

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
January 2, 2024
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jim Heizler; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Kosmer.

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(e) Competitive or Bargaining Reasons. Negotiations for 680 & 690 County Rd H purchase agreement.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday February 6, 2024, at 5:30 p.m.
2. Motion to approve the minutes from the December 5th, 2023, meeting.
3. Mayor updates:
4. Clerk updates:

Board of Public Works/Recreation –Klimowski/Elliott

5. DPW and Water/Sewer Updates:

Public Safety - Heitkemper

6. Fire Department updates:

7. Police Department Updates:

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

Legal

City Council

8. Council Update

9. Convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(Stat. Section 19.85(1)(e) Competitive or Bargaining Reasons. Negotiations for 680 & 690 County Rd H purchase agreement. Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ Marty Stephan ___ Bill Elliott ___ John Klimowski ___. Time _____

10. Reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ Marty Stephan ___ Bill Elliott ___ John Klimowski ___. Time: _____

11. Motion on the subject of the closed session

12. Adjournment: Time: _____

Mayor Charles Peterson called the meeting of the Committee of the Whole to order at 5: 30p.m.
Members Present: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan (arrived 5:36pm), Bill Elliott, John Klimowski, Bryce Schoenborn, Shelby Kosmer
Also Present: Travis Abraham, Blaine Peterson, Michael Hauschild, Todd Toelle, Joe Perkins, David Lontcoski, Mike Stoffel, Lyn Ludwig, Thomas LaVenture, John Baxter, Anne Baxter, and Patty Stephan.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday February 6, 2024, at 5:30 p.m.
2. Klimowski/ Elliott moved to approve the minutes from the December 5th, 2023, meeting as corrected. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – absent, Elliott – aye, Klimowski – aye. Motion Carried
3. Mayor updates: None
4. Clerk updates: Taxes and water bills have been sent out and payments are starting to come in now and just working at preparing for the Audit.

Board of Public Works/Recreation –Klimowski/Elliott

5. DPW and Water/Sewer Updates:
DPW: Heizler was gone but Toelle updated the council that they have finished updating the street lights to LED, working on trimming trees and DPW employee Jason Bittner has put in his resignation so we will be hiring soon.
W/S: Things are going well. Well #7 has been removed from the PFA's list. The treatment plant has been running good, working on switching out the treatment plant lights to LEDs. Had the first water main break on Friday.
The Fifield/Ash Street project got the SDWL and the CWFL grant for the project. Plans are being finalized for the project, goal is to bring the bids to the February Committee of the Whole meeting.

Public Safety - Heitkemper

6. Fire Department updates: Been a busy end of year, had two structure fires within 24 hours. Looking at starting a Junior Firefighter program to get 16 & 17 year old's interesting in joining the Fire Department. Will be looking at information about the overhead door project next week.
7. Police Department Updates:

Calls for Service:	2023	2022
Dec	106	127
YTD	1838	1824

Hauschild obtained a generator for the municipal building through the military surplus program valued at roughly \$25k. Hauschild touched base on the two fires and informed the council they did not believe anything was suspicious in nature, the fire investigator through insurance believes they were electrical fires. Swore in Brandon Kozak and he will start the academy and the end of January, just got approval from the state to send him to Nicolet. Working on the background check for the new part-timer as well.

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

Legal

City Council

8. Council Update
Clark ask for an update on Lionite: Bryce gave an update that we got consent to move forward with the clean up pending a contract from Bennish.
9. Klimowski/ Clark moved to convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(Stat. Section 19.85(1)(e) Competitive or Bargaining Reasons. Negotiations for 680 & 690 County Rd H purchase agreement. Jerry Clark -aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time 5:44pm
10. Clark/Klimowski moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time: 5:58pm
11. Motion on the subject of the closed session. No formal action
12. Tomaszewski moved for adjournment: Time: 5:58pm



Shelby Kosmer
Clerk/Treasurer