

## City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

February 8, 2022

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) -  
Laura Tomaszewski; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jeff Williams; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) to consider the employment, Interviews of Deputy Clerk/Treasurer Applicants.

This meeting is held in compliance with Wisconsin's Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meeting Law

Pledge of Allegiance

Roll Call: Charles Peterson \_\_\_\_, Jerry Clark \_\_\_\_, Richard Heitkemper \_\_\_\_, Laura Tomaszewski, \_\_\_\_, Marty Stephan \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski \_\_\_\_,

Public Comment:

### **DISCUSSION-ACTION ITEMS:**

1. Motion to approve January 11, 2022, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in total amount of \$1,216,003.55
3. Motion to approve/deny the request for rezone of 1309 Pine Ridge Rd from C-1 Commercial to R-2 Residential to build duplexes as recommended by the Phillips Planning Commission.
4. Motion to approve pay request #6 for Staab Construction in the amount of \$278,950.00 for the Wastewater Treatment Plant Upgrade as recommended by the Committee of the Whole.
5. Discussion/Action regarding potential contribution to the Welcome to Phillips Sign north of Town.

6. Discussion/Action regarding Phillips Fire Department Building quote from Ayres Associates.
7. Discussion/Action regarding Phillips Fire Department Fee Schedule.
8. Discussion/Potential Action regarding Connect Communities: Lyn Ludwig
9. Discussion/Potential Action regarding Billboards on Hwy 51: Lyn Ludwig
  
10. Committee Reports:
  - Ambulance
  - Library
  - Chamber
11. Motion to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) to consider the employment, interviews for Deputy Clerk/Treasurer.  
Jerry Clark\_\_\_ Richard Heitkemper \_\_\_ Laura Tomaszewski \_\_\_ Marty Stephan \_\_\_  
Bill Elliott \_\_\_ John Klimowski\_\_\_\_. Time: \_\_\_\_\_
12. Motion to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry  
Clark\_\_\_ Richard Heitkemper \_\_\_ Laura Tomaszewski \_\_\_ Marty Stephan \_\_\_ Bill  
Elliott \_\_\_ John Klimowski \_\_\_\_\_. Time: \_\_\_\_\_
13. Possible action on the subject matter of the closed session.
  
14. Adjournment

## **COUNCIL PROCEEDINGS**

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on February 8, 2022

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, Marty Stephan, and John Klimowski

1st Aldermanic District:

2nd Aldermanic District: Laura Tomaszewski

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Michael Hauschild, Becky Puhl, Tom Laventure, Joe Perkins, Travis Abraham, Patty Stephan, David Lontcoski, Blaine Peterson, and Lyn Ludwig.

Public Comment: None

### **DISCUSSION-ACTION ITEMS:**

1. Klimowski/ Clark moved to approve January 11, 2022, Council Meeting Minutes. Carried
2. Elliott/ Klimowski moved to approve the payment of vouchers in total amount of \$1,216,003.55. Carried
3. Tomaszewski/ Elliott moved to approve the request for the rezone of 1309 Pine Ridge Rd from C-1 Commercial to R-2 Residential to build duplexes as recommended by the Phillips Planning Commission. Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
4. Clark/ Klimowski moved to approve pay request #6 for Staab Construction in the amount of \$278,950.00 for the Wastewater Treatment Plant Upgrade as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
5. Discussion/Action regarding potential contribution to the Welcome to Phillips Sign north of Town.  
Elliott/ Stephan moved to contribute up to \$1000 for the Welcome to Phillips Sign North of Town. Carried
6. Discussion/Action regarding Phillips Fire Department Building quote from Ayres Associates.  
Phase 1 – evaluate front wall \$3k-\$4k  
Phase 2a – full facility review with potential plans for expansion \$9k-\$11k  
Phase 2b – Additional effort for schematic floor plans and estimated budgets \$5k-\$7k  
Clark suggested we look at doing phase 1 and 2a to ensure an expansion is possible. Klimowski suggested we get quotes from MSA and Town & Country to compare the engineering fees. Kosmer will get quotes and report back at 3/1/22 COW meeting.

7. Discussion/Action regarding Phillips Fire Department Fee Schedule.  
Elliott/ Clark moved to approve the Phillips Fire Department Fee Schedule as presented. Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan - aye, Elliott – aye, Klimowski – aye. Motion Carried
8. Discussion/Potential Action regarding Connect Communities: Lyn Ludwig  
Lyn went over a brief presentation of the 5 Committee members she was able to get to commit to be part of the Connect Communities program. She is asking for the City to contribute the \$200 for the application fee.  
Elliott/Clark moved to contribute the \$200 application fee for the Connect Communities program. Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
9. Discussion/Potential Action regarding Billboards on Hwy 51: Lyn Ludwig  
No discussion, as it was not to be on the agenda.
10. Committee Reports:  
Ambulance: No updates Heitkemper absent  
Library: Did shorten their weekday hours, now closing at 7pm. Book sale coming up, 1<sup>st</sup> week will be all kids items, 2<sup>nd</sup> and 3<sup>rd</sup> week adult items will be added.  
Chamber: Winterfest went off great with a great turn out. Working on memberships and getting items planned for 4<sup>th</sup> of July. Chamber is going to contribute \$2000 to help enhance the City fireworks.
11. Clark/ Klimowski moved to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) to consider the employment, interviews for Deputy Clerk/Treasurer.  
Jerry Clark – aye, Richard Heitkemper – absent, Laura Tomaszewski – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time: 6:04pm
12. Clark/Elliott moved to reconvene into open session. Authority: Wisconsin §19.85(2).  
Jerry Clark -aye, Richard Heitkemper – absent, Laura Tomaszewski – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time: 7:06pm
13. Possible action on the subject matter of the closed session. No Action
14. Clark/ Klimowski move for adjournment. 7:07pm



Shelby Kosmer  
Clerk/Treasurer