

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
December 6th, 2022
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Kosmer.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday January 3rd, 2022, at 5:30 p.m.
2. Motion to approve the minutes from the November 1st, 2022, meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/Action regarding garbage and recycling services questions.
6. Discussion/Action regarding annual review of City Fee Schedule
7. Discussion/Action regarding approval of 2023 Election Workers
8. Discussion/Potential action regarding Vibrant Spaces Grant

Board of Public Works/Recreation –Klimowski/Elliott

9. DPW and Water/Sewer Updates:

10. Wastewater Treatment Plant Upgrade Update:

a. Discussion/Action regarding pay request #11 from Staab Construction in the amount of \$33,765.05 for the Wastewater Treatment Plant Upgrade.

b. Discussion/Action regarding Change Order #2 from Staab Construction for the Wastewater Treatment Plant Upgrade.

Public Safety - Heitkemper

11. Fire Department updates:

12. Police Department Updates:

a. Discussion/ Potential action regarding creation of a new drug ordinance

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

13. Discussion/Action regarding 2023 Water/Sewer Budget

14. Discussion/Action regarding BART Bus contribution. Price County Health & Human Services request for additional \$2000 per year.

Legal

City Council

15. Council Update

16. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Members Present: Charles Peterson, Jerry Clark, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski, and Bryce Schoenborn, and Autumn Gedde, Shelby Kosmer via phone

Also Present: Todd Toelle, Mike Hauschild, Jim Heizler, Travis Abraham, David Lontcoski, Mike Stoffel, Blaine Peterson, Patty Stephan, and Lyn Ludwig.

Public Comment: Laura from Chamber wanted to thank everyone for their assistance with the winter parade from the police doing traffic and the street guys with the decorations.

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday January 3rd, 2022, at 5:30 p.m.
2. Elliott/ Clark moved to approve the minutes from the November 1st, 2022, meeting as corrected.
Carried
3. Mayor updates: Complimented the parade
4. Clerk updates: Working on finalizing tax bills and getting those sent out.
5. Discussion/Action regarding garbage and recycling services questions. Kosmer updated the council on a few questions they had regarding garbage services. No citizen questions.
6. Discussion/Action regarding annual review of City Fee Schedule. Elliott suggested we increase the seller's permit to \$150. Kosmer will update the garbage verbiage on the sheet as well.
Elliott/ Stephan moved to recommend to the common council the approval of the City fee schedule with an increase in seller's permits to \$150 and updating the garbage information. Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye.
Motion Carried.
7. Discussion/Action regarding approval of 2023 Election Workers.
Elliott/ Clark moved to recommend to the Common Council to approve the 2023 election workers.
Carried
8. Discussion/Potential action regarding Vibrant Spaces Grant. Lyn Ludwig spoke about having a survey to give to the community to see what they want to see the grant used for. Application is due back January 31st.

Board of Public Works/Recreation –Klimowski/Elliott

9. DPW and Water/Sewer Updates:
DPW: working on getting the skating rink, just took down 2 more loads of cans to be recycled.
Water/Sewer: Downtown got all new water meters, DNR is requesting the water department to know the material of all the pipes in town. Water meters are on back order
10. Wastewater Treatment Plant Upgrade Update:
 - a. Discussion/Action regarding pay request #11 from Staab Construction in the amount of \$33,765.05 for the Wastewater Treatment Plant Upgrade.
Elliott/ Clark moved to recommend to the Common Council to approve pay request #11 from Staab Construction in the amount of \$33,765.05 for the Wastewater Treatment Plant Upgrade.

Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried

b. Elliott/ Clark moved to recommend to the Common Council to approve Change Order #2 from Staab Construction for the Wastewater Treatment Plant Upgrade. Carried

Public Safety - Heitkemper

11. Fire Department updates: Waiting to get truck fixed

12. Police Department Updates:

Calls for service:	2022	2021
Nov	181	154
YTD	1696	1896

Christmas Parade went well, only one issue with a semi passing through.

a. Discussion/ Potential action regarding creation of a new drug ordinance. Chief Hauschild introduced the desire for the creation of a new drug ordinance prohibiting Delta 8 possession. He provided a sample ordinance.

Elliott/ Stephan moved to move forward with the process of the creation of a new drug ordinance prohibiting Delta 8. Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

13. Discussion/Action regarding 2023 Water/Sewer Budget. Things are looking good, really the only increases were the industrial sewer sales and the health insurance and wages. Will have full budget to present next week. Did not have the budget numbers available tonight. Klimowski/ Elliott moved to table the 2023 water/sewer budget. Carried

14. Discussion/Action regarding BART Bus contribution. Price County Health & Human Services request for additional \$2000 per year. After discussion, since the budget is completed, we will not provide the extra \$2000 requested. Klimowski/ Elliott moved to deny the request for the additional \$2000 for the BART bus contribution for 2023. Carried

Legal

City Council

15. Council Update. Stephan mentioned letter from citizens regarding garbage that the council members received.

16. Klimowski moved for adjournment: Time: 6:30pm

Autumn Gedde

Autumn Gedde
Deputy Clerk/Treasurer

