

**City of Phillips**  
**Committee of the Whole Meeting**  
Municipal Building, Municipal Hall  
174 S Eyder Avenue  
**October 5, 2021**  
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

*City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.*

Call to Order (presiding officer) Time: \_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson \_\_\_\_, Jerry Clark \_\_\_\_, Richard Heitkemper \_\_\_\_, Laura Tomaszewski \_\_\_\_, Marty Stephan \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski \_\_\_\_.

Public Comment:

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month’s meeting date and time: Tuesday November 2<sup>nd</sup>, 2021, at 5:30 p.m.
2. Motion to approve the minutes from the September 7<sup>th</sup>, 2021, meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/Action regarding Joint Powers Agreement with the Price County Sheriffs department for emergency service dispatching.
6. Discussion regarding Reimagine Price County Survey Result Presentation: Lyn Ludwig
7. Introduction of McClintock clock preservation agreement

**Board of Public Works/Recreation –Klimowski/Tomaszewski**

8. DPW and Water/Sewer Updates:

9. Wastewater Treatment Plant Upgrade Update:

a. Pay Request #2 for Staab Construction in the amount of \$143,083.36

**Public Safety - Heitkemper**

10. Fire Department updates:

11. Police Department Updates:

**Licensing/Permits – Elliott.**

**Personnel/Budget/Finance – Clark**

12. 2022 Budget Discussion

**Legal**

13. Discussion/Action regarding amendment of Room Tax Ordinance

**City Council**

14. Council Update

15. Adjournment: Time: \_\_\_\_\_

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:32p.m.

Members Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski, Shelby Prochnow, Bruce Marshall.

Also Present: Todd Toelle, Blaine Peterson, Mike Stoffel, Joe Perkins, Travis Abraham, Jim Heizler, David Lontcoski, Becky Puhl, Barb Alm, John Baxter, Anne Baxter, Laura Palzkill, Waldemar Madsen, Patricia Stephan, Lyn Ludwig, Michael Hauschild, Elizabeth Simurdiak, and John Simurdiak.

Public Comment: Waldemar Madsen, District 11 County Board Supervisor, spoke to request support on his resolution he was going to be presenting to the county requesting Afghan Refugees to be vetted and vaccinated before they can enter our county.

Laura Palzkill (Chamber Director) let everyone know she had nomination forms for citizen of the year and business of the year.

Anne Baxter asked who she can talk to regarding requesting street repairs. Council informed her she could talk to Clerk Prochnow or DPW Supervisor Jeff Williams.

#### **DISCUSSION-ACTION ITEMS:**

##### **General-Mayor/Clerk**

1. Set next month's meeting date and time: Tuesday November 2<sup>nd</sup>, 2021, at 5:30 p.m.
2. Tomaszewski/ Elliott moved to approve the minutes from the September 7<sup>th</sup>, 2021, meeting. Carried
3. Mayor updates: None
4. Clerk updates: Working on the budget, utility bill collections and starting the tax roll process.
5. Discussion/Action regarding Joint Powers Agreement with the Price County Sheriffs department for emergency service dispatching.  
Heitkemper/Clark moved to recommend to the Common Council to renew the Joint Powers Agreement with the Price County Sheriff's department for emergency service dispatching. Carried
6. Discussion regarding Reimagine Price County Survey Result Presentation: Lyn Ludwig  
Lyn Ludwig gave a presentation to the Council where she reviewed all survey results from the Reimagine Price County Survey and presented information from Green Bay and how to get grant funding. Council determined they could forward the results to Northwest Regional Planning Commission.
7. Introduction of McClintock clock preservation agreement: Bruce Marshall introduced a clock preservation agreement to be reviewed by the Council members for approval next week.

##### **Board of Public Works/Recreation –Klimowski/Tomaszewski**

8. DPW and Water/Sewer Updates:  
DPW: Flushing hydrants and working to get the alley prepped to be repaved on Monday.  
W/S: Project is coming along nice, asked City Attorney Marshall about the well head protection ordinance.
9. Wastewater Treatment Plant Upgrade Update: Pretty close to on schedule, going well.

- a. Clark/Elliott moved to recommend to the Common Council to approve pay Request #2 for Staab Construction in the amount of \$143,083.36. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried

**Public Safety - Heitkemper**

10. Fire Department updates: 9 calls in the month of September including the large house fire on Center Ave. Working on pump repair for back up engine. Fire House will be at elementary school this Thursday. Otherwise just getting ready for winter.

11. Police Department Updates:

<u>Calls for Service:</u>	<u>September</u>	<u>YTD</u>
2021	174	1558
2020	204	1618

Homecoming parade went well and Harvest fest did as well. Working on getting the house at 140 center (fire) cleaned up ASAP. Also working hard to get abandoned vehicles into compliance and still have 2 current raze orders. September 7<sup>th</sup> did a search warrant where they seized 18.16 grams of marijuana.

**Licensing/Permits – Elliott.**

**Personnel/Budget/Finance – Clark**

12. 2022 Budget Discussion

Looking good, still have some numbers we are waiting to come in.

**Legal**

13. Discussion/Action regarding amendment of Room Tax Ordinance

Bruce Marshall gave update, there has recently been some changes to the state statutes regarding short term rentals and the league has not yet addressed it yet. With expanding the room tax to other townships, we all need to have mirror ordinances, will hopefully have some more information for consideration next month.

**City Council**

14. Council Update

Heitkemper: ambulance meeting is the 6<sup>th</sup>, hoping to resolve the billing issue for non-mutual aid calls.  
Stephan: questioned if there was any more information on the joint housing study that we did with Park Falls.

Library: Budget, they are asking for a 0% increase from city. Design is done next week and DPW has been a great help during the process.

15. Klimowski/ Elliott moved for adjournment: Time: 6:39pm



Shelby Prochnow  
Clerk/Treasurer