

City of Phillips
Committee of the Whole Meeting & Public Hearing
Municipal Building, Municipal Hall
174 S Eyder Avenue
May 7th, 2024
5:00 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Mark Brzeskiewicz, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jim Heizler; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Kosmer.

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation – Interviews for the Police Officer Job.

This meeting is held in compliance with Wisconsin’s Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meetings Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Mark Brzeskiewicz ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

1. Motion to open public hearing for discussion on Ordinance 24-001: Section 7.11 Designation of State Highway Bridge: ATV/UTV designation of state Hwy 13 bridge from County Highway F intersection south to the Fayette Street Intersection. Time____
2. Motion to close public hearing. Time ____
3. Action regarding the creation of Ordinance 24-001 Section 7.11 Designation of State Highway Bridge for an ATV/UTV Route

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

4. Set next month’s meeting date and time: Tuesday June 4th, 2024, at 5:30 p.m.
5. Motion to approve the minutes from the April 2nd, 2024, meeting.

6. Mayor updates:

- a) Acceptance of re-appointment of Brittany Weisrock to the Phillips Public Library Board

7. Clerk updates:

- a) Discussion/Action regarding approval of adding Deputy Clerk/Treasurer Marcie Bogdanovic to the City of Phillips Bank Accounts

Board of Public Works/Recreation –Klimowski/Elliott

8. DPW and Water/Sewer Updates:

9. Fifield/Ash Street Reconstruction Updates:

Public Safety - Heitkemper

10. Fire Department updates:

- a) Discussion/Action regarding Proposal for new Fire Truck

11. Police Department Updates:

Licensing/Permits – Brzeskiewicz

Personnel/Budget/Finance – Clark

Legal
City Council

12. Council Update

13. Convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation – To review applications for Police Officer.

Jerry Clark ___ Richard Heitkemper ___ Mark Brzeskiewicz ___ Marty Stephan ___ Bill Elliott ___
John Klimowski ___. Time _____

14. Reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark ___ Richard Heitkemper ___ Mark Brzeskiewicz ___ Marty Stephan ___ Bill Elliott ___ John Klimowski ___. Time: ___

15. Motion on the subject of the closed session.

16. Adjournment: Time: _____

Committee of the Whole
Meeting Minutes
May 7th, 2024

Mayor Charles Peterson called the meeting of the Committee of the Whole to order at 5: 01 p.m.
Members Present: Jerry Clark, Richard Heitkemper, Mark Brzeskiewicz, Marty Stephan (arrived 5:04pm), Bill Elliott, John Klimowski (arrived 5:17pm), Bryce Schoenborn and Shelby Kosmer
Also Present: Tyler Weber, James Heizler (ATV Club), Jeanie Heizler, Sheila Hellner, Jim Hellner, Justin Schueneman, Joe Perkins, Jim Heizler – City of Phillips, David Lontcoski, Michael Hauschild, Blaine Peterson, Logan Lontcoski, Jody Kozak, Raemie Runnheim, Tyler Kadlecek, Nimrod Alexander, Brandon Kozak, Frank Schoenborn, Travis Abraham, Todd Toelle. John Baxter, Anne Baxter, Thomas LaVenture, Lyn Ludwig and Patty Stephan.

1. Heitkemper/Clark moved to open public hearing for discussion on Ordinance 24-001: Section 7.11 Designation of State Highway Bridge: ATV/UTV designation of state Hwy 13 bridge from County Highway F intersection south to the Fayette Street Intersection. Time 5:03. Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – absent, Elliott – aye, Klimowski – absent.
Tyler Weber spoke on behalf of the ATV club and they wanted to express that they do work well with the county and are willing to help out wherever anything is needed. Heitkemper (3 minutes) spoke as a resident, and he sees several points to point out for public input. It will provide a connection to the north and south end of town. Allow better transportation for people who work in town. With the new bank and housing going in this will provide another means of getting around. With proper signage that the ATV club will install, this will help regulate enforcement of the atv/utv route on hwy 13 and make the route clearer to riders.
No one in attendance was against the ordinance.
Chief Hauschild expressed some concerns as far as law enforcement, it's a high-speed area, and crossing and turning through the intersection and he believes there is going to be accidents but wants to make the council aware that if there are issues, he will re-approach the council with the concerns as they come up.
Brzeskiewicz questioned if high schoolers can operate as that would be a concern of his.
2. Elliott/ Clark moved to close public hearing. Time 5:11 Roll call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent.
3. Heitkemper/ Elliott moved to approve Ordinance 24-001 Section 7.11 Designation of State Highway Bridge for an ATV/UTV Route. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

4. Set next month's meeting date and time: Tuesday June 4th, 2024, at 5:30 p.m.
5. Clark/ Brzeskiewicz moved to approve the minutes from the April 2nd, 2024, meeting. Carried
6. Mayor updates: Mayor Peterson provided a draft position from the Division of Extension and the state would like to create this position, it would be a price county employee to help all the municipalities and towns with grants. Voted down 7-6 at the counties last meeting, but they believe this position will come back up to the county board. Some of this position would be paid by the County, and they would potentially be asking the City and other communities for funding as well.

- a. Brzeskiewicz/ Heitkemper moved to approve the acceptance of re-appointment of Brittany Weisrock to the Phillips Public Library Board. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried

7. Clerk updates:

- a. Elliott/Clark moved to approve the of adding Deputy Clerk/Treasurer Marcie Bogdanovic to the City of Phillips Bank Accounts. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion carried.

Board of Public Works/Recreation –Klimowski/Elliott

8. DPW and Water/Sewer Updates:

DPW: flushed hydrants, opened the campground, and ripping out the alley by the water tower to be redone this summer.

W/S: Been working on repairing valves, lane tank will be in at the end of the month for painting the water tower, treatment plant been running good, and working on taking care of some of the issues the DNR addressed at their last inspection. Verizon tower is looking at the end of July for placing the antennas. Did hire a survey company for the Collin’s property, City Attorney Schoenborn advised to just run the line to the property and then have the property owner worry about hooking up to the line.

- 9. Fifield/Ash Street Reconstruction Updates: Need to hook up Victoria and, but trying to do these shut offs to connect the service during the day and will be doing door hangers if they don’t get someone to answer the doors. Brought two crews in to do the work and shooting for mid-July for substantial completion date, but at this point they are ahead of schedule. And it will depend on the weather for when the road can be completed. 2nd crew is now gone, going to be hooking up services to homes, and then work on road grading.

Public Safety - Heitkemper

10. Fire Department updates:

- a. Discussion/Action regarding Proposal for new Fire Truck. Total cost of truck and equipment is \$779,329.52. Build would be in 2025, this price is good for 30 days, but it could change if we do not sign the contract within that 30 days. Kosmer discussed the last purchase of the truck we were able to do a lease through Custom Fire and they did a large down payment and then financed across 8 years. Kosmer explained she would like to see if they will offer the lease program first, then determine if we need to finance through a local bank. Kosmer will collect some figures for financing the purchase. Klimowski/ Elliott moved to move forward with approval of the the proposal purchase of the new fire truck and equipment and confirm the financing at a later date. Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motin Carried

11. Police Department Updates: 39 minutes

Calls for service:	2024	2023
April	167	146
YTD	615	578

Did hire a new part-timer, Joseph Lillie, he retired from the Price County Sheriff’s Office.

Licensing/Permits – Brzeskiewicz

Personnel/Budget/Finance – Clark

Legal
City Council

12. Council Update: Brzeskiewicz: The IDC did start working on the Phillips area development group, but it appears the stuff presented by the county is similar for the new position is similar to what the group would be doing for the county, so he will reach out to Nick Trimmer. Came up with some goals and objectives for the organization and Kosmer can forward it to the council.
Elliott questioned if residents were notified of the work on Fifield and Ash Street as he had numerous complaints of residents not being informed. Kosmer indicated her office did not personally send out any notification. Heizler talked to the resident's prior, and Todd mentioned when they were doing locates, they were telling people that the work was coming up.
13. Klimowski/ Clark moved to convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation – To review applications for Police Officer.
Jerry Clark - aye, Richard Heitkemper – aye, Mark Brzeskiewicz -aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time 5:45
14. Clark/ Brzeskiewicz moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark - aye, Richard Heitkemper – aye, Mark Brzeskiewicz -aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye Time: 6:36pm
15. Motion on the subject of the closed session. None
16. Klimowski moved for adjournment: Time: 6:37pm



Shelby Kosmer
Clerk/Treasurer