

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
June 7th, 2022
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Kosmer.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday July 5th, 2022, at 5:30 p.m.
2. Motion to approve the minutes from the May 3rd, 2022, meeting.
3. Mayor updates:
4. Clerk updates:
 - a. 2021 Audit Report and letter to Council from Auditors
5. Discussion/Potential Action regarding Springs Drive property, opening of bids.
6. Discussion/Potential Action regarding Springs Drive property, potential need/request of easement.

Board of Public Works/Recreation –Klimowski/Elliott

7. DPW and Water/Sewer Updates:

8. Wastewater Treatment Plant Upgrade Update:
 - a. Discussion/Action regarding Pay request #8 for Staab Construction in the amount of \$55,821.00 for the Wastewater Treatment Plant Upgrade.
9. Motion to approve Resolution #1220: Year 2022 Compliance Maintenance Report

Public Safety - Heitkemper

10. Fire Department updates:

11. Police Department Updates:

Licensing/Permits – Tomaszewski

12. Motion to recommend to the Common Council to approve the Class B Retail Combination and Class B Beer License applications. The Class A Retail Combination License applications and the Class “A” Retail Fermented Malt License applications. To approve the “Class A” Retail Liquor License application, the Class “B” Retail Beer and “Class C” Wine License applications

Personnel/Budget/Finance – Clark

Legal

City Council

13. Council Update

14. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Members Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, Shelby Kosmer and Bryce Schoenborn

Also Present: Todd Toelle, Blaine Peterson, Michael Hauschild, David Lontcoski, Travis Abraham, Jeff Williams, Joe Perkins, David Chase, Robert Randolph, Kim Abel Bertzyk, Patricia Stephan, Blake Pluemer, Kay Pluemer, Lyn Ludwig, Anne Baxter, and John Baxter.

Public Comment: Lyn Ludwig spoke to oppose the selling of Spring Drive Property. Blake Pluemer attended and is a member of the Chain-o-Lakes Association and asked the council to consider holding onto the Springs Drive Property. Kim Abel Bertzyk spoke wanting to see the City work on boosting the revitalization of Phillips.

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday July 5th, 2022, at 5:30 p.m.
2. Clark/ Tomaszewski moved to approve the minutes from the May 3rd, 2022, meeting. Carried
3. Mayor updates: None
4. Clerk updates:
 - a. 2021 Audit Report and letter to Council from Auditors. Kosmer just informed the council that the 2021 Audit report was available and has been posted on the City website and provided them with the letter from the Auditors.
5. Discussion/Potential Action regarding Springs Drive property, opening of bids.
Received one timely bid for the property from David Chase in the amount of \$26,202.99.
Stephan/ Heitkemper moved to accept the bid from David Chase in the amount of \$26,202.99 for the city owned property located on Springs Drive. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried
6. Discussion/Potential Action regarding Springs Drive property, potential need/request of easement.
Easement is kind of a moot point with David Chase's bid being accepted, would only need to be dealt with if the City were to keep the land.

Board of Public Works/Recreation –Klimowski/Elliott

7. DPW and Water/Sewer Updates:

DPW: Memorial Day went well, was a rainy week so the guys had to come in on Friday and work a little extra. Did shut Park Drive down to local traffic only because the road was being way overused with County Rd D being under construction. And we are down one guy right now on medical leave, but people will be back by the end of the month. Did also get all the misc City items listed on the Municipal surplus and all bids have been finalized. Made enough money to replace the dpw truck we need to upgrade.

Water/Sewer: The issue at the intersection of Avon and Chestnut is partially due to the man-hole not having a floor so we have a call into Musson Brothers for a quote, but it'll be hard to quote as they won't know what they are dealing with until the open everything up, but right now it looks like the pipes are fine, but this may be an issue still from the work done by Jake's. The home hospice

building downtown has a major pipe leak that may have been leaking for years now. We need to come up with a plan for repair and potentially disconnect service.

8. Wastewater Treatment Plant Upgrade Update: Things are getting wrapped up, Staab was there last week and today working on some items.
 - a. Elliott/Stephan moved to recommend to the Common council to approve Pay request #8 for Staab Construction in the amount of \$55,821.00 for the Wastewater Treatment Plant Upgrade. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried
9. Heitkemper/ Elliott moved to approve Resolution #1220: Year 2022 Compliance Maintenance Report. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried.

Public Safety - Heitkemper

10. Fire Department updates: Been busy this month. Received a donation for a fire suppression system from the Masonic Lodge. The parts to repair the air compressor have been ordered, still currently running to Park Falls to fill our tanks right now.
11. Police Department Updates:
Calls for service: 2022 2021
 May 179 188
 YTD 726 864

So far this month, they have done 15 grass violations. Working with 466 S Lake and 355 storms Rd for Junk ordinance violations. 174 Kimball was condemned but is now in compliance with the codes. 170 Victoria has been condemned due to health code violations but working with the owner and restoration companies to get the property back in order. Lucas Petroski is the part-time officer, and he started the Recruit Academy and got the contract signed with Police Department, and he will graduate in October. He is training on the weekends over the summer.

Licensing/Permits – Tomaszewski

12. Elliott/ Heitkemper moved to recommend to the Common Council to approve the Class B Retail Combination and Class B Beer License applications. The Class A Retail Combination License applications and the Class “A” Retail Fermented Malt License applications. To approve the “Class A” Retail Liquor License application, the Class “B” Retail Beer and “Class C” Wine License applications. Roll Call: Clark – opposed, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Caried 4-1

Personnel/Budget/Finance – Clark

Legal
City Council

13. Council Update. Tomaszewski received a complaint from a citizen regarding someone having a lot of boats and trailers in their yard; however Police Chief Hauschild explained there is really nothing they can do due to not having an ordinance that regulates that, but those items should be moving soon they thought.
14. Clark moved for adjournment: Time: 6:29pm



Shelby Kosmer
Clerk/Treasurer