

City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

September 13, 2022

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) -
Laura Tomaszewski; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jeff Williams; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meeting Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski, ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____,

Public Comment:

DISCUSSION-ACTION ITEMS:

1. Motion to approve August 9, 2022, and the August 17, 2022, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in total amount of \$ 539,061.34.
3. Discussion/Potential Action regarding DPW update from Jeff Williams.
4. Discussion/ Potential Action regarding requested review of Elk Lake Park playground layout.
5. Discussion/ Potential Action regarding update on annexation of recently IDC-purchased property (Setterman/Ringersma/Gunderson parcel & west end of Jehovah's Witness parcel) in North Business Park
 - a. Discussion/Potential action to accept ownership transfer to City of Phillips
6. Motion to approve the closing of Avon Ave from Cherry St to Chestnut St as well as closing Balsam St from Hwy 13 to the alley and closing Cherry St and the intersection of Cherry and Avon for the Phillips Harvest Fest on October 1st, 2022 as recommended by the Committee of the Whole.

7. Motion to approve the Public Participation Plan for the Comprehensive Plan update was recommended by the Committee of the Whole.
8. Motion to approve the Change Order #1 for the Wastewater Treatment Plant Update as recommended by the Committee of the Whole.
9. Committee Reports:
 - Ambulance
 - Library
 - Chamber
10. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on September 13th, 2022

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, and Marty Stephan

1st Aldermanic District:

2nd Aldermanic District: Laura Tomaszewski

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Michael Hauschild, Patricia Stephan, Jordan Spacek, Kristen Harper, Jeff Williams

Public Comment: None

DISCUSSION-ACTION ITEMS:

1. Stephan/ Elliott moved to approve August 9, 2022, and the August 17, 2022, Council Meeting Minutes. Carried
2. Elliott/ Clark moved to approve the payment of vouchers in total amount of \$ 539,061.34. Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried
3. Discussion/Potential Action regarding DPW update from Jeff Williams. Jeff Williams updated the council that he has been informed that the Hwy 13, redoing of the downtown, project has been pushed back to most probably 2026. We need to really consider reaching out to state representatives and thinking about these downtown sidewalks.
4. Discussion/ Potential Action regarding requested review of Elk Lake Park playground layout. Kristen Harper and Jordan Spacek were in attendance to request the council to consider switching the location of the playground equipment and the volleyball courts since they are in the process because if they are able to move them it would be helpful to plan what type of equipment can go there. Kristen mentioned some potential pros of moving the equipment, such as keeping the sand out of the splash pad and more visibility of parents attending events down there and the playground equipment would be a little further away from the water for the kids. Some cons she mentioned is it may potentially block the view to the stage if someone is sitting in the pavilion. DPW Director Jeff Williams did not see any issues with it, but we would have to consider the lift station and the electrical already in place there. General consensus of the council was they felt moving was a good idea.
5. Discussion/ Potential Action regarding update on annexation of recently IDC-purchased property (Setterman/Ringersma/Gunderson parcel & west end of Jehovah's Witness parcel) in North Business Park
 - a. Discussion/Potential action to accept ownership transfer to City of Phillips

No discussion, may potentially go on the October Committee of the Whole meeting. Citizen Patty Stephan questioned water/sewer hookups and then if this is something if the City takes ownership if the City will just try to sell it later.

6. Tomaszewski/ Elliott moved to approve the closing of Avon Ave from Cherry St to Chestnut St as well as closing Balsam St from Hwy 13 to the alley and closing Cherry St and the intersection of Cherry and Avon for the Phillips Harvest Fest on October 1st, 2022 as recommended by the Committee of the Whole. Carried
7. Tomaszewski/ Elliott moved to approve the Public Participation Plan for the Comprehensive Plan update was recommended by the Committee of the Whole. Carried
Public Participation Meeting scheduled for September 20th, 2022, at 5:30pm.
8. Elliott/ Clark moved to approve the Change Order #1 for the Wastewater Treatment Plant Update as recommended by the Committee of the Whole. Carried
9. Committee Reports:
Ambulance: None
Library: None
Chamber: Phillips on Tap was a huge success, looking at having the event again next year on 8/19/2023. Fall Fest is October 1st. Annual dinner coming up and the Chamber is hosting a PACC member golf outing on 9/14 from 4:30 to 6:30 is happy hour.
10. Tomaszewski moved for adjournment. 6:09pm



Shelby Kosmer
Clerk/Treasurer

