

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
June 4th 2024
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Mark Brzeskiewicz, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jim Heizler; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Kosmer.

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(g) Conferring with Counsel for negotiation purposes regarding Elk Lake Park Parking Lot

This meeting is held in compliance with Wisconsin’s Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meetings Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Mark Brzeskiewicz ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday July 2nd, 2024, at 5:30 p.m.
2. Motion to approve the minutes from the May 7th, 2024, meeting.
3. Mayor updates:
4. Clerk updates:
5. Introduction from Howard Disposal LLC: Garbage/Recycling Company

Board of Public Works/Recreation –Klimowski/Elliott

6. DPW and Water/Sewer Updates:

7. Discussion/ Action regarding request from Director of Public Works to change the angle parking on Elm St from Hwy 13 to Avon to parallel parking.
8. Motion to approve Resolution #1232 Year 2024 Compliance Maintenance Report for the Water/Sewer Department
9. Fifield/Ash Street Reconstruction Updates:
 - a) Pay request #1 for Hass Sons, Inc for Fifield & Ash Street Reconstruction in the amount of \$498,908.43.

Public Safety - Heitkemper

10. Fire Department updates:
 - a) Discussion/Action regarding Avon Street Closure for the Phillips Fire Department Street Dance on July 27th, 2024.

11. Police Department Updates:

Licensing/Permits – Brzeskiewicz

12. Motion to recommend to the Common Council to approve the Class B Retail Combination and Class B Beer License applications. The Class A Retail Combination License applications and the Class “A” Retail Fermented Malt License applications. To approve the “Class A” Retail Liquor License application, the Class “B” Retail Beer and “Class C” Wine License applications

Personnel/Budget/Finance – Clark

**Legal
City Council**

13. Council Update
14. Convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(g) Conferring with Counsel for negotiation purposes regarding Elk Lake Park Parking Lot

Jerry Clark___ Richard Heitkemper ___ Mark Brzeskiewicz ___ Marty Stephan ___ Bill Elliott ___
John Klimowski ___. Time _____
15. Reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark___ Richard Heitkemper ___
Mark Brzeskiewicz ___ Marty Stephan ___ Bill Elliott ___ John Klimowski ___. Time: _____
16. Motion on the subject of the closed session.
17. Adjournment: Time: _____

Mayor Charles Peterson called the meeting of the Committee of the Whole to order at 5:30 p.m.
Members Present: Jerry Clark, Richard Heitkemper, Marty Stephan, Bill Elliott, John Klimowski, Bryce Schoenborn and Shelby Kosmer

Also Present: Michael Hauschild, Jim Heizler, Blaine Peterson, David Lontcoski, Thomas LaVenture, Clare Reusch, Shirley Smith, Justin Schueneman, Patty Stephan, and Joe Perkins.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday July 2nd, 2024, at 5:30 p.m.
2. Klimowski/ Elliott moved to approve the minutes from the May 7th, 2024, meeting. Carried
3. Mayor updates: None
4. Clerk updates: Kosmer did present the council with an invite for the council members to upcoming community engagement activities from Price County United Limited regarding ng the EPA Cleanup Grant
5. Introduction from Howard Disposal LLC: Garbage/Recycling Company. Clare from Howard Disposal was in attendance to introduce the Company to the City. They are based out of Rhinelander and they recently just purchased JB Disposal out of Butternut, so they are now doing the Park Falls transfer station and the Park Falls curbside pickup. Clare gave a brief presentation regarding what trash and recycling services would look like if they were able to get the City contract. Clare will provide the price for the trash for what the residents would be billed, and this company would also bill the residents trash service just as waste management is.

Board of Public Works/Recreation –Klimowski/Elliott

6. DPW and Water/Sewer Updates:
W/S: Toelle was not in attendance, but Heizler mentioned that are busy with the Fifield/Ash street project and the Water Tower painting.
DPW: Splash pad is up and running, finally got their sweeper back and it is back up and running.
7. Discussion/ Action regarding request from Director of Public Works to change the angle parking on Elm St from Hwy 13 to Avon to parallel parking. 13mins
Jim believes it is a safety issue as you cannot get two vehicles about 18 feet between the parking spots, you would couple parking spots towards N Lake Ave, but you would end up with 15 parking stalls total on the street instead of the 13 that are there now.
Elliott/Heitkemper moved to recommend to Council to approve changing the angle parking on Elm St from Hwy 13 to Avon to parallel parking. Motion Carried
8. Heitkemper/ Elliott moved to approve Resolution #1232 Year 2024 Compliance Maintenance Report for the Water/Sewer Department. Carried
9. Fifield/Ash Street Reconstruction Updates: Have completed all the water and sewer and most of the storm. They are waiting on Xcel Energy to finish working on the line to finish the storm sewer. Haas is off site this week. Klimowski expressed to Justin there are some concerns of large holes, related to Xcel doing their projects, but perhaps Ayres can touch base with Xcel to get those fenced off.
 - a) Heitkemper/ Elliott moved to recommend to Council to approve Pay request #1 for Haas Sons, Inc for Fifield & Ash Street Reconstruction in the amount of \$489,908.43. Carried

Public Safety - Heitkemper

10. Fire Department updates: Got the new truck on order, got the equipment ordered as well. Got all the ARPA fund projects completed, water heater, painting, just waiting on the completion of the door. Have 3 juniors interested, but they are waiting to get their Driver's License. They did have a live LP fire training last Thursday and it was well attended.

- a. Discussion/Action regarding Avon Street Closure for the Phillips Fire Department Street Dance on July 27th, 2024. Going to have their 2nd annual dance, they did move it up a couple months. Elliott moved close July 27th, during appropriate timing for the event.

11. Police Department Updates:

Calls for Service	<u>2024</u>	<u>2023</u>
May	181	174
YTD	797	753

Update on the new squad car, they were hoping to have it in June, but they were unable to give a set date but hopefully by the end of the summer.

Mike Reeves, part-time, just has to take an exam and so they will be able to get him trained here soon. Did hire Neil Holm full time and he will be starting July 1st.

Licensing/Permits – Brzeskiewicz

12. Klimowski/ Elliott moved to recommend to the Common Council to approve the Class B Retail Combination and Class B Beer License applications. The Class A Retail Combination License applications and the Class "A" Retail Fermented Malt License applications. To approve the "Class A" Retail Liquor License application, the Class "B" Retail Beer and "Class C" Wine License applications. Motion Carried

PD reported they are having some issues with Harbor View at the Lake with some underage drinking and a pretty large fight; however, they did call on the fight, so the PD does not hold that against them. The council did discuss the ability to revoke/ suspend the license if the uptick of issues continues and the Police department will keep the council appraised.

Personnel/Budget/Finance – Clark

Legal
City Council

13. Council Update.

Stephan attended the Transportation Committee meeting, and they met at the new BART bus facility in Park Falls and one change they will be requesting \$12,500 for the 2025 budget instead of \$10,000. Elliott asked about the pallet situation, Kosmer informed the Council that we are selling them at \$10 per pallet, Heizler informed the council there is approximately 800 there still. Cost of the cleanup was approximately \$11,400 so selling the pallets we should break even from the total pallets we started with if we sell them all.


14. Klimowski/ Heitkemper moved to convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(g) Conferring with Counsel for negotiation purposes regarding Elk Lake Park Parking Lot

Jerry Clark- absent, Richard Heitkemper – aye, Mark Brzeskiewicz – absent, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time 6:08pm

15. Elliott/ Klimowski moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark – absent, Richard Heitkemper – aye, Mark Brzeskiewicz – absent, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time: 6:40pm

16. Motion on the subject of the closed session. No Action taken

17. Elliott moved for adjournment: Time: 6:40 pm


Shelby Kosmer
Clerk/Treasurer