

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
August 3rd, 2021
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday September 7th, 2021, at 5:30 p.m.
2. Motion to approve the minutes from the July 6th, 2021, meeting.
3. Motion to approve the conditional use permit request for John Brewster at 984 Darrel Ave to operate as a resort/rooming or boarding house as recommended by the Phillips Planning Commission.
4. Motion to approve the variance request for John Brewster at 984 Darrel Ave to rebuild the cabins no closer to the lake than the existing cabins are, as recommended by the Board of Adjustments and Appeals
5. Mayor updates:
 - a. Housing Study Update:
6. Clerk updates:
7. Discussion/Action regarding a potential lease option with Verizon to place an antenna on our water tower.

8. Discussion/Action regarding ARPA Local Recovery Funds
 - a. Request from Norvado to contribute for fiber in Muser Lake Area

Board of Public Works/Recreation –Klimowski/Tomaszewski

9. DPW and Water/Sewer Updates:
10. Wastewater Treatment Plant Upgrade Update:

Public Safety - Heitkemper

11. Fire Department updates:
 - a. Discussion/Action regarding fire department budget
 - b. Discussion/Action regarding a potential resolution introduction regarding Fire inspections.
12. Police Department Updates:

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

Legal
City Council

13. Council Update

14. Adjournment: Time: _____

Committee of the Whole
Meeting Minutes
August 3rd, 2021

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Members Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, Shelby Prochnow, Bruce Marshall.

Also Present: Blaine Peterson, Michael Hauschild, Todd Toelle, Jeff Williams, David Lontcoski, Joe Perkins, Travis Abraham, Cala Neu, Ginger Geng, Waldemar Madsen, Tony Budaj, Barbara Alm, John Brewster, KC Lochner, Lyn Ludwig, Chris Barton (via phone).

Public Comment: Ginger Geng spoke regarding her displeasure with the water/sewer utility rates.

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday September 7th, 2021, at 5:30 p.m.
2. Heitkemper/ Tomaszewski moved to approve the minutes from the July 6th, 2021, meeting as corrected. Carried
3. Tomaszewski/ Heitkemper moved to approve the conditional use permit request for John Brewster at 984 Darrel Ave to operate as a resort/rooming or boarding house as recommended by the Phillips Planning Commission. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried
4. Tomaszewski/ Elliott moved to recommend to the Common Council to approve the variance requested for property described as Tax ID 25435 with a site address of 984 Darrel Ave, as sought by John Brewster as a contracted purchaser of the property from Tony S Budaj, to remove some or all of the existing cabins located on the property and to rebuild up to the same number of cabins on said property such that no replacement structure has any point closer to the lake than the closet point of the footprint of the original cabin structure which it replaces and direct that the Clerk/Treasurer and the city Attorney prepare a recordable copy of this motion to be self-authenticating upon their signatures and that the Clerk/Treasurer record it with the Price County Register of Deeds. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried.
5. Mayor updates:
 - a. Housing Study Update: No update
6. Clerk updates: None
7. Discussion/Action regarding a potential lease option with Verizon to place an antenna on our water tower. Chris Barton is a 3rd party representative who called in to discuss a possibility of placing a Verizon antenna on our newer water tower and the potential leasing option with a payment of an estimated 2k a month to the City of Phillips. Approving this lease for the monetary amount is the first step to show interest. Next would be submitting photos of the site and tank plans/drawings to see if it is a possibility to place the antenna on the water tower. This does not hold us to this project. Heitkemper/ Elliott moved to recommend to the Common Council that the City of Phillips work with Verizon and accept the preliminary lease for renting space on the water tower. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried

8. Discussion/Action regarding ARPA Local Recovery Funds
 - a. Request from Norvado to contribute for fiber in Muser Lake Area. The grant has already been applied for so really, they are not looking for a monetary donation, just a letter of support. Council made a directive to submit a letter of support for this project for Norvado.

Board of Public Works/Recreation –Klimowski/Tomaszewski

9. DPW and Water/Sewer Updates:

DPW: Working on the boat landing grant stuff, but it is a slow process, would like to apply as the deadline is September 1st.

W/S: Been busy with locates. Plant recovered nicely from the heavy rain.
10. Wastewater Treatment Plant Upgrade Update: Equipment should be rolling in this month to start work. They do plan to work into the Winter.

Public Safety - Heitkemper

11. Fire Department updates:
 - a. Discussion/Action regarding fire department budget: Fire department made some requests to increase their 2022 budget.
 - b. Discussion/Action regarding a potential resolution introduction regarding Fire inspections. Introduction of a potential resolution that will allow for the fire department to only do inspections on certain buildings once a year instead of twice. This will help save on their salaries line item to not have to check places twice. Next month COW meeting will have the terms and final language.

12. Police Department Updates:

	<u>2021</u>	<u>2020</u>
July	188	177
YTD	1207	1198

Officer Dehmlow, the liaison officer, has resigned. Officer Cummings has decided to go back into the school to take over the liaison role. Officer Heitl is no longer with the department. We are down to no part-times but do have the job ads posted. 379 Jackson Ave building razing is completed. 975 Darrel Ave is now removed as well. Chief Hauschild did contact the owners of the Young Scientist building to try to get that remedied.

Licensing/Permits – Elliott.

Personnel/Budget/Finance – Clark

Legal
City Council

13. Council Update
Stephan questioned the ATV use on highway 13 and maybe we could put signs at the campground stating 13 isn't a route.

14. Adjournment: Time: 6:42pm



Shelby Prochnow
Clerk/Treasurer