES 2021, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO

**Board of Public Works/Recreation –Klimowski/Tomaszewski**

8. DPW and Water/Sewer Updates:
9. Discussion/Potential Action regarding Boat Landings
10. Wastewater Treatment Plant Upgrade Update:

**Public Safety - Heitkemper**

11. Fire Department updates:
12. Police Department Updates:

**Licensing/Permits – Elliott.**

**Personnel/Budget/Finance – Clark**

**Legal**

13. Discussion/Potential Action regarding City Attorney's report back to Council relating to City regulatory authority over an existing LP distributor, specifically Hilgy's LP

**City Council**

14. Council Update
15. Adjournment: Time: \_\_\_\_\_

Committee of the Whole  
Meeting Minutes  
July 6<sup>th</sup>, 2021

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Members Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Bill Elliott (via phone), John Klimowski, Shelby Prochnow, Bruce Marshall.

Also Present: Michael Hauschild, Daniel Olsen, Jesse Sutton, Colleen Sutton, Lyn Ludwig, Jim Heizler (town of Worcester), Mike Stoffel, Christian Markle, Travis Abraham, Barbara Alm, Paul Precour, Ed Belan, Brian Schmidt, David Lontcoski, Blaine Peterson, Alex Schmidt, Leslie Hauschild, Drew Hauschild, and Dawson Hauschild.

Public Comment: Lyn Ludwig spoke to urge the Council to not approve the 3' variance or the driveway accesses for J&S Sales of Chippewa Falls as she believes we need to start having our city streets for accessible for walkability of the town instead of being automotive focused. She gave a brief presentation of other people like New York City and London making their downtowns more walkable to encourage economic development.

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month's meeting date and time: Tuesday August 3<sup>rd</sup>, 2021 at 5:30 p.m.
2. Clark/ Klimowski moved to approve the minutes from the June 1<sup>st</sup>, 2021 meeting. Carried
3. Mayor updates: Price County Sheriff presented Police Chief Michael Hauschild with the Life Saver Award.
4. Clerk updates: Prochnow spoke to the Council regarding the campground reservations. Prochnow would like to do away with the reservations due to staffing issues to properly regulate them and the struggles with dealing with upset customers. This will be added to the July 13<sup>th</sup> CC agenda.
5. Heitkemper/ Clark moved to approve the request from J&S Sales to allow the 2 driveway accesses being a max width of 38' instead of the recommended 35' as recommended by the Phillips Planning Commission. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – absent, Elliott – aye, Klimowski – aye. Motion Carried
6. Klimowski/ Tomaszewski moved to approve the Certified survey map for J&S Sales of Chippewa Falls as recommended by the Phillips Planning Commission. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – absent, Elliott – aye, Klimowski – aye. Motion Carried
7. Discussion/Action regarding Resolution #1215 RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$889,050 WATER AND SEWER SYSTEM REVENUE BONDS, SERIES 2021, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO  
This is the documents to close the Clean Water Fund Loan for the Wastewater Treatment plant upgrade financing.  
Clark/Heitkemper moved to approved Resolution #1215: Authorizing the issuance and sale of up to \$889,050 Water and Sewer System Revenue Bonds, Series 2021, and providing for other details and covenants with respect thereto. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – absent, Elliott – aye, Klimowski – aye. Motion Carried

**Board of Public Works/Recreation –Klimowski/Tomaszewski**

8. DPW and Water/Sewer Updates:  
DPW: 4<sup>th</sup> of July went well, only some minor issues. Summer help has been fantastic. Would like to start putting together a bid sheet for a new sweeper.
9. Discussion/Potential Action regarding Boat Landings. Jeff Williams reintroduced the idea of looking into a grant that we can create an actual DNR registered Boat Landing on Duroy. Council discussed more about the Elk Lake Park boat landing and the issues other the 4<sup>th</sup> with music in the park and boats either being parked in or not enough parking. Council instructed Williams to continue pursuing the idea and report back at the August 3<sup>rd</sup> Council Meeting.
10. Wastewater Treatment Plant Upgrade Update: Getting things finalized. Should start seeing people on site around mid-August.

**Public Safety - Heitkemper**

11. Fire Department updates: Fireworks went well down at Elk Lake Park. Still working on business inspections and selling raffle tickets for PPE gear.

12. Police Department Updates:

Calls of Service	<u>2021</u>	<u>2020</u>
June	157	171
YTD	1022	1020

This 4<sup>th</sup> of July was the busiest they have seen it and there were no major issues. Rodeo, Spirit of America, 3 on 3 tournament, Parade, and fireworks all went really well.

**Licensing/Permits – Elliott.**

**Personnel/Budget/Finance – Clark**

**Legal**

13. Discussion/Potential Action regarding City Attorney's report back to Council relating to City regulatory authority over an existing LP distributor, specifically Hilgy's LP  
Bruce Marshall reported back his findings from researching this City's authority over existing LP distributors. Marshall stated we do not have the authority to unzone them. This building existed prior to the zoning code. However, they do have state and federal regulations they need to follow. The city can adopt stricter standards than state and federal; however, the city does not have the staff to investigate this and would be required to hire and outside company to look into LP regulations. He also suggested now you would be looking at the future, but we can not do something retroactive. Klimowski suggested we maybe just need to call Hilgy's to remind them about the fence and improvement they suggested to do when the City approved the larger tank going in.

**City Council**

14. Council Update: Heitkemper mentioned the ambulance fundraiser at Corner Connection raised roughly \$1,200 in 2 hours. Elliott inquired about 354 or 364 S Avon, someone made a complaint to the Chamber about their garbage, PD will take a look.
15. Klimowski/Clark moved for adjournment: Time: 6:26pm



Shelby Prochnow  
Clerk/Treasurer