

## City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

September 14<sup>th</sup>, 2021

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) -  
Laura Tomaszewski; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jeff Williams; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Prochnow

This meeting is held in compliance with Wisconsin's Open Meeting Law, WI § Chapter  
19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meeting Law

Pledge of Allegiance

Roll Call: Charles Peterson \_\_\_\_, Jerry Clark \_\_\_\_, Richard Heitkemper \_\_\_\_, Laura  
Tomaszewski, \_\_\_\_, Marty Stephan \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski \_\_\_\_,

Public Comment:

### **DISCUSSION-ACTION ITEMS:**

1. Motion to approve August 10<sup>th</sup>, 2021, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in total amount of \$628,666.95.
3. Mayor: Fair Housing Proclamation
4. Motion to approve the closing down of Avon Ave from Cherry St to Chestnut St for the  
September 25<sup>th</sup> Harvest Festival as recommended by the Committee of the Whole.
5. Discussion/Action regarding acceptance of Street Sweeper Bids.
6. Discussion/Action regarding acceptance of loan quote for funding the Street Sweeper.
7. Motion to approve repaving the alley between Cherry St and Chestnut St, between  
Avon and Argyle, as recommended by the Committee of the Whole.

8. Motion to approve Pay request #1 for Staab Construction in the Amount of \$93,657.65 for the WWTP upgrade project as recommended by the Committee of the Whole.

9. Discussion/Action regarding Fire Inspection Resolution

10. Discussion/Action regarding adoption of the Fire Department Cell Phone Policy:

11. Committee Reports:

Ambulance

Library

Chamber

12. Adjournment

## **COUNCIL PROCEEDINGS**

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on September 14<sup>th</sup>, 2021.

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, Marty Stephan, and John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Laura Tomaszewski

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Prochnow – via phone

Also present: Barb Alm, Becky Puhl, Travis Abraham, Jim Heizler, Michael Hauschild, Blaine Peterson, David Lontcoski, Patty Stephan, Lyn Ludwig, and Joe Perkins


Public Comment: Lyn Ludwig informed the Council of a Connect Communities program she would like the City to apply for. Application is \$200 and due 10/15/21.

### **DISCUSSION-ACTION ITEMS:**

1. Tomaszewski/Stephan moved to approve August 10<sup>th</sup>, 2021, Council Meeting Minutes. Carried
2. Heitkemper/ Elliott moved to approve the payment of vouchers in total amount of \$628,666.95. Carried
3. Mayor: Fair Housing Proclamation: The mayor read the full fair housing proclamation for the Common Council meeting and signed.
4. Klimowski/ Elliott moved to close down of Avon Ave from Cherry St to Chestnut St in addition to Balsam St and Cherry St between 13 and Avon Ave for the September 25<sup>th</sup> Harvest Festival. Carried
5. Discussion/Action regarding acceptance of Street Sweeper Bids.  
The lowest bidder was Envirotech and the offered the City the demo model with all the attachments for \$210,000.  
Heitkemper/ Clark moved to accept the street sweeper bid from Envirotech for the Demo model in the amount of \$210,000. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
6. Discussion/Action regarding acceptance of loan quote for funding the Street Sweeper.  
The City received 3 loan quotes for total loan of \$230,000 for funding the street sweeper and the alley's to be redone. Community Financial Bank: 3-years @ 1.9% or 4 years @ 2.15%. Prevail Bank: 3 years @ 1.80% and 4 years @ 1.95%. Forward Bank – 3 years @ 1.79% and 4 years @ 1.89%.  
Heitkemper/ Elliott moved to accept the loan quote from Forward Bank for a 3 year loan at 1.79% interest for with a borrowing amount up to \$230,000 for the new street

sweeper and alley project. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried.

7. Elliott/ Tomaszewski moved to approve repaving the alley between Cherry St and Chestnut St, between Avon and Argyle, as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
8. Klimowski/ Stephan moved to approve Pay request #1 for Staab Construction in the Amount of \$93,657.65 for the WWTP upgrade project as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
9. Discussion/Action regarding Fire Inspection Resolution 1215  
Heitkemper/ Elliott moved to send Resolution #1215 the ordinance amendment to the Fire inspection to a public hearing. Carried
10. Discussion/Action regarding adoption of the Fire Department Cell Phone Policy:  
Elliott/ Heitkemper moved to adopt a fire department cell phone policy with added verbiage. Carried
11. Committee Reports:  
Ambulance: Meeting on the 5<sup>th</sup>, will be discussing charging for non-mutual aid/ contractual calls:  
Library: Moved into the training room at City Hall to resume some library services.  
Chamber: Asked Chief Hauschild if we could get the event signs for Harvest Fest again. Fall fest is all ready to go. Chamber is applying for some grants relating to the ARPA monies for Chambers. Annual Dinner is moved back to November 15<sup>th</sup>. Town of Elk passed the 4% room tax. Chamber is having a September 21<sup>st</sup> business after 5 at Rock Tavern.
12. Tomaszewski/ Elliott moved for adjournment. 6:14pm

  
Shelby Prochnow  
Clerk/Treasurer